

DOTD FORM: 24-102

PROPOSAL TO PROVIDE CONSULTANT SERVICES

(Revised March 1, 2022)


Prime consultant shall complete the DOTD Form 24-102 without altering the Form's text; however, the instruction and/or guidance for Sections 12 through 23 can be removed but do not remove Section title and number.

ANY CONSULTANT FAILING TO SUBMIT ANY OF THE INFORMATION REQUIRED ON THE DOTD FORM 24-102, OR PROVIDING INACCURATE INFORMATION ON THE DOTD FORM 24-102, MAY BE CONSIDERED NON-RESPONSIVE.

Prime consultant should enter the firm name in the footer at the bottom of this page. (It will carry over to subsequent pages.)

1. Contract title as shown in the advertisement	<i>Roundabout @ PR 929 and Parker Roads (CE&I)</i>
2. Contract number(s) as shown in the advertisement	<i>Contract No. 4400024988</i>
3. State Project Number(s), if shown in the advertisement	<i>State Project No. H.006457.6</i>
4. Prime consultant name (as registered with the Louisiana Secretary of State where such registration is required by law)	<i>Meyer Engineers, Ltd.</i>
5. Prime consultant license number (as registered with the Louisiana Professional Engineering and Land Surveying Board (LAPELS) if registration is required under Louisiana law)	<i>EF.0000562</i> <i>DUNS #043959022</i>
6. Prime consultant mailing address	<i>P.O. Box 763, Metairie, LA 70004</i>
7. Prime consultant physical address (existing or to be established, if location is used as an evaluation criteria)	<i>4937 Hearst Street, Suite 1B</i> <i>Metairie, LA 70001</i>
8. Name, title, phone number, and email address of prime consultant's contract point of contact	<i>David H. Dupre, Vice President; Phone: 504-885-9892</i> <i>Email: ddupre@meyer-e-l.com</i>
9. Name, title, phone number, and email address of the official with signing authority for this proposal	<i>Richard C. Meyer, President; Phone: 504-885-9892</i> <i>Email: rickmeyer@meyer-e-l.com</i>
10. This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal,	



<p>proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.</p>	<p>Signature (shall be the same person as #9):  <hr/> Date: <i>September 14, 2022</i></p>
<p>11. If a Disadvantaged Business Enterprise (DBE) goal has been set for this advertisement, indicate which firm(s) will be used to meet the DBE goal and each firm(s)' percentage.</p>	<p><u>Firm(s):</u> <i>N/A</i></p> <p><u>Firm(s)' %:</u></p>

12. Past Performance Evaluation Discipline Table:

Sub-consultants are allowed to be used for this proposal. Fill in the table to identify only those evaluation disciplines consistent with the approach and methodology proposed in Section 18 of the DOTD Form 24-102*, the name of each firm that is part of the proposal, and the percentage of work in each past performance evaluation discipline to be performed by that firm. The percentage estimated for each evaluation discipline is for evaluation purposes only and will not control the actual performance or payment of the work. The percentages for the prime and sub-consultants must total 100% for each past performance evaluation discipline, as well as overall total percent of contract. (Add rows as needed)

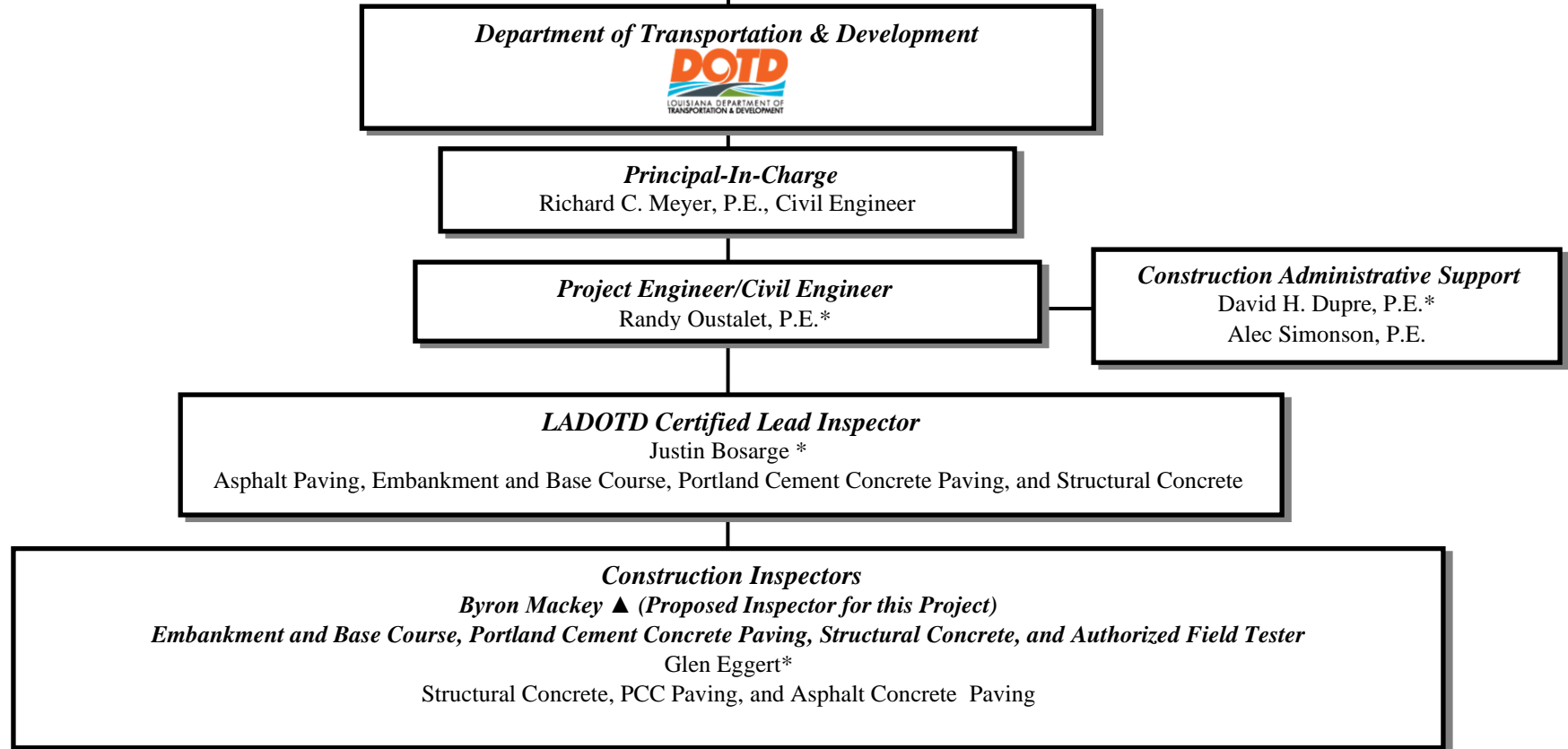
Evaluation Discipline(s)	% of Overall Contract	<i>Meyer</i>	Each Discipline must total to 100%
CE&I/OV	<i>100%</i>	<i>100%</i>	<i>100%</i>
Identify the percentage of work for the <u>overall contract</u> to be performed by the prime consultant and sub-consultant.			
Percent of Contract	<i>100%</i>	<i>100%</i>	<i>100%</i>

13. Firm Size:

Firm name	DOTD Job Classification	Number of personnel committed to this contract	Total number of personnel available in this DOTD Job Classification (if needed)
<i>Meyer Engineers, Ltd.</i>	<i>Accountant</i>	<i>1</i>	<i>3</i>
	<i>Administrative</i>	<i>1</i>	<i>1</i>
	<i>Clerical</i>	<i>1</i>	<i>3</i>
	<i>Engineer</i>	<i>1</i>	<i>9</i>
	<i>Engineer Intern</i>	<i>0</i>	<i>2</i>
	<i>Inspector</i>	<i>0</i>	<i>4</i>
	<i>Inspector – Certified</i>	<i>2</i>	<i>4</i>
	<i>Inspector – Lead</i>	<i>1</i>	<i>1</i>
	<i>Planner</i>	<i>0</i>	<i>1</i>
	<i>Principal</i>	<i>1</i>	<i>1</i>
	<i>Supervisor – Engineer</i>	<i>1</i>	<i>2</i>

14. Organizational Chart:

MEYER ENGINEERS, LTD.



* Holds Traffic Control Supervisor, Technician and Flagger

▲ Holds Traffic Control Technician and Flagger




15. Minimum Personnel Requirements:

MPR No. Do not insert wording from ad	Personnel being used to meet the MPR (Individual(s) may not satisfy more than one MPR unless specifically allowed by Attachment B of the advertisement)	Firm employed by	Type of license / certification & number	State of license	License / certification expiration date
1	<i>Richard C. Meyer, P.E.</i>	<i>Meyer Engineers, Ltd.</i>	<i>Professional Engineer/24012</i>	<i>LA</i>	<i>03/31/2024</i>
2	<i>David H. Dupre, P.E.</i>	<i>Meyer Engineers, Ltd.</i>	<i>Professional Engineer/23422</i> <i>Traffic Control Supervisor</i> <i>Flagger</i>	<i>LA</i>	<i>03/31/2024</i> <i>03/12/2025</i> <i>08/04/2025</i>
3	<i>Randall Oustalet, P.E.</i>	<i>Meyer Engineers, Ltd.</i>	<i>Professional Engineer/37680</i> <i>Traffic Control Supervisor</i> <i>Flagger</i>	<i>LA</i>	<i>09/30/2023</i> <i>10/02/2023</i> <i>10/03/2023</i>

16. Staff Experience:


Firm employed by: <i>Meyer Engineers, Ltd.</i>				
Name	<i>Richard C. Meyer, P.E.</i>		Years of relevant experience with this employer	<i>41</i>
Title	<i>Principal-in-Charge</i>		Years of relevant experience with other employer(s)	<i>0</i>
Degree(s) / Years / Specialization			<i>B.S. Civil Engineering 1980, Tulane University</i>	
Active registration number / state / expiration date			<i>24012 / LA / 03-31-2022</i>	
Year registered	<i>1988</i>	Discipline	<i>Civil Engineering</i>	
Contract role(s) / brief description of responsibilities			<i>Project Principal / Oversee Project</i>	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
Richard C. Meyer is the Principal and is involved with all aspects of administering engineering projects including client contact, cost estimates, design, quality control, contract administration, and contract closeout. He coordinates the Engineering staff and has participated in most facets of Civil Engineering including structural, sanitary and storm sewerage, roads and bridges , airport designs, and construction management . He is knowledgeable of the DOTD’s “Roadway Design Manual”, “Hydraulics Manual”, “Testing Procedures Manual”, and “Sampling Manual”. As Project Engineer for the Federal Aid System Projects, he has administered assistants, certified inspectors, and field representatives for the construction of asphaltic concrete and Portland concrete roadways and drainage systems for over thirty years. The work included interpreting contract documents, preparing pay requests and change orders, and coordination with Federal, State and Parish Representatives. He is a member of the Louisiana Engineer’s Society, the American Society of Civil Engineers, the American Concrete Institute, National Society of Professional Engineers, Louisiana Floodplain Managers Association, and the American Council of Engineering Companies.				
<i>08/15-05/18</i>	<i>State Project No. H.007331: Pakenham Drive (LA 46 – LA 39), St. Bernard Parish:</i> Project Principal for the Construction Engineering and Inspection Services which includes constructing a new asphaltic concrete roadway with curb and gutter, sidewalks, and subsurface drainage. Work also includes removing the existing roadway, constructing traffic signals, sewer lines and water lines. Construction Cost: \$5.3M (EST)			
<i>11/15-12/18</i>	<i>State Project No. H.007351: Country Drive Widening Phase A (Jeff Drive to Presque Isle Drive), Terrebonne Parish:</i> Project Principal for the Construction Engineering and Inspection Services which included the complete reconstruction and widening of 7,300 LF of Country Drive . Work also included clearing and grubbing, drainage structures , cold planing asphaltic concrete, pavement patching, class II base course, superpave asphaltic concrete pavement , and traffic pavement markings . Traffic was maintained on this busy street. Construction Cost: \$3.9M			
<i>03/19-11/19</i>	<i>State Project No. H.012783.6: WB Veterans: Severn Avenue – Clearview Parkway, Jefferson Parish:</i> Project Principal for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete , and combination curb and gutter . The work also included cold planing asphalt pavement, concrete walks, handicap curb ramps, striping, loop detectors, guard rail, and new drainage structures . Construction Cost: \$2.8M			
<i>11/16-06/18</i>	<i>State Project No. H.007265.6: St. Charles Avenue (LA Ave. – Calliope Street), Orleans Parish:</i> Project Principal for the Construction Engineering and Inspection services which included pavement patching, superpave asphaltic concrete , and combination curb and gutter . The work also included cold planing asphalt pavement, clearing and resealing existing joints, concrete walks, handicap curb ramps, striping, loop detectors, temporary detour roads and tree protection. Construction Cost: \$3.6M.			
<i>06/22-Present</i>	<i>State Project No. H.014048.6: S. Tangipahoa Roads – Pavement Rehab (CE&I), Tangipahoa Parish:</i> Project Engineer for the Construction Engineering and Inspection Services which includes milling of 8” minimum depth patching, milling of 2” existing roadway , overlay with 2” superpave asphaltic concrete, striping, and related work.			



Firm employed by: Meyer Engineers, Ltd.				
Name	Randall Oustalet, P.E.		Years of relevant experience with this employer	22
Title	Construction Engineer/Manager		Years of relevant experience with other employer(s)	11
Degree(s) / Years / Specialization			B.S. Civil Engineering 1985, Tulane University	
Active registration number / state / expiration date			37680/LA/09-30-2023	
Year registered	2013	Discipline	Civil Engineer	
Contract role(s) / brief description of responsibilities			Lead Project Engineer	
				
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
<p>Randy Oustalet will serve as the Lead Construction Administrator. He is a Professional Civil Engineer, registered in the State of Louisiana, with over thirty-three years’ experience in responsible charge of Construction Engineering & Inspection (CE&I) projects. He has experience working as a Project Engineer and Construction Manager for Architectural and Engineering projects. He has worked on many DOTD CE&I projects and is well versed in Site Manager and Headlights. He also worked on-site at the USACE New Orleans District’s Leake Avenue in the Construction Division, Contract Administration, Structures Branch, for USACE Construction Management and Related Services Contract. He is versed in structural concrete, steel construction, and drainage pump stations. He is a LADOTD certified Traffic Control Supervisor and Flagger.</p>				
03/19-11/19	State Project No. H.012783.6: WB Veterans: Severn Avenue – Clearview Parkway, Jefferson Parish: Project Engineer for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete, and combination curb and gutter . The work also included cold planing asphalt pavement, concrete walks, handicap curb ramps, striping, loop detectors, guard rail, and new drainage structures . Construction Cost: \$2.8M			
05/17-06/20	State Project No. H.007175: Lapalco Boulevard (Victory – Westwood), Jefferson Parish: Project Engineer for the Construction Engineering and Inspection Services which included widening the four-lane section of Lapalco Boulevard from Victory Drive to Westwood Drive by adding a median. The work also included clearing and grubbing, grading, drainage structures, milling , asphalt pavement, patching, class II base course , and related work. Construction Cost: \$6.9M			
11/15-12/18	State Project No. H.007351: Country Drive Widening Phase A (Jeff Drive to Presque Isle Drive), Terrebonne Parish: Project Engineer for the Construction Engineering and Inspection Services which included the complete reconstruction and widening of 7,300 LF of Country Drive . Work also included clearing and grubbing, drainage structures , cold planing asphaltic concrete, pavement patching, class II base course, superpave asphaltic concrete pavement , and traffic pavement markings. Traffic was maintained on this busy street. Construction Cost: \$3.9M			
08/15-05/18	State Project No. H.007331: Pakenham Drive (LA 46 – LA 39), St. Bernard Parish: Project Engineer for the Construction Engineering and Inspection Services which includes constructing a new asphaltic concrete roadway with curb and gutter , sidewalks, and subsurface drainage. Work also includes removing the existing roadway, constructing traffic signals, sewer lines and water lines. Construction Cost: \$5.3M (EST)			
10/16-03/18	State Project No. H.001413.6 (CE&I): LA 18th (4th St. Ext. – Burmaster), Jefferson Parish: Project Engineer for the Construction Engineering and Inspection Services which included new construction including grading, concrete pavement, curbs, base course , and subsurface drainage. Additional work included clearing and grubbing, drainage structures , sidewalks, landscaping, light poles and traffic pavement markings. Construction Cost: \$7.2M			


Meyer Engineers, Ltd. (Randall Oustalet) – Continued

07/15-08/18	State Project No. H.009770: St. John Mississippi River Trail – Phase IV, St. John the Baptist Parish: Project Engineer for the Construction Administration and Inspection for the 10' wide asphalt multi-use trail on the East Bank Mississippi River levee from Reserve to the St. James Parish line. Most of the trail is on top of the levee; however, portions of the trail are near the toe of the levee to avoid industry conflicts. The work also included drainage, a ramp, a pedestrian crossing, signage, and striping. The asphalt trail consisted of 4" asphalt on top of base course. The asphalt trail will accommodate Levee Board vehicles for maintenance and inspection of the levee. Construction Cost: \$2.3M
11/16-06/18	S.P. No. H.007265.6: St. Charles Avenue (LA Ave. – Calliope Street), Orleans Parish: Project Engineer for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete, and combination curb and gutter . The work also included cold planing asphalt pavement, clearing and resealing existing joints, concrete walks, handicap curb ramps, striping, loop detectors, temporary detour roads and tree protection. Construction Cost: \$3.6M.
06/21-Present	State Project No. H.012338: Houma Civic Center Sidewalks, Terrebone Parish: Project Engineer for the Construction Engineering and Inspection Services for the sidewalk project which includes removal of existing curbs and drives, installation of sidewalks with associated handicap ramps, striping, and new drives.
06/22-Present	State Project No. H.014048.6: S. Tangipahoa Roads – Pavement Rehab (CE&I), Tangipahoa Parish: Project Engineer for the Construction Engineering and Inspection Services which includes milling of 8" minimum depth patching, milling of 2" existing roadway, overlay with 2" superpave asphaltic concrete, striping, and related work.

Firm employed by: Meyer Engineers, Ltd.				
Name	David H. Dupre, P.E.		Years of relevant experience with this employer	33
Title	Civil Engineer/Construction Administration		Years of relevant experience with other employer(s)	3
Degree(s) / Years / Specialization			B.S. Civil Engineering 1984, Louisiana State University	
Active registration number / state / expiration date			23422/LA/03-31-2022	
Year registered	1989	Discipline	Civil Engineering	
Contract role(s) / brief description of responsibilities			Construction Administration Support	
				
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
<p>David H. Dupre is a Principal and a Professional Civil Engineer, registered in the State of Louisiana. He will provide construction administration support. He is involved with all aspects of administering engineering projects which include client contact, cost estimates, design, quality control, construction administration, preparation of reports, plans and specifications. He participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water and structural. He was the 2020-2021 former Chairman of the Board of the American Council of Engineering Companies Louisiana (ACECL). He was also the former New Orleans Chapter President. In 2016, he was honored in receiving the Outstanding Civil Engineer award from the New Orleans Branch of the ASCE. He is also a member of SAME, ASCE, APWA, CMAA and LES. He has designed projects in accordance with DOTD’s “Roadway Design Manual”, “Hydraulics Manual”, “Bridge Manual”, “Complete Streets Manual”, and the “Louisiana Standard Specification for Roads and Bridges”. He is certified in Local Public Agency Qualification Core Training, Construction Engineering and Inspection (CE&I) Training, Project Planning, Feasibility & Application Workshop, Project Design and Delivery Training. He completed the Designing Streets for Pedestrian & Bicycle Safety Workshop. He is a LADOTD certified Traffic Control Supervisor and Flagger.</p>				
07/12-09/22	<p>State Project No. H.009770: St. John Mississippi River Trail – Phase III and IV, St. John the Baptist Parish: Phase III: Provided Construction Administration Support for the 10’ wide asphalt multi-use trail in Reserve from East 29th Street to West 10th Street. The trail which was constructed near the toe of the levee to avoid conflicts with the annual Christmas bonfires on top of the levee. The work also included a pedestrian crossing on River Road, drainage, benches, signage, and striping. The construction cost was \$1.3M. Phase IV: Provided Construction Administration Support for the for the 10’ wide asphalt multi-use trial on the East Bank Mississippi River levee from Reserve to the St. James Parish line. Most of the trail is on top of the levee; however, portions of the trail are near the toe of the levee to avoid industry conflicts. The work also included drainage, a ramp, a pedestrian crossing, signage, and striping. The asphalt trail consisted of 4” asphalt on top of base course. The asphalt trail will accommodate Levee Board vehicles for maintenance and inspection of the levee. The construction cost was \$2.3M.</p>			
11/15-12/18	<p>State Project No. H-971845-1: Wisner Boulevard Shared Use Path, Orleans Parish: Project Manager for the 10’ wide concrete path for bicycles and pedestrians along Wisner Boulevard. The path is on the Bayou St. John side of Wisner Boulevard and begins at the termination of the existing bike path, north of I-610 and ends at Esplanade Avenue. The project included coordination and design striping for street crossings of the shared use path along Bayou St. John and the implementation of future traffic signals. He coordinated with the City of New Orleans Public Works, New Orleans Traffic Engineering, Regional Planning Commission, DOTD District 02, and New Orleans City Park Officials. Construction Cost: \$410K</p>			

Meyer Engineers, Ltd. (David H. Dupre) – Continued

<i>11/16-06/18</i>	<i>State Project No. H.007265.6: St. Charles Avenue (LA Ave. – Calliope Street), Orleans Parish:</i> Provided <i>Construction Administration Support</i> for the <i>Construction Engineering and Inspection Services</i> for St. Charles Avenue which included pavement patching, <i>superpave asphaltic concrete, and combination curb and gutter</i> . The work also included cold planing asphalt pavement, clearing and resealing existing joints, concrete walks, handicap curb ramps, striping, loop detectors, temporary detour roads and tree protection. Construction Cost: \$3.6M
<i>03/12-11/13</i>	<i>State Project No. H.007209.6: West Esplanade/Clearview Parkway Intersection, Jefferson Parish:</i> Project Engineer for the <i>rehabilitation of Clearview Parkway</i> at West Esplanade. The work included 8” thick portland cement concrete pavement restoration and a complete replacement of the drainage lines leading to the newly constructed triple barrel box culvert (278’) and new double U-turn-lane. Also included was excavation and embankment, asphalt concrete, grading, <i>base course</i> , concrete, sidewalks, lighting, signalization, water, pavement markings, guard rail systems, and utility adjustments. Construction Cost: \$3.7M

Firm employed by: Meyer Engineers, Ltd.				
Name	Alec Simonson, P.E.		Years of relevant experience with this employer	5
Title	Civil Engineer		Years of relevant experience with other employer(s)	0
Degree(s) / Years / Specialization			B.S. Civil Engineering 2017, Louisiana State University	
Active registration number / state / expiration date			45838/LA/03-31-2022	
Year registered	2021	Discipline	Civil Engineering	
Contract role(s) / brief description of responsibilities			Construction Administration Support/Document Control Specialist	
				
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
Alec Simonson has five years of engineering experience and will provide Construction Administration Support/Document Control. He is proficient in various computer programs and has experience in document management for all project phases, creating and modifying drawings, and collaborating with engineers to ensure adherence to specifications and standards.				
08/15-05/18	State Project No. H.007331: Pakenham Drive (LA 46 – LA 39); St. Bernard Parish: Document Control Support for the Construction Engineering Services for Pakenham Drive (LA 46 – LA 39) road reconstruction on Pakenham Drive, Jackson Boulevard, Courthouse Square, and Tyler Street. Work includes constructing a new asphaltic concrete roadway with curb and gutter, sidewalks, and subsurface drainage . Work also included removing the existing roadway, and constructing traffic signals, sewer lines and water lines. He assists with Site Manager and performs payroll review in AASHTOware. Construction Cost: \$5.3M (EST)			
05/20-Present	State Project No. H.011845, St. John EB Miss River Trail, Phase 4, St. John the Baptist Parish: Document Control Support for the Construction Inspection Services for the St. John EB Miss River Trail, Phase 4. This 10’ wide asphalt multi-use trail is on the East Bank Mississippi River Levee from Reserve to the St. James Parish line. The work includes drainage, a ramp, a pedestrian crossing on River Road, signage, and striping. He assists with Site Manager and performs payroll review in AASHTOware. Construction Cost: \$2.3M (EST)			
01/16/-06/20	State Project H.011835.6: LA 25 Washington Parish SW, Seg B and C, Washington Parish: Document Control Support for the Construction Inspection Services for the Washington Parish Sidewalk Project in Franklinton, Louisiana. The project consisted of 4,000 LF of 6’ wide decorative concrete sidewalks along Cleveland Street, Main Street (LA 25), Ellis Street, Washington Street (LA 10), Pearl Street and Jackson Street. He assisted with Site Manager and performed payroll review in AASHTOware. Construction Cost: \$453K			
05/17-06/19	State Project No. H.00717: Lapalco (Victory – Westwood), Jefferson Parish: Document Control Support for the Construction Engineering Services for the Lapalco (Victory – Westwood) project. The project includes widening the four-lane section of Lapalco Boulevard from Victory Drive to Westwood Drive by adding a median. The work includes clearing and grubbing, grading, drainage structures, milling, asphalt pavement, patching, class II base course, and related work. He assists with Site Manager and performs payroll review in AASHTOware. Construction Cost: \$6.9M (EST)			
03/19-05/20	State Project No. H.012783 (CE&I): WB Veterans: Severn Ave – Clearview Pkwy, Jefferson Parish: Document Control Support for the Construction Engineering Services for Westbound Veterans Boulevard (Severn Avenue – Clearview Parkway) in Jefferson Parish which includes pavement patching, superpave asphalt concrete, and combination curb and gutter. The work also includes cold planing asphalt pavement, concrete walks, handicap curb raps, striping, loop detectors, guard rail, and new drainage structures. He assists with Site Manager and performs payroll review in AASHTOware. Construction Cost: \$2.9M (EST)			

Firm employed by: Meyer Engineers, Ltd.				
Name	Justin Bosarge		Years of relevant experience with this employer	5
Title	Lead Construction Inspector		Years of relevant experience with other employer(s)	8
Degree(s) / Years / Specialization				
Active registration number / state / expiration date				
Year registered		Discipline	LADOTD certified in Embankment and Base Course, Portland Cement Concrete (PCC) Paving, Asphalt Paving, Structural Concrete, and a LADOTD Certified Traffic Control Supervisor and Flagger	
Contract role(s) / brief description of responsibilities			Lead Construction Inspector	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
Justin Bosarge is a DOTD Certified Inspector with over thirteen years of experience in road construction. He will perform Construction Inspection Services . He is certified in Designing Pedestrian Facilities for Accessibility, LADOTD certified in Embankment and Base Course, Portland Cement Concrete (PCC) Paving, Asphalt Paving, Structural Concrete, and a LADOTD Certified Traffic Control Supervisor and Flagger . He is well versed in DOTD’s construction software Site Manager and Headlights .				
11/16-08/18	State Project No. H.007265.6: St. Charles Avenue (LA Ave. – Calliope Street): Lead Inspector for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete, and combination curb and gutter . The work also included cold planing asphalt pavement, clearing and resealing existing joints, concrete walks, handicap curb ramps, striping, loop detectors, temporary detour roads and tree protection. Construction Cost: \$3.6M			
03/19-11/19	State Project No. H.012783.6: WB Veterans: Severn Avenue – Clearview Parkway, Jefferson Parish: Lead Inspector for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete, and combination curb and gutter . The work also included cold planing asphalt pavement, concrete walks, handicap curb ramps, striping, loop detectors, guard rail, and new drainage structures . Construction Cost: \$2.8M			
11/15-12/18	State Project No. H.007351: Country Drive Widening Phase A (Jeff Drive to Presque Isle Drive), Terrebonne Parish: Lead Inspector for the Construction Engineering and Inspection Services which included the complete reconstruction and widening of 7,300 LF of Country Drive . Work also included clearing and grubbing, drainage structures , cold planing asphaltic concrete, pavement patching, class II base course, superpave asphaltic concrete pavement , and traffic pavement markings. Traffic was maintained on this busy street. Construction Cost: \$3.9M			
08/15-05/18	State Project No. H.007331: Pakenham Drive (LA 46 – LA 39), St. Bernard Parish: Lead Inspector for the Construction Engineering and Inspection Services which includes constructing a new asphaltic concrete roadway with curb and gutter , sidewalks, and subsurface drainage. Work also includes removing the existing roadway, constructing traffic signals, sewer lines and water lines. Construction Cost: \$5.3M (EST)			



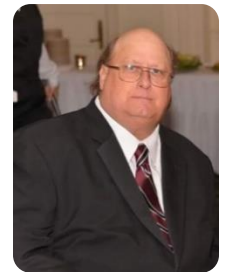
Meyer Engineers, Ltd. (Justin Bosarge) – Continued

05/17-09/19	State Project No. 007175: Lapalco (Victory – Westwood), Jefferson Parish: Inspector for the Construction Engineering and Inspection Services for widening the four-lane section of Lapalco Boulevard from Victory Drive to Westwood Drive by adding a median. The work also consists of clearing and grubbing, grading, drainage structures , milling , asphalt pavement, patching, class II base course , and related work. Duties include gathering and organizing samples and documentation for the DOTD approved sampling plan and 2059 , inspecting construction activities in the field, documenting field operations in field books and Site Manager system, measuring, and verifying quantities with contractor, coordinating field testing as required, and maintaining record drawings. Construction Cost: \$6.9M (EST)
10/16-05/18	State Project No. H.001413.6 (CE&I): LA 18 (4th Street Extension – Burmaster), Jefferson Parish: Inspector for the Construction Engineering and Inspection Services for LA 18 (4 th Street Extension – Burmaster). The project includes new construction including grading, concrete pavement, curbs, base course, and subsurface drainage. Additional work includes clearing and grubbing, drainage structures , sidewalks, landscaping, light poles, and traffic pavement markings. Duties include utilizing DOTD’s Site Manager Program and coordinating with DOTD. Also reviews and manages shop drawings and request for information. Will submit the final submittal package to the DOTD Construction Audit Section including Form 2059 and as-built drawings. Construction Cost: \$7.2M (EST)
01/21-12/21	State Project No. H.009804.6: South Williams Boulevard Streetscaping, Jefferson Parish: Inspector for the Construction Engineering and Inspection Services for South Williams Boulevard Streetscaping which includes removal of standard concrete sidewalk pavement and replacing with decorative sidewalk pavers , handicap ramps, decorative striping along with combination curb and gutter and incidental drainage. Duties include reviewing the Contractor’s schedule, reviewing all requests for information, and coordinating with DOTD. Will complete all closeout submittals including Form 2059 and record drawings and perform all documentation on DOTD’s Site Manager Program. Construction Cost: \$658K (EST)
07/21-Present	State Project No. H.001498: LA 24 and LA 316: Company Canal Bridge, Terrebonne Parish: Inspector for the Construction Engineering and Inspection Services for construction of a new vertical lift bridge over the Company Canal on LA 24 at new operator’s house. The new vertical lift bridge will be built on existing alignment. Duties include maintaining all construction field records; making daily entries in the project dairy, coordinating with DOTD and appropriate utility representatives, inspecting the contractor’s construction operations (daily) to ensure that all work is being performed in accordance with the plans and specifications; keeping clear and concise records of contractual operations; and preparing final estimate packages, including Form 2059 “Summary of Test Results” in conformance with DOTD requirements. Construction Cost: \$28M (EST)

Firm employed by: Meyer Engineers, Ltd.				
Name	Byron Mackey		Years of relevant experience with this employer	6
Title	Construction Inspector		Years of relevant experience with other employer(s)	6
Degree(s) / Years / Specialization			B.S. Construction Management, 2009, Louisiana State University	
Active registration number / state / expiration date				
Year registered		Discipline	LADOTD certified in Embankment and Base Course, Portland Cement Concrete (PCC) Paving, Asphalt Concrete Paving, Structural Concrete, and a LADOTD Certified Traffic Control Technician and Flagger	
Contract role(s) / brief description of responsibilities			Lead Construction Inspector	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
Byron Mackey is a DOTD Certified Inspector with over twelve years of experience in road construction. He will perform Construction Inspection Services . He is LADOTD certified in Embankment and Base Course, Portland Cement Concrete (PCC) Paving, Asphalt Concrete Paving, Structural Concrete, and is a LADOTD Certified Traffic Control Technician and Flagger . He is well versed in DOTD’s construction software Site Manager and Headlights .				
10/16-07/18	State Project No. H.001413.6: LA 18th (4th St. Ext. – Burmaster): Lead Inspector for the Construction Engineering and Inspection Services for the new construction on LA 18 which includes grading, concrete pavement, curbs, base course, and subsurface drainage. Additional work includes clearing and grubbing, drainage structures , sidewalks, landscaping, light poles, and traffic pavement markings. Construction Cost: \$7.2M (EST)			
08/15-05/18	State Project No. H.007331: Pakenham Drive (LA 46 – LA 39); St. Bernard Parish: Construction Inspector for the Construction Engineering and Inspection Services for the road reconstruction on Pakenham Drive, Jackson Boulevard, Courthouse Square, and Tyler Street. The work includes constructing a new asphaltic concrete roadway with curb and gutter , sidewalks, subsurface drainage, removing the existing roadway, constructing traffic signals, sewer lines, and water lines. He performs weekly progress meetings, negotiates and processes change orders, updates DOTD’s Site Manager Program , and reviews all Requests for Information (RFI). Construction Cost: \$5.3M (EST)			
03/19-11/19	State Project No. H.012783.6: WB Veterans: Severn Avenue – Clearview Parkway, Jefferson Parish: Construction Inspector for the Construction Engineering and Inspection Services which included pavement patching, superpave asphaltic concrete, and combination curb and gutter . The work also included cold planing asphalt pavement, concrete walks, handicap curb ramps, striping, loop detectors, guard rail, and new drainage structures . Construction Cost: \$2.8M			
01/21-12/21	State Project No. H.009804.6: South Williams Boulevard Street Scaping, Jefferson Parish: Construction Inspector for the Construction Engineering and Inspection Services for South Williams Boulevard Streetscaping which includes removal of standard concrete sidewalk pavement and replacing with decorative sidewalk pavers, handicap ramps, decorative striping along with combination curb and gutter and incidental drainage . Construction Cost: \$658K (EST)			



Firm employed by: Meyer Engineers, Ltd.				
Name	Glen Eggert		Years of relevant experience with this firm/employer	26
Title	Construction Inspector		Years of relevant experience with other firm(s)/employer(s)	0.5
Degree(s) / Years / Specialization				
Active registration number / state / expiration date				
Year registered		Discipline	LaDOTD Certified Asphalt Concrete Paving, Structural Concrete, Portland Cement Concrete (PCC) Paving, , Structural Concrete, Traffic Control Supervisor and Flagger	
Contract role(s) / brief description of responsibilities			Construction Inspector	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the time specified in the applicable MPR(s).			
<p>Glen Eggert has 26 years of experience as a quality assurance construction inspector on a variety of projects including flood protection structures, levee restoration, pumping stations, bridges, roadways, and utilities. His background includes construction materials testing with experience as a lab manager. He is proficient in interpretation of engineering plans and specifications and has served as a grade field inspector for the Sanitary Sewer Overflow Program (SSOP) for the City of Baton Rouge/Parish of East Baton Rouge, enforcing project specifications, blueprints, OSHA regulations, safety standards, and procedures. He is proficient in MS Office (Word, Excel, and Outlook) and digital photography documentation.</p>				
06/22 – Present	<p>State Project No. H.014048: S. Tangipahoa Roads – Pavement Rehab (CE&I), Tangipahoa Parish: Currently providing construction administration and construction engineering and inspection services including milling, overlay, and striping, for several road overlay projects throughout the Parish. He maintains all construction field records, makes daily entries in the project diary (DWR) to indicate Consultant’s personnel present on the job site, Contractor’s personnel and equipment being utilized for the project, the work being accepted, the acceptability of traffic control, and the charging of time. He inspects Contractor’s construction operations (daily) to ensure that all work is performed in accordance with the specified plans and specifications. He keeps clear and concise records of the contractual operations, prepares monthly pay estimates, and makes monthly progress reports in conformance with DOTD requirements.</p>			
While employed with other firms, Mr. Eggert performed Construction Engineering and Inspection . Projects included the following:				
05/22 – 06/22	<p>State Project No. H.013114.6: Southern University Erosion/Road Improvements, East Baton Rouge Parish: Construction Inspector who observed the placement of 130 LBS of riprap for erosion control. Also observed the removal of the existing roadway and preparation of the area for the new roadway.</p>			
05/19-06/22	<p>State Project No. H.013579.6: Pecue Lane I-10 Interchange, East Baton Rouge Parish: Construction Inspector for the Pecue Lane I-10 Interchange. The project consisted of clearing and grubbing, excavation, embankment work, driving of concrete and pipe piles, performing tests on piles during driving, placing concrete for footings, columns, bent caps, decking, barrier rails, coping and area paving and the placing of stone material and asphalt for temporary asphalt roadways. Quality Assurance performed during the construction of MSE Walls on project site for all phases of construction.</p>			
06/18-08/20	<p>Terrace/South I-110, East Baton Rouge Parish: Lead Construction Inspector on the project from start to completion. Project consisted of drilling shafts, installing reinforced steel baskets, placing concrete for project, drill shafts, and the driving of a limited number of timber piles. Concrete was placed for footings, columns, bent caps, deck spans, barrier railing and area paving. Project also consisted of demo work on sections of I-110 roadway. This was done by both hydro-demolition and using a jack hammer. Observed drainage work consisting of piping and catch basins being installed. Excavation, embankment, and hydro-seeding also observed during construction. Quality control and quality assurance observed and performed. Quality assurance during painting and electrical work was performed for the new ramp and project site.</p>			
05/16-10/17	<p>State Project No. H.010659.6: Rafe Mayer Bridge Reconstruction, East Baton Rouge Parish: Construction Inspector for the Rafe Mayer Bridge Reconstruction. The project consisted of driving piles, placing concrete for bent caps, concrete for bridge deck and placing asphalt for asphalt roadway. Performed quality assurance during the concrete and asphalt placements.</p>			



17. Firm Experience:

PROJECT NO. 1				
Firm name	Meyer Engineers, Ltd.		Past Performance Evaluation Discipline(s)*	CE&I (Not Rated)
Project name	WB Veterans: Severn Avenue – Clearview Parkway		Firm responsibility (prime or sub?)	Prime
Project number	State Project No. H.012783.6	Owner's name	Department of Transportation and Development	
Project location	Jefferson Parish		Owner's Project Manager	Kevin Rizzo
Owner's address, phone, email	P.O. Box 94245, Baton Rouge, LA 70804; 225-379-1041; Keven.Rizzo@LA.GOV			
Services commenced by this firm (mm/yy)	03/19	Total consultant contract cost (\$1,000's)		\$251
Services completed by this firm (mm/yy)	11/19	Cost of consultant services provided by this firm (\$1,000's)		\$95

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.)

Meyer Engineers, Ltd. (Meyer) completed *Construction Engineering and Inspection Services* which included pavement patching, *superpave asphaltic concrete*, and *combination curb and gutter*. The work also included cold planing asphalt pavement, concrete walks, handicap curb ramps, striping, loop detectors, guard rail, and *new drainage structures*.

Veterans Boulevard has many businesses along the corridor. To minimize disruption of these businesses, Meyer *worked hand in hand with* the contractor, *DOTD*, and the Jefferson Parish Engineering Department. Meyer also coordinated work and schedules to minimize disrupting football season, as there are many restaurants and bars within the project limits.



Meyer reviewed the Contractor's schedule, reviewed of all Requests for Information (RFI), and *coordinated with DOTD* District 02 and Jefferson Parish Engineering Department. Meyer completed all close out submittals including *Form 2059* and record drawings and performed all documentation on *DOTD's Site Manager Program*. Construction Cost: \$2.8M

Team Members: Richard Meyer | David Dupre | Randy Oustalet | Justin Bosarge (Lead Inspector), and Kyle Van Hoven

100% of the work for this project was performed in Louisiana.



PROJECT NO. 2				
Firm name	Meyer Engineers, Ltd.		Past Performance Evaluation Discipline(s)*	CE&I (Not Rated)
Project name	Pakenham Drive (LA 46 – LA 39)		Firm responsibility (prime or sub?)	Prime
Project number	State Project No. H.007331	Owner's name	Department of Transportation and Development	
Project location	St. Bernard Parish		Owner's Project Manager	Justin Guilbeau
Owner's address, phone, email	14101 Old Gentilly Road, New Orleans, LA 70804, 504-253-6120; Justin.Guilbeau@LA.GOV			
Services commenced by this firm (mm/yy)	08/15	Total consultant contract cost (\$1,000's)		\$377
Services completed by this firm (mm/yy)	On-Going	Cost of consultant services provided by this firm (\$1,000's)		\$354

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.)

Meyer Engineers, Ltd. (Meyer) is completing **Construction Engineering and Inspection Services** which includes **road reconstruction** on Pakenham Drive, Jackson Boulevard, Courthouse Square, and Tyler Street.

Work included constructing a **new asphaltic concrete roadway** with curb and gutter, sidewalks, and **subsurface drainage**. The scope of work also included removing the existing roadway, and constructing traffic signals, sewer lines and water lines. Meyer coordinated the relocation of utilities including Entergy, AT&T, and Cox. Access to residents had to be maintained on this residential street within the existing 40' right of way.

Meyer's scope of work includes review of the Contractor's schedule, review of all Requests for Information (RFI), and **coordination with DOTD** District 02 and St. Bernard Parish Engineering Department.

Meyer will complete all close out submittals including **Form 2059** and record drawings and is performing all documentation on **DOTD's Site Manager Program**. Construction Cost: \$5.3M

Team Members: Richard Meyer | David Dupre | Randy Oustalet | Byron Mackey (Lead for 6 Months)
100% of the work for this project was performed in Louisiana.



PROJECT NO. 3				
Firm name	Meyer Engineers, Ltd.		Past Performance Evaluation Discipline(s)*	CE&I
Project name	St. Charles Avenue (LA Ave. – Calliope Street)		Firm responsibility (prime or sub?)	Prime
Project number	State Project No. H.007265.6	Owner's name	Department of Transportation and Development	
Project location	Orleans Parish		Owner's Project Manager	Justin Guilbeau
Owner's address, phone, email	14101 Old Gentilly Road, New Orleans, LA 70804, 504-253-6120; Justin.Guilbeau@LA.GOV			
Services commenced by this firm (mm/yy)	11/16	Total consultant contract cost (\$1,000's)		\$680
Services completed by this firm (mm/yy)	06/18	Cost of consultant services provided by this firm (\$1,000's)		\$570

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.)



Meyer Engineers, Ltd. (Meyer) completed **Construction Engineering and Inspection Services** for St. Charles Avenue which included pavement patching, **superpave asphaltic concrete**, and **combination curb and gutter**. The work also included cold planing asphalt pavement, clearing and resealing existing joints, concrete walks, handicap curb ramps, striping, loop detectors, temporary detour roads and tree protection. St. Charles Avenue has many large live oak trees along the corridor. Due to the sensitive nature of these trees,

Meyer **worked hand in hand with** the contractor, **DOTD**, and the Orleans Parish Landscaping Department during root pruning, and tree trimming activities. Meyer also coordinated work and schedules to minimize disrupting Mardi Gras season. Meyer reviewed the Contractor's schedule, reviewed of all Requests for Information (RFI), and **coordinated with DOTD** District 02 and Orleans Parish Public Works Department.

Meyer completed all close out submittals including **Form 2059** and record drawings and performed all documentation on **DOTD's Site Manager Program**. **Meyer received a 4.5 of 5.0 performance rating** for this project. Construction Cost: \$3.6M

Team Members: Richard Meyer | Randy Oustalet | Justin Bosarge (Lead Inspector) | Byron Mackey | Kyle Van Hoven
100% of the work for this project was performed in Louisiana.

Meyer received a rating of 4.5 out of 5.0 for this CE&I project from DOTD. Fred Wetekamm, former District 02 Engineer, states on his evaluation Meyer's "Project Engineer was proactive and exceeded expectations. Project Engineer and Inspector performed outstanding efforts in communication, especially for the high visibility of this project and in monitoring schedules and costs associated with this project."

PROJECT NO. 4				
Firm name	Meyer Engineers, Ltd.		Past Performance Evaluation Discipline(s)*	CE&I (Not Rated)
Project name	LA 18 (4 th St. Ext. – Burmaster)		Firm responsibility (prime or sub?)	Prime
Project number	State Project No. H.007272	Owner's name	Department of Transportation and Development	
Project location	Jefferson Parish		Owner's Project Manager	Corbitt Hollier
Owner's address, phone, email	200 Mardi Gras Boulevard, New Orleans, LA 70114; 504-376-2610; Corbitt.Hollier@LA.GOV			
Services commenced by this firm (mm/yy)		10/16	Total consultant contract cost (\$1,000's)	\$837
Services completed by this firm (mm/yy)		03/18	Cost of consultant services provided by this firm (\$1,000's)	\$837

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.)

Meyer Engineers, Ltd. (Meyer) completed the **Construction Engineering and Inspection Services** for LA 18 (4th St. Ext. – Burmaster) in Jefferson Parish. The project included new construction including grading, **concrete pavement**, curbs, base course, and subsurface drainage. Additional work included clearing and grubbing, **drainage structures**, sidewalks, landscaping, light poles, and traffic pavement markings.

The drainage work included over 9,600 LF of concrete drainpipe (up to 96" diameter), trench excavation, safety protection (greater than 5' depth), catch basins, bedding material, concrete headwalls, and riprap.

Meyer utilized **DOTD's Site Manager Program** and **coordinated with DOTD** District 02 and Jefferson Parish. Meyer also reviewed and managed shop drawings and Requests for Information (RFI).

Meyer submitted the final submittal package to the DOTD Construction Audit Section including **Form 2059** and as-built drawings. The construction cost was \$7.2 Million.



Team Members Involved: Richard Meyer | David Dupre | Randy Oustalet | Byron Mackey (Lead Inspector) | Justin Bosarge | Kyle Van Hoven
100% of the work for this project was performed in Louisiana.

PROJECT NO. 5				
Firm name	Meyer Engineers, Ltd.		Past Performance Evaluation Discipline(s)*	CE&I (Not Rated)
Project name	Lapalco Boulevard (Victory – Westwood)		Firm responsibility (prime or sub?)	Prime
Project number	State Project No. H.007175	Owner's name	Department of Transportation and Development	
Project location	Jefferson Parish		Owner's Project Manager	Corbitt Hollier
Owner's address, phone, email	200 Mardi Gras Boulevard, New Orleans, LA 70114; 504-376-2610; Corbitt.Hollier@LA.GOV			
Services commenced by this firm (mm/yy)	05/17	Total consultant contract cost (\$1,000's)		\$531
Services completed by this firm (mm/yy)	06/20	Cost of consultant services provided by this firm (\$1,000's)		\$498

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.)

Meyer Engineers, Ltd. (Meyer) completed **Construction Engineering and Inspection Services** for the Lapalco (Victory – Westwood) project. The project scope of work included **widening the four-lane section of Lapalco Boulevard** from Victory Drive to Westwood Drive by adding a median. The work also included clearing and grubbing, grading, **drainage structures**, milling, **asphalt pavement**, patching, **class II base course**, and related work. The project included many unforeseen utility structures, the locations of which were determined by extensive excavation during the Assembly Period. Meyer was responsible for recording the discoveries on record drawings as well as recording the quantity of excavation for payment purposes.



Due to the project location being encompassed by Jefferson Parish Public Schools on each end of the project limit, **constant traffic control monitoring is being provided to minimize traffic disruption.** Meyer was responsible for review of Traffic Control Logs provided by the Contractor. Duties also included reviewing said reposts on a weekly basis with Contractor and ensuring Contractor provides monthly report for review.

Meyer served as Project Engineer on behalf of DOTD coordinators and is responsible for documenting minutes of progress meetings, implementing change orders, processing pay requests, monitoring monthly fuel adjustments as well as maintaining record drawings and material testing results for close out of project. Meyer had inspectors responsible for daily recording of field activities, quantifying and documenting pay items, managing sampling plan and coordination of field tests and traffic control. Construction Cost: \$6.9M

Team Members: Richard Meyer | David Dupre | Randy Oustalet | Kyle Van Hoven (Lead Inspector) | Byron Mackey
100% of the work for this project was performed in Louisiana.

18. Approach and Methodology:

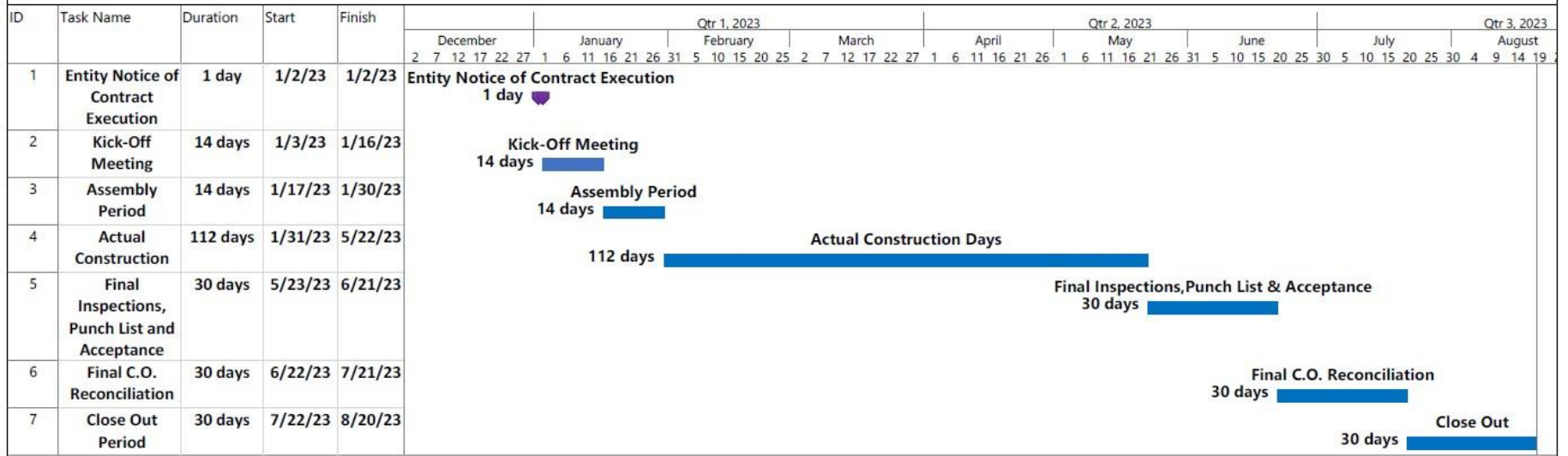
If selected, ***Meyer Engineers, Ltd. (Meyer)*** will provide Construction Engineering and Inspection (CE&I) services for DOTD for a roundabout in Ascension Parish. The construction work may include pavement removal, new pavement and base, curb and gutters, drainage structures and utility relocations. Meyer will review the Contractor's Traffic Control and Sequencing Plan. Work will be performed according to the following flow/schedule.

- 1) DOTD provides Entity Notice of Contract Execution (ENCE) authorizing local agency to issue Notice to Proceed (NTP).
- 2) Meyer will issue NTP to lowest bidder per direction of local agency based on mutual agreement of starting date established at Preconstruction Meeting.
- 3) Preconstruction Meeting: Once ENCE is issued, Meyer will coordinate the Preconstruction Meeting. The standard DOTD Preconstruction form will be utilized. Various topics discussed at the Preconstruction Meeting will include but not be limited to:
 - ✦ Agree upon start date and issue Notice to Proceed.
 - ✦ Provide introduction of main team members.
 - ✦ Review Construction Contractor's schedule.
 - ✦ Discuss Assembly Period including options for Contractor to shorten same period if needed.
 - ✦ Include DOTD Compliance representative to discuss importance of weekly payrolls and sub-contractor payments in AASHTOWARE.
 - ✦ Explain process of monthly pay estimates and change orders utilizing site manager.
 - ✦ Review DOTD new requirement of utilizing Headlights in daily reports
 - ✦ Discuss use of DOTD Request for Information (RFI) forms.
 - ✦ Emphasize Contractor input required on RFIs
 - ✦ Discuss Layout, issue DOTD layout book or accepted electrical format
 - ✦ Discuss unique layout that applies to curves and radii
 - ✦ Emphasize importance of layout prior to commencing construction
 - ✦ Discuss importance of Sampling Plan and coordination of testing materials.
 - ✦ Discuss any applicable environmental topics and submittal of Storm Water Prevention Plan.
 - ✦ Formulate closeout procedures.
 - ✦ Provide minutes to all team members.
- 4) Meyer will provide an Inspector with all applicable DOTD certifications.
- 5) Meyer's Certified Inspector, through coordination with Construction Contractor, will obtain appropriate material samples for Quality Assurance and initiate "Sampling Plan" as described in #3 above. Also, the Certified Inspector will obtain all required Certificates of Analysis/Compliance/Delivery from the Contractor throughout the course of construction.
- 6) Fuel Adjustments (if applicable): In the event asphalt item applies, Project Engineer will maintain DOTD monthly publicized indices and calculate Fuel Adjustments.

- 7) Meyer will hold progress meeting as established in Preconstruction Meeting to monitor progress of work, advise status of pay estimates, addresses material sampling failures, possible change orders, Disadvantaged or Small Business requirements, payroll issues and all other applicable topics. “Responsible Charge” of local agency will be required to attend.
- 8) Provide detailed minutes of progress meeting noting corrective measures that may apply
- 9) Meyer’s Project Engineer will generate monthly pay estimates and process accordingly. Cost Disbursement will be signed by Responsible Charge of local agency and Project Engineer will route all documents and track the progress of pay estimate approval through DOTD Site Manager.
- 10) DOTD will provide a “Coordinator” to assist the team in any administrative issues throughout duration of the project.
- 11) Meyer will utilize Construction Contractor’s use of AASHTOWARE to ensure proper records are provided such as payrolls and monthly subcontractor payments. Meyer will review same and approve accordingly.
- 12) Meyer Project Representative will utilize DOTD Site Manager or Headlights as required to provide Daily Work Reports which will record daily resources (personnel and equipment), work progress, weather conditions as well as track quantities of various Line Items as well as material sample entries.
- 13) Project Representative will perform pre placement and post placement checks to assure proper slopes and applicable curve layout are acceptable
- 14) Record keeping of line-item quantities will be maintained by use of either field books or by use of newly developed Headlights system to better record daily production and activities.
- 15) Any needed change orders will be drafted by Meyer Project Engineer and processed through Site Manager by obtaining appropriate electronic approvals and original signatures. Any Category 1 change orders will be forwarded to DOTD Headquarters for appropriate signatures.
- 16) Final Inspection: Once all Line Items of work are completed Meyer will coordinate a final walkthrough to confirm items are complete and through Certified Inspector will provide and monitor completion of punch list items for recommendation of acceptance to local authority and DOTD.
- 17) Project Engineer will obtain acceptance through local authority to provide in closeout documents noted below.
- 18) Once work is completed and project is accepted, the Project Engineer through assistance of the certified inspector will accumulate all closeout documents for final submission to Auditing Division. Close out documents will be submitted in accordance with DOTD standard check lists. Such documents will include but not be limited to:
 - ❖ Final (zero) pay estimate.
 - ❖ Signed Reconciliation of Weather and Working Day Report.
 - ❖ Change Orders with original signatures.
 - ❖ Any original documents such as OCP insurance statements per 2016 edition of LSSRB
 - ❖ Certificates of Release for removal line-items.
 - ❖ Correspondences.
 - ❖ 2059 Sampling Plan with any dispositions. Any dispositions will be noted and signed by Project Engineer.
 - ❖ Record (As Built) drawings.
 - ❖ Acceptance Resolution from local authority.
 - ❖ Construction Layout Book or notarized letter indicating layout was performed appropriately.



MILESTONE SCHEDULE
ROUNDBABOUT AT PR929 & PARKER ROADS (CE&I)
STATE PROJECT NO. H.006457.6 | F.A.P. NO. H006457
SEPTEMBER 12, 2022

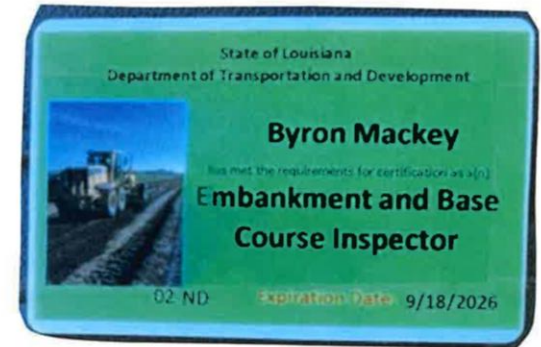


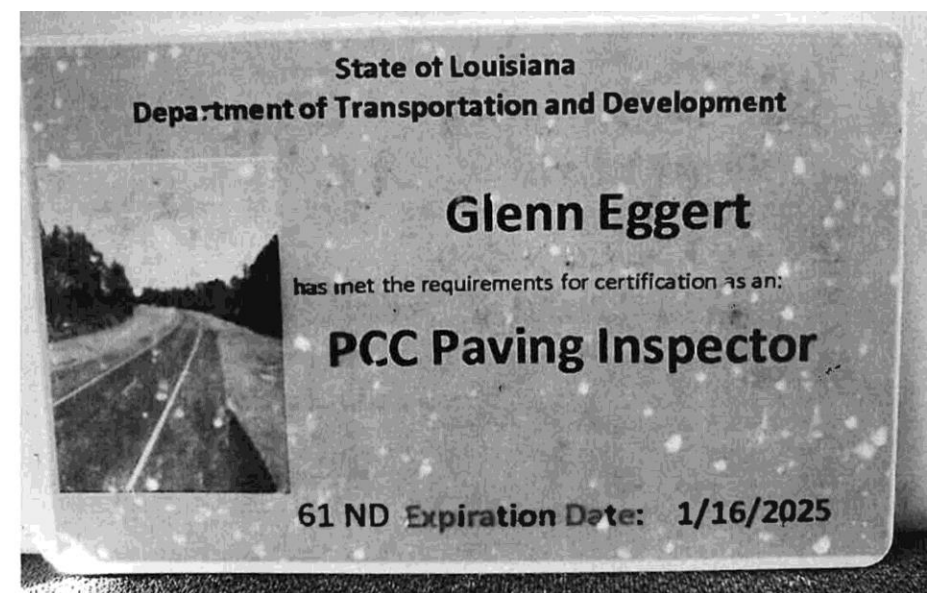
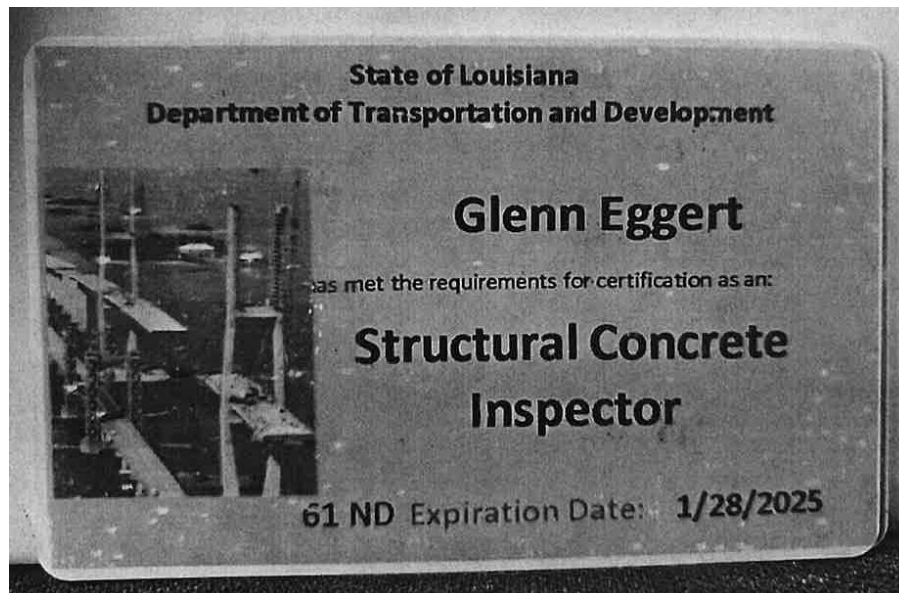
19. Workload:

Firm(s)	Past Performance Evaluation Discipline(s) *	State project number	Project name	Remaining Unpaid Balance**
<i>Meyer Engineers, Ltd.</i>	<i>CE&I/OV</i>	<i>H.001498</i>	<i>LA 24 & LA 316 Company Canal Bridge</i>	<i>\$349,599</i>
	<i>CE&I/OV</i>	<i>H.007331.6</i>	<i>Pakenham Drive (LA 46 – LA 39)</i>	<i>\$4,783</i>
	<i>Road</i>	<i>H.004727</i>	<i>Howard Avenue Extension (Loyola Avenue – LaSalle Street)</i>	<i>\$5,693</i>
	<i>CE&I/OV</i>	<i>H.013520</i>	<i>Barringer Drive Sidewalks</i>	<i>\$58,695</i>
	<i>CE&I/OV</i>	<i>H.014048</i>	<i>S. Tangipahoa Roads Pavement Rehab.</i>	<i>\$707,683</i>
	<i>Road</i>	<i>H.013522.5</i>	<i>S. Lewis Street Widening</i>	<i>\$112,306</i>

20. Certifications/Licenses:

If the advertisement requires submission of licenses and/or certificates, include them here. Otherwise, leave this section blank.





21. QA/QC Plan and/or Work Plan:

If the advertisement requires submission of a QA/QC plan or Work plan, include them here. Otherwise, leave this section blank.

22. Sub-consultant information:

Firm Name (as registered with Louisiana's Secretary of State)	Address	Point of Contact and email address	Phone Number
<i>N/A</i>			

23. Location:

If location is an evaluation criterion for this advertisement and the prime consultant intends to establish a local presence, describe the plan for doing so. Otherwise, leave this section blank.