

ENGINEERING DIRECTIVES AND STANDARDS

Volume	Chapter	Section	Directive Number	Effective Date
III	3	1	1	1/17/1989

SUBJECT: DOCUMENTING UTILITY CONFLICTS ON CONSTRUCTION PROJECTS

1. **PURPOSE:** The purpose of this directive is to establish uniform policy concerning documenting delays caused by utility conflicts on projects that are under contract.
2. **SCOPE:** This directive establishes guidelines for documenting delays caused by utility conflicts.
3. **PROCEDURE:** For each utility conflict the following information will be recorded in the Project Diary.
 - A. Location and elevation (approximately)
 - B. Type of utility and owner
 - C. Contractor's operation that is being delayed
 - D. Length of time of the delay
 - E. Was Contractor shut down by the utility conflict
 - F. Was Contractor's operation shifted to new location (give new location)
 - G. Brief description of action taken to resolve conflict
 - H. Itemize equipment idled because of the conflict
 - I. Itemize labor idled if labor remains on project on payroll

If the delay continues or if there is a series of delays caused by one or more utilities, the above information will also be furnished this office by letter.
4. **OTHER ISSUANCES AFFECTED:** This directive supersedes EDSM No. III.3.1.1, dated June 24, 1985. All other directives, memoranda or instructions heretofore which conflict with this directive are hereby rescinded.
5. **EFFECTIVE DATE:** This directive is to become effective immediately upon receipt

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