Volume	Chapter	Section	Directive Number	Effective Date
III	1	1	22	10/24/1986

SUBJECT: PROCEDURE FOR REPORTING THE INSPECTION OF BORROW & MUCK DISPOSAL AREAS FOR CULTURAL ARTIFACTS, ARCHAEOLOGICAL AND HISTORICAL SITES

1. **PURPOSE**: The purpose of this directive is to restate the procedure for the inspection and evaluation of borrow pit and muck disposal areas for cultural artifacts, archaeological and historical sites and the reporting of the results of the inspection and evaluation.

2. **SCOPE:** This directive outlines the procedures to be followed in this inspection, evaluation and reporting.

3. **PROCEDURE**: District personnel are to be trained as to what visual observations are to be made and the following procedure shall be followed in reporting:

   A. **BORROW PITS**

   (1) The district laboratory boring crews will inspect the proposed borrow pit site and transmit their findings along with the test reports on the borings to the project engineer. (Use attached form.)

   (2) If negative findings, the project engineer will transmit the negative findings to the contractor along with the results of the soil tests and approval of the borrow pit location.

   (3) On questionable sites, the Department's Public Hearings and Environmental Section will make a determination of the significance of the site. A report of their findings shall be transmitted to the project engineer, with copy to the Construction Section.

   (4) If the findings of the environmental section are negative, or positive but with no significance, the project engineer shall notify the contractor in accordance with procedure A-(2) (above).

   If significant findings are discovered, the project engineer shall so notify the contractor in writing, and disapprove the proposed borrow pit.

   (5) During construction, project personnel are to make visual observation of the material removed from the borrow pits as this material is placed on the project and are to immediately report any findings to the Department's Public Hearings and Environmental Section. As provided by the Standard Specifications, the contractor's operations are to be

   B. **MUCK DISPOSAL AREAS**

   (1) Project personnel shall inspect the proposed muck disposal area and transmit negative findings to the contractor. (Use attached form.)

   (2) On questionable sites, the Department's Public Hearings and Environmental Section will make a determination of the significance of the site, furnishing a report of their findings to the project engineer (for transmittal to the contractor), with copy to the Construction Section. In the event significant findings are discovered, the contractor shall not be permitted to deposit muck in the discovery area.

4. **OTHER ISSUANCES AFFECTED**: This directive supersedes EDSM No. III.1.1.22 dated September 18, 1978. All directives, memoranda or instructions issued heretofore in conflict with this directive are hereby rescinded.

5. **EFFECTIVE DATE**. This directive shall be effective upon receipt.

P. J. FREDERICK
CHIEF CONSTRUCTION ENGINEER

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

REPORT OF INSPECTION

Print, do not type, this report.   Prepare five copies.

STATE PROJECT NO.	FAP NUMBER

PROJECT NAME   (Route number and parish name not required.)

The location described below and shown on the attached map was surveyed for evidence of cultural artifacts, archaelogical and historical material.

_____

_____

_____

_____

_____

_____

Evidence of such material ☐ was   ☐ was not   found.

Intended use of this site ☐ borrow ☐ muck disposal.

The contractor   ☐ does   ☐ does not   intend using this site.

If evidence of such material was found, by copy of this report it is hereby requested that the Public Hearing and Environmental Section promptly make a determination of significance in accordance with EDSM III. 1. 1. 22.

SIGNED NAME	TITLE
PRINTED NAME	TELEPHONE NUMBER

DISTRIBUTION
   Original – Project Engineer
      Copy – Project Engineer
      Copy – Public Hearing and Environmental Section
      Copy – Construction Section
      Copy – Retain for your records