**ADMINISTRATIVE SETTLEMENT REPORT**

**STATE PROJECT NO. PARCEL NO(S):**

**FAP NO: OWNER:**

**HIGHWAY: OCCUPANT:**

**ROUTE: NEGOTIATOR:**

**PARISH: AREA: REQ REM**

**COUNTER OFFER: DATE:**

**JUST COMP. OFFER: DATE:**

**AMOUNT OF INCREASE:**

**ATTACHMENTS: APPRAISAL REVIEW SHEET (REQ’D) \_\_\_\_**

 **LETTER FROM PROPERTY OWNER \_\_\_\_**

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Summary of relevant facts and circumstances:

 **COUNTER OFFER UNDER $25,000.00 COUNTER OFFER ABOVE $25,000.00**

 **\_\_\_\_ APPROVED \_\_\_\_ RECOMMENDED**

 **\_\_\_\_ DISAPPROVED \_\_\_\_ NOT RECOMMENDED**

 **\_\_\_\_ COUNTER**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_**

 **RIGHT OF WAY REGIONAL MANAGER DATE**

 **\_\_\_\_ APPROVED**

 **\_\_\_\_ COUNTER**

 **\_\_\_\_ DISAPPROVED**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_**

 **RIGHT OF WAY ADMINISTRATOR DATE**

**In accordance with 49 CFR, § 24.102(i), the attached memorandum to the file is referenced in support of the Agency’s decision in this matter.**