

INTRADEPARTMENTAL CORRESPONDENCE

MEMORANDUM

From: Paulette Territo
Consultant Contracts Services Administrator

We request your approval to revise the Consultant Compensation and Work Type table, dated June 3, 2025. CPM – Critical Path Method was originally approved to be specific rates of compensation back in 2020; however, it has been listed under cost plus fixed fee in error. Also needing to be added to the matrix under specific rates of compensation is Claims Analysis, Bridge Inspection and Painting Inspection and Environmental Monitoring with CE&I (Painting w/CE&I). In addition, Pavement Preservation Design Services needs to be added to the lump sum compensation section. Once approved, this revision will be posted on the CCS website with an effective date of June 3, 2025.

Any exception to these standards requires written approval from the Office of the Chief Engineer. **Consultant Contract Services will not process any contract, task order, or other contract action that is contrary to this directive.**

If additional information is required or if you have questions, please contact me at 225-379-1469.

Attachment:

Consultant Compensation and Work Types Rev 6/3/2025

REFERRED TO

_____ REFERRED FOR ACTION
 _____ ANSWER FOR MY SIGNATURE
 _____ FOR FILE
 _____ FOR YOUR INFORMATION
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 _____ RETURN TO ME
 _____ PLEASE SEE ME
 _____ PLEASE TELEPHONE ME
 _____ FOR APPROVAL
 _____ PLEASE ADVISE ME

BY _____ DATE _____
BY _____ DATE _____
BY _____ DATE _____

DocuSigned by:
Paulette Territo 6/3/2025 | 6:51 AM CDT

Signed by: PAULETTE TERRITO
Mark Chenevert 6/3/2025 | 7:33 AM CDT

E2534E035566485... RECOMMENDED FOR APPROVAL DATE

DocuSigned by:
Chenevert 6/3/2025 | 8:48 AM CDT

19FC221A... RECOMMENDED FOR APPROVAL DATE

CONSULTANT COMPENSATION AND WORK TYPES

REV 6/3/2025

Lump Sum	Cost Plus Fixed Fee	Specific Rates of Compensation	Cost Per Unit of Work
<i>General work effort is predictable but input on detailed task breakout before contracting is desirable, consultant is subject to few risks outside its control</i>	<i>Consultant is subject to cost uncertainties/risks outside of its control (e.g., site risks, outside contractor schedules)</i>	<i>Contract might never be tasked, dependent on external events (e.g., natural disasters), or consultant is serving as owner's representative on a construction project (e.g., CE&I)</i>	<i>Work effort per unit is predictable and closely tied to the level of production associated with the deliverable</i>
Survey (e.g., Property Survey, RoW Mapping and Topographic) Pavement Preservation Design Services Road Design (e.g., interstate interchanges, urban interstate or arterials, 3R projects, intersection improvements, ordinary capacity) Off-System/On-system Bridge Design (e.g. slab span, quad beam, PPC girder) Traffic Value Engineering Feasibility Reviews Small/Routine Program Management (e.g., Local Road Safety, Safe Routes to Public Places, Road Transfer)	Environmental Complex Bridge Design (not otherwise described) Utility Coordination (in Design and/or Construction) ITS Implementation & Design Innovative Procurement Support Major Program Management (e.g., ARRA, LTM) Constructability Review (should only be used on large, highly complex projects)	CE&I Owner Verification Construction Support CPM - Critical Path Method Claims Analysis Bridge Inspection Painting w/ CE&I SUE Services ITS Management, Operations & Maintenance Engineering & Inspection (ME&I) Embedded or Similar Staff Augmentation Contracts¹ Emergency Response Contracts (e.g., debris monitoring) Survey (Section 64 and Section 79 for FEMA reimbursed contracts)	Geotech Real Estate SUE (Designation)

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¹To be used only when consultant staff is placed on an on-call basis and tasked as needed by DOTD staff to review/produce specific deliverables. Not to be used for program management or other services required on an annual or similar ongoing basis.