

DOTDFORM. 5

Transmittal of Change Ordered Plan Sheets to General Files

Date

Project Number:

Project Name:

To: General Files

From:

Name

Section

Please distribute reproductions in accordance with page 2 of this Form.

Change Order Sheets (include title sheet):

Sheets Returned but not Modified:

Voided Sheets:

Total Number of Sheets Transmitted:

:

Attachments

C:

Received in
General Files by:

Name

Signature

Date

Please distribute complete reproduction sets consisting of Title Sheet, Voided Sheets, and Change Ordered Sheets as follows:

22 x 34 (Full Scale) - Stapled

() Set Task Manager:

11 x 17 (half Scale) - Stapled

() Set Task Manager: