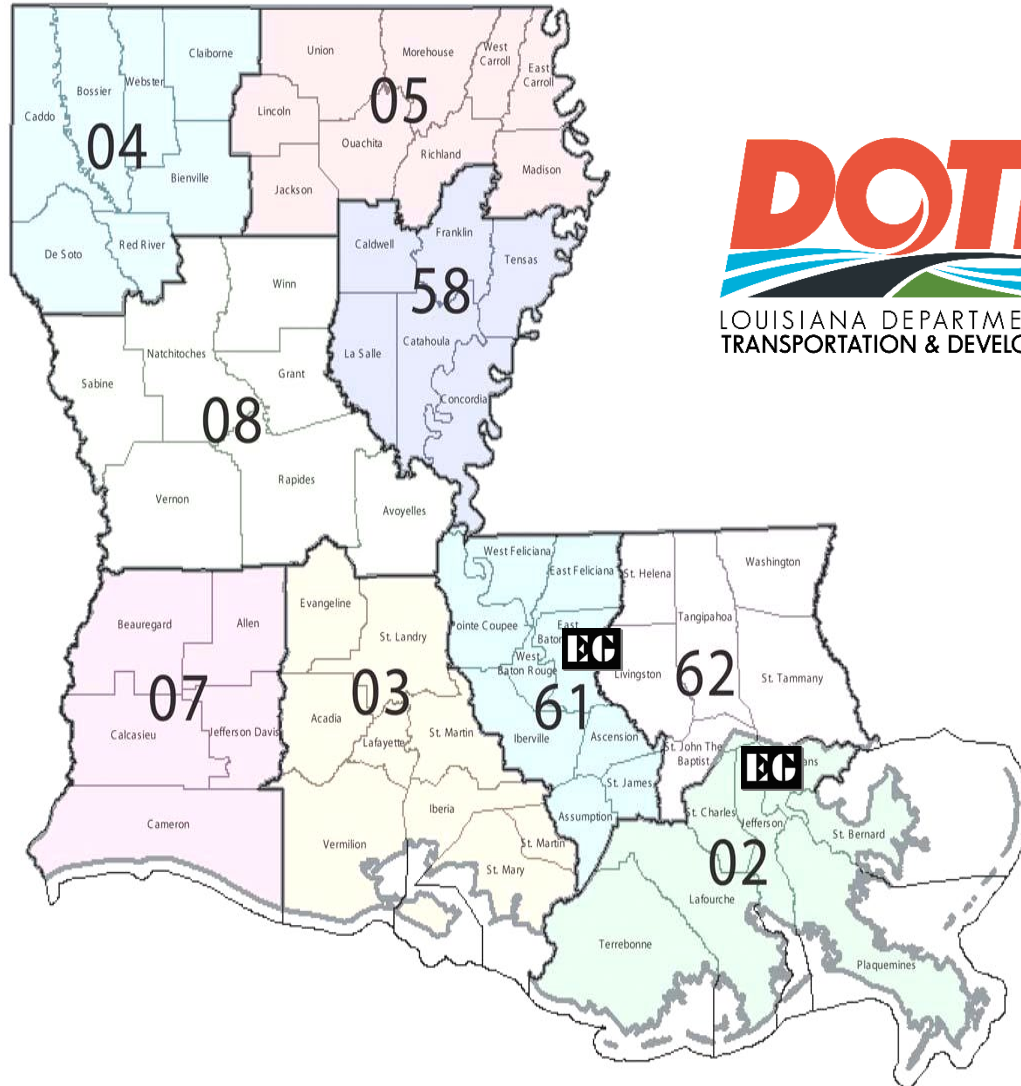




IDIQ CONTRACT FOR PROFESSIONAL BOUNDARY SURVEYING SERVICES STATEWIDE WITH MAJORITY OF WORK IN DISTRICTS 02, 61, AND 62

Contract No. 4400031925



9029 Jefferson Highway, Suite 200
Baton Rouge, LA 70809

April 24, 2025



EVANS-GRAVES ENGINEERS, INC.

Engineering Consultants
Est. 1954

John A. Graves, P.E., P.L.S. (1941 – 2021)

Ashlyn A. Graves

Gerald G. Menard, P.E.

P. Stephen Lundgren, Jr., P.E.

Jack Carr Morgan, P.E., P.L.S.

Max O. Usrey, III, P.E., P.L.S.

Keith M. Meyer, P.E.

Lisa A. Blanchard, P.E.

Brett D. Blanchard, P.E., L.S.I.

Wesley S. Roy, P.E.

Zachary P. Hebert, P.E.

Alexander J. Young, E.I.

April 24, 2025

Department of Transportation and Development
Procurement Office
1201 Capital Access Road, Room EW S-447
Baton Rouge, Louisiana 70802

Re: IDIQ Contract for Professional Boundary Surveying Services Statewide with Majority
of Work in Districts 02, 61, and 62
Contract No. 4400031925

Dear Mr. Hughes:

Evans-Graves Engineers, Inc. (EG) is pleased to submit our Letter of Interest and Standard Form 24-102 in response to DOTD's solicitation of March 28, 2025 requesting as-needed professional boundary surveying and related services for statewide projects (Contract No. 4400031925). Evans-Graves has successfully performed property surveys, R/W maps, and title take-offs under similar IDIQ contracts for both LADOTD and local governments with LADOTD oversight. As such, we believe that we are uniquely qualified to perform this work for LADOTD.

Within this submittal of qualifications, Evans-Graves personnel exceed the minimum manpower requirements and have recent and relevant LADOTD and similar experience to successfully complete any tasks assigned under this contract on time and within budget. Many of the firm's largest projects are in their final stages, providing the firm with significant capacity to swiftly complete any assigned tasks under this contract without sacrificing attention to detail or quality. Notable firm and key personnel experience on similar projects demonstrates that Evans-Graves is well qualified for this work.

Evans-Graves Engineers, Inc. hereby commits its total resources and 71 years of experience to the DOTD. I pledge to you my personal commitment that our team can and will respond to the requirements of this assignment to provide you with a successful project. We believe we have earned your confidence and enjoy a professional relationship with LADOTD staff while completing our technical responsibilities with the highest quality standards attainable.

We appreciate the opportunity to respond to the LADOTD and look forward to working with you to accomplish all assigned tasks under this project. Thank you for your consideration.

Sincerely,
EVANS-GRAVES ENGINEERS, INC.

Ashlyn A. Graves
President

DOTD FORM: 24-102

PROPOSAL TO PROVIDE CONSULTANT SERVICES

(Revised December 12, 2024)

Prime consultant shall complete the DOTD Form 24-102 without altering the Form's text; however, the instruction and/or guidance for Sections 12 through 23 can be removed but do not remove Section title and number.

ANY CONSULTANT FAILING TO SUBMIT ANY OF THE INFORMATION REQUIRED ON THE DOTD FORM 24-102, OR PROVIDING INACCURATE INFORMATION ON THE DOTD FORM 24-102, MAY BE CONSIDERED NON-RESPONSIVE.

1. Contract Name as shown in the advertisement	IDIQ CONTRACT FOR PROFESSIONAL BOUNDARY SURVEYING SERVICES STATEWIDE WITH MAJORITY OF WORK IN DISTRICTS 02, 61, AND 62
2. Contract Number(s) as shown in the advertisement	4400031925
3. State Project Number(s), if shown in the advertisement	N/A
4. Prime consultant name (name must match <u>exactly</u> as registered with the Louisiana Secretary of State (SOS) where such registration is required by law; including punctuation; <u>include screenshot from SOS at the end of Section 20</u>)	
5. Prime consultant license number (as registered with the Louisiana Professional Engineering and Land Surveying Board (LAPELS) if registration is required under Louisiana law)	LA Licensed Professional Engineers – EF.0000300 LA Licensed Surveying Board – VF.0000050
6. Prime consultant mailing address	9029 Jefferson Hwy., Ste. 200 Baton Rouge, LA 70809
7. Prime consultant physical address (existing or to be established, if location is used as an evaluation criteria)	9029 Jefferson Hwy., Ste. 200 Baton Rouge, LA 70809
8. Name, title, phone number, and email address of prime consultant's contract point of contact	Ashlyn A. Graves <i>President</i> (225) 926-1620 agraves@evans-graves.com
9. Name, title, phone number, and email address of the official with signing authority for this proposal	Ashlyn A. Graves <i>President</i> (225) 926-1620 agraves@evans-graves.com

Prime consultant should enter the firm name in the footer at the bottom of this page. (It will carry over to subsequent pages.)

10. This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal, proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.



Signature above shall be the same person listed in Section 9:

4/24/2025

Date:

Pursuant to Act No. 581 of the 2024 Louisiana Legislature Regular Session, proposer further certifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association. In addition, proposer certifies it will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

11. If a Disadvantaged Business Enterprise (DBE) goal has been set for this advertisement, indicate which firm(s) will be used to meet the DBE goal and each firm(s)' percentage.

Firm(s):
N/A

Firm(s)' %:

12. Discipline Table:

As indicated in the advertisement, insert a completed table here. The percentages for the prime and sub-consultants must total 100% for each discipline, as well as the overall total percent of the contract.

The **only** disciplines to be used are listed in the drop down in each row (Appraiser, Bridge, CE&I/OV, CPM, Data Collection, Environmental, Geotech, ITS, Other (must specify), Planning, Right-of-Way, Road, Survey, and Traffic). **Remove rows as needed.**

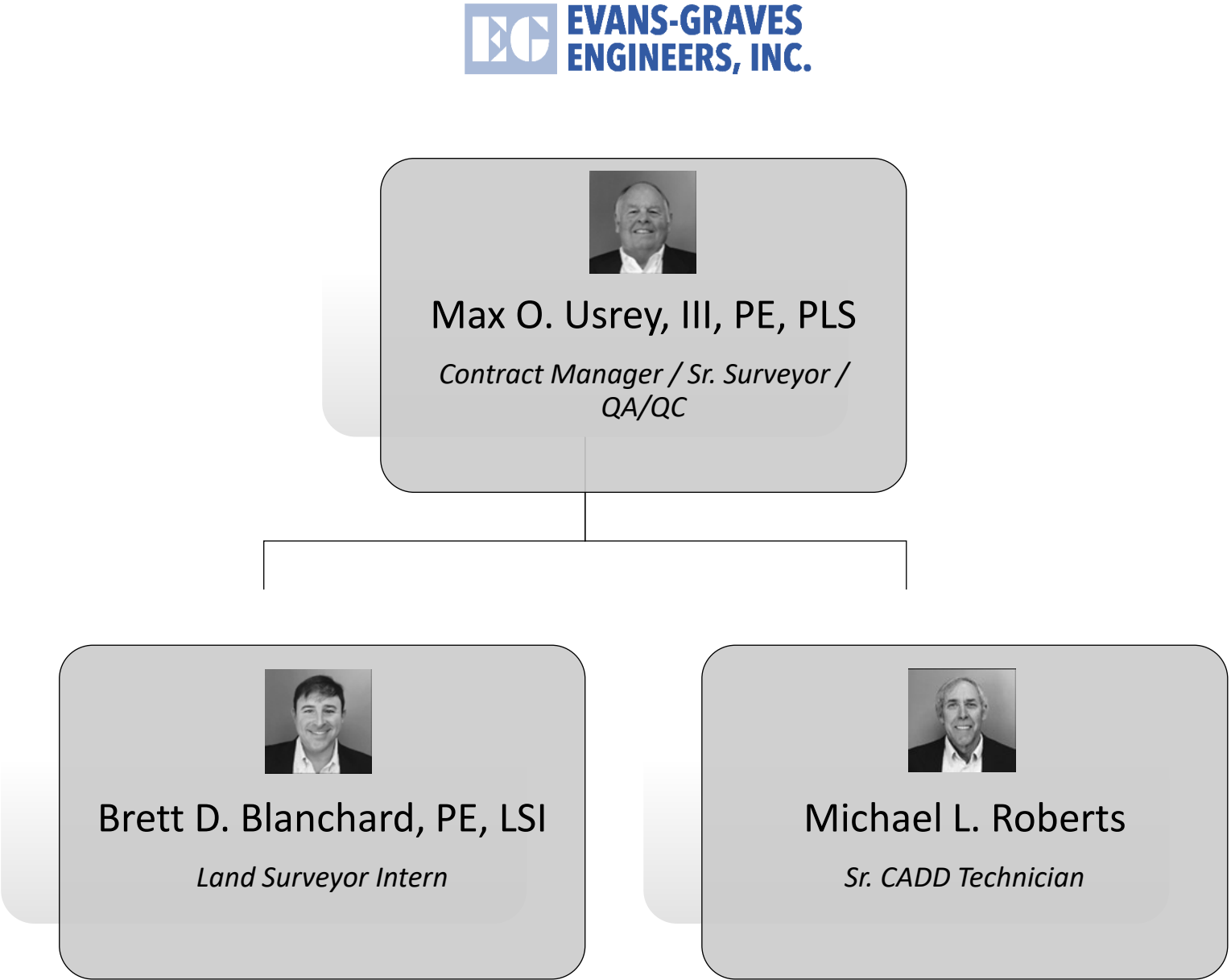
Discipline(s)	% of Overall Contract	Prime <i>Evans-Graves Engineers, Inc.</i>	Firm B	Firm C	Each Discipline must total to 100%
Survey	100.00%	100.00%	0.00%	0.00%	100%
Identify the percentage of work for the overall contract to be performed by the prime consultant and each sub-consultant.					
Percent of Contract	100%	100.00%	0.00%	0.0%	100.00%

13. Firm Size:

Firm name	DOTD Job Classification	Number of personnel <u>committed to this contract</u>	Total number of personnel available in this DOTD Job Classification (if needed)
Evans-Graves Engineers, Inc.	Principal	1	2
Evans-Graves Engineers, Inc.	Supervisor - Eng	0	4
Evans-Graves Engineers, Inc.	Supervisor - Other	1	1
Evans-Graves Engineers, Inc.	Engineer	0	9
Evans-Graves Engineers, Inc.	Engineer Intern	0	1
Evans-Graves Engineers, Inc.	Environmental Manager	0	2
Evans-Graves Engineers, Inc.	Senior Technician	1	1
Evans-Graves Engineers, Inc.	Surveyor	2	2
Evans-Graves Engineers, Inc.	CADD Technician	1	1
Evans-Graves Engineers, Inc.	CADD Operator	2	4
Evans-Graves Engineers, Inc.	Party Chief	3	3
Evans-Graves Engineers, Inc.	Rodman	3	3

(Add rows as needed)

14. Organizational Chart:



15. Minimum Personnel Requirements:

Use the table below to identify both prime consultant and sub-consultant staff designated to work on this contract meeting the Minimum Personnel Requirements (MPRs) specified in the advertisement. Ensure the résumé reflects the required experience stated in the MPR. Make sure the P.E. discipline is also listed (highlighted in table) that is meeting the MPR; e.g. professional civil engineer should show the discipline of the license as civil if meeting that MPR.

MPR No. Do not insert wording from ad	Personnel being used to meet the MPR (Individual(s) may not satisfy more than one MPR unless specifically allowed by Attachment B of the advertisement)	Firm employed by	Type of license and discipline meeting MPR/ certification & number (Ex: PE # - Civil)	State of license	License / certification expiration date
1	Max O. Usrey, III, P.E., P.L.S.	Evans-Graves Engineers, Inc.	PLS #4737 – Survey	LA	9/30/2025
2	Max O. Usrey, III, P.E., P.L.S.	Evans-Graves Engineers, Inc.	PLS #4737 – Survey	LA	9/30/2025

(Add rows as needed)

16. Staff Experience:

Firm employed by Evans-Graves Engineers, Inc.			
Name	 Max O. Usrey, III, P.E., P.L.S.	Years of relevant experience with this employer	31
Title	Professional Land Surveyor	Years of relevant experience with other employer(s)	17
Degree(s) / Years / Specialization		BS / 1979 / Civil Engineering	
Active registration number / state / expiration date		PE.20762 / Louisiana / 9/30/2025	
Year registered	1992	Discipline	Civil Engineer
Active registration number / state / expiration date		PLS.4737 / Louisiana / 9/30/2025	
Year registered	1994	Discipline	Professional Land Surveyor
Contract role(s) / brief description of responsibilities		Contract Manager / Sr. Surveyor / QA/QC. Mas will oversee and coordinate the performance of all task orders assigned under this contract.	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
08/21 – Present	4400021533: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Contract Manager/Project Surveyor/QA/QC. Manager of task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Usrey oversaw the performance of proposals for each task order, providing oversight of field work , coordination of title research , preparation of base right-of-way maps , attending Joint Plan Review meetings , and preparation of final right-of-way maps for each assigned task order. Task orders completed by Mr. Usrey have included right-of-way map revisions, property surveys and right-of-way maps for new DOTD projects (roundabouts, bridges, and river diversions), and right-of-way parcel staking .		
06/19 – 6/23	4400016017: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Contract Manager/Project Surveyor/QA/QC. Manager of task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Usrey oversaw the performance of proposals for each task order, providing oversight of field work , coordination of title research , preparation of base right-of-way maps , attending Joint Plan Review meetings , and preparation of final right-of-way maps for each assigned task order. Task orders completed by Mr. Usrey included right-of-way map revisions and property surveys and right-of-way maps for new DOTD projects (interchanges and bridges).		
02/18 – 06/20	4400009166: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Contract Manager/Project Surveyor/QA/QC. Manager of task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Usrey oversaw the performance of proposals for each task order, providing oversight of field work , coordinated title research , prepared base right-of-way maps , attended Joint Plan Review meetings , and prepared final right-of-way maps for each assigned task order.		

2021	H.010960: LA 30 Roundabouts at Tanger Mall and I-10, Gonzales, LA Project Surveyor/QA/QC. Under a retainer contract for professional surveying services, Mr. Usrey managed and oversaw the performance of property surveys and right-of-way maps for identified areas, resulting in a final right-of-way map that consisted of 9 sheets containing 30 parcels. Mr. Usrey also oversaw the production of a COGOWIN Parcel Program legal description .IN file along with performance of title research reports showing the respective parcel number. <u>LADOTD commended the Evans-Graves team for submitting all deliverables 13 days under contract time and for providing additional right-of-way information that was beyond the scope of the contract</u>, which was a great benefit to the Real Estate section.
09/11 – 06/20	Read Blvd. East Neighborhood, New Orleans, LA Project Surveyor/QA/QC. Mr. Usrey performed oversight of topographic and boundary surveys for approximately 6 miles of damaged roadway, curbs, sidewalks, driveways, and handicap ramps in Orleans Parish, LA as part of the City of New Orleans, DPW's Read Blvd. East Neighborhood project. Surveys included utilities, drainage, and topographic features for this multi-phased, FEMA funded, roadway repair and replacement project, which also includes the design of new ADA-compliant sidewalks. Project involved significant coordination between the City of New Orleans DPW, S&WBNO, and FEMA.
04/19 – 09/19	H.007811: Comite River Diversion Canal, Right-of-Way Mapping and Property Surveys, East Baton Rouge, LA Project Surveyor/QA/QC. Mr. Usrey supervised all phases of this task including title work coordination and reconciliation, coordination and reconciliation of property surveys, coordination and supervision of the mapping production and provided quality control / checking of the final right of way maps. Mr. Usrey also was the primary point of contact for the LADOTD for all matters concerning this project, which was successfully completed under an expedited schedule to the satisfaction of LADOTD personnel.
08/15 – 08/18	4400005727: LADOTD Survey Retainer for Districts 02, 61, and 62, Statewide, LA Contract Manager/Project Surveyor/QA/QC. Manager of task order driven retainer contract for roadway surveying services for LADOTD. Provided the LADOTD with property surveys and right-of-way maps in Ascension, St. John the Baptist, Lafourche, Iberville, East Feliciana, Livingston, and Jefferson Parishes. Surveys have been used for road realignments, bridge replacements, intersection improvements, and widenings of various roadway sections across the state.
12/03 – 03/11	700-30-0051 & 023-05-0028: Route US 167 (Winnfield to LA 1236) Project Surveyor/QA/QC. Mr. Usrey supervised topographic and property surveys for the project and prepared right-of-way maps for the widening of approximately seven (7) miles of an existing 2-lane roadway in Winn Parish to a 4-lane divided roadway that included bridges over the Dugdemonia River and the KCS Railroad.

Firm employed by Evans-Graves Engineers, Inc.				
Name		Brett D. Blanchard, P.E., L.S.I.		Years of relevant experience with this employer
				21
Title	Civil Engineer / Land Surveyor Intern		Years of relevant experience with other employer(s)	0
Degree(s) / Years / Specialization			BS / 2004 / Civil Engineering	
Active registration number / state / expiration date			PE.34695 / Louisiana / 9/30/2025	
Year registered	2009	Discipline	Civil Engineer	
Active registration number / state / expiration date			LSI.516 / Louisiana / 9/30/2025	
Year registered	2006	Discipline	Land Surveyor Intern	
Contract role(s) / brief description of responsibilities			Land Surveyor Intern. Brett will be responsible for the scheduling and oversight of all survey services to be performed by Evans-Graves on this IDIQ contract.	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).			
08/21 – Present	4400021533: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Land Surveyor Intern for a task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Blanchard assisted with the performance of proposals for each task order, coordinated field work , assisted with title research , assisted with the preparation of base right-of-way maps , attended Joint Plan Review meetings , and assisted with the preparation of final right-of-way maps for each assigned task order. Task orders completed by Mr. Blanchard have included right-of-way map revisions, property surveys and right-of-way maps for new DOTD projects (roundabouts, bridges, and river diversions), and right-of-way parcel staking .			
06/19 – 6/23	4400016017: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Land Surveyor Intern for a task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Blanchard assisted with the performance of proposals for each task order, coordinated field work , assisted with title research , assisted with the preparation of base right-of-way maps , attended Joint Plan Review meetings , and assisted with the preparation of final right-of-way maps for each assigned task order. Task orders completed by Mr. Blanchard included right-of-way map revisions and property surveys and right-of-way maps for new DOTD projects (interchanges and bridges).			
02/18 – 06/20	4400009166: Retainer Contract for Professional Surveying Services – Districts 02, 61, and 62, Statewide, LA Land Surveyor Intern for a task order driven retainer contract for property surveys, title take-off, and right-of-way maps Statewide, but primarily in Districts 02, 61, and 62 . Mr. Blanchard assisted with the performance of proposals for each task order, coordinated field work , assisted with title research , assisted with the preparation of base right-of-way maps , attended Joint Plan Review meetings , and assisted with the preparation of final right-of-way maps for each assigned task order.			
2021	H.010960: LA 30 Roundabouts at Tanger Mall and I-10, Gonzales, LA Land Surveyor Intern. Under a retainer contract for professional surveying services, Mr. Blanchard assisted with the performance of property surveys and right-of-way maps for identified areas, resulting in a final right-of-way map that			

	consisted of 9 sheets containing 30 parcels. Mr. Blanchard also assisted with the production of a COGOWIN Parcel Program legal description .IN file along with performance of title research reports showing the respective parcel number. <u>LADOTD commended the Evans-Graves team for submitting all deliverables 13 days under contract time and for providing additional right-of-way information that was beyond the scope of the contract, which was a great benefit to the Real Estate section.</u>
09/11 – 06/20	Read Blvd. East Neighborhood, New Orleans, LA Land Surveyor Intern. Mr. Blanchard assisted with the performance of topographic and boundary surveys for approximately 6 miles of damaged roadway, curbs, sidewalks, driveways, and handicap ramps in Orleans Parish, LA as part of the City of New Orleans, DPW's Read Blvd. East Neighborhood project. Surveys have included utilities, drainage, and topographic features for this multi-phased, FEMA funded, roadway repair and replacement project, which also includes the design of new ADA-compliant sidewalks. Project involved significant coordination between the City of New Orleans DPW, S&WBNO, and FEMA.
2014 – 2018	H008369: LA 11, St. Tammany Parish, LA Mr. Blanchard served as Land Surveyor Intern and provided the LADOTD with a property survey and right-of-way maps for 0.14 miles for the construction of a roundabout at Cleo Road in St. Tammany Parish, LA.
2014 – 2018	H.010924: LA 75, Iberville Parish, LA Mr. Blanchard served as Land Surveyor Intern and provided the LADOTD with property survey and right-of-way maps for 0.3 miles for the construction of two roundabouts and realignment of LA 992-3 and Enterprise Boulevard in Iberville Parish, LA.
2014	H.008411: LA 660, Terrebonne Parish, LA Mr. Blanchard served as Land Surveyor Intern and proved the LADOTD with a property survey and right-of-way maps for 0.12 miles for the replacement of a bridge over Bayou Terrebonne in Terrebonne Parish, LA.
2013	H.000466: LA-US 190, Livingston Parish, LA Mr. Blanchard served as Land Surveyor Intern and provided the LADOTD with a property survey and right-of-way maps for 0.4 miles for the construction of a roundabout and the realignment of Eden Church Road in Livingston Parish, LA.
01/12 – 02/13	H.003790: LA 930, Ascension Parish, LA Mr. Blanchard served as Land Surveyor Intern and provided the LADOTD with a property survey and right-of-way maps for 1.7 miles for the widening and realignment of LA 930 in Ascension Parish, LA

Firm employed by Evans-Graves Engineers, Inc.			
Name	 Michael L. Roberts	Years of relevant experience with this employer	30
Title	Sr. CADD Technician	Years of relevant experience with other employer(s)	15
Degree(s) / Years / Specialization		N/A	
Active registration number / state / expiration date		N/A	
Year registered	N/A	Discipline	N/A
Contract role(s) / brief description of responsibilities		Sr. CADD Technician. Mike will assist the survey team with field work coordination, right-of-way map development, and drafting of survey deliverables for this work.	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
11/22 - Present	Mickens Road (Hooper Road to Joor Road) (MOVEBR), Baton Rouge, LA Sr. CADD Technician for topographic survey, boundary survey, and ROW mapping for 2.8 mile long corridor to assist with design study and final design phases of the project. Additional work includes field crew coordination and data processing of property surveys, property survey submittals and production of the final right-of-way maps .		
2021	H.010960: LA 30 Roundabouts at Tanger Mall and I-10, Gonzales, LA Sr. CADD Technician. Under a retainer contract for professional surveying services, Mr. Roberts performed CADD work for property surveys and right-of-way maps , including a final right-of-way map that consisted of 9 sheets containing 30 parcels. <u>LADOTD commended the Evans-Graves team for submitting all deliverables 13 days under contract time</u> and for providing additional right-of-way information that was beyond the scope of the contract , which was a great benefit to the Real Estate section.		
09/11 – 06/20	Read Blvd. East Neighborhood, New Orleans, LA Sr. CADD Technician. Mr. Roberts performed CADD work for the topographic and boundary surveys for approximately 6 miles of damaged roadway, curbs, sidewalks, driveways, and handicap ramps in Orleans Parish, LA as part of the City of New Orleans, DPW’s Read Blvd. East Neighborhood project. Surveys have included utilities, drainage, and topographic features for this multi-phased, FEMA funded, roadway repair and replacement project, which also includes the design of new ADA-compliant sidewalks. Project involved significant coordination between the City of New Orleans DPW, S&WBNO, and FEMA.		
04/19 – 09/19	H.007811: Comite River Diversion Canal, Right-of-Way Mapping and Property Surveys, East Baton Rouge, LA Sr. CADD Technician. Mr. Roberts performed multiple tasks including title work examination and boundary/right-of-way determination, field crew coordination and data processing of property surveys, property survey submittals , and production of the final right of way maps . Mr. Roberts also served as the CADD conform manager and drafting supervisor for all LADOTD submittals in this task.		

09/13 – 07/14	H.009012: LA 10 & LA 67 Intersection Widening, East Feliciana Parish, LA As Sr. CADD Technician , Mr. Roberts prepared property survey and right-of-way maps for intersection improvements in Clinton, LA.
2014 – 2018	H008369: LA 11, St. Tammany Parish, LA As Sr. CADD Technician , Mr. Roberts performed CADD work for property survey and right-of-way maps for 0.14 miles for the construction of a roundabout at Cleo Road in St. Tammany Parish, LA.
2014 – 2018	H.010924: LA 75, Iberville Parish, LA As Sr. CADD Technician , Mr. Roberts performed CADD work for property survey and right-of-way maps for 0.3 miles for the construction of two roundabouts and realignment of LA 992-3 and Enterprise Boulevard in Iberville Parish, LA.
2013 – 2017	249-90-0041, 826-39-0090, and 826-48-0005: LA 45, LA 302, and LA 3257, Jefferson Parish, LA As Sr. CADD Technician , Mr. Roberts performed CADD work for property survey and right-of-way maps for 2.2 miles for the widening of LA 45 and construction of a bridge over LA 302 over Bayou Barataria with a connection to LA 3257.
07/12 – 08/14	H.002333: Bayou Paul Bridge – LA 327, Iberville, Parish, LA (LADOTD) As Sr. CADD Technician , Mr. Roberts prepared a property survey and right-of-way maps for 0.17 miles for the replacement of a bridge over Bayou Paul.
01/12 – 02/13	S.P. No. H.003790: LA 930, Ascension Parish, LA As Sr. CADD Technician , Mr. Roberts prepared a property survey and right-of-way maps for 1.7 miles for the widening and realignment of LA 930 in Ascension Parish, LA.

17. Firm Experience:

Firm name	Evans-Graves Engineers, Inc.	Discipline(s)*	Survey
Project name	Retainer Contract for Professional Surveying Services Statewide		Firm responsibility (prime or sub?) Prime
Project number	4400009166	Owner's name	LA DOTD
Project location	Statewide, LA	Owner's Project Manager	Mr. Keith Fournier
Owner's address, phone, email	P.O. Box 94245, Baton Rouge, LA 70804, (225) 379-1466, keith.fournier@la.gov		
Services commenced by this firm (mm/yy)	02/18	Total consultant contract cost (\$1,000's)	\$290.9
Services completed by this firm (mm/yy)	06/20	Cost of consultant services provided by this firm (\$1,000's)	\$290.9

Project Description:

Evans-Graves currently has a Professional Surveying services retainer contract to perform **property surveys, title take-off, and prepare right-of-way maps** Statewide, but primarily in Districts 02, 61, and 62. EG has performed these services under separate Task Orders on state highways where transportation improvements were planned.

Firm's Role:

EG, as prime and sole firm on the retainer contract, prepared **proposals** for each task order, performed the **field work** using **in-house survey crews**, coordinated the **title research**, prepared **base right-of-way maps**, attended **Joint Plan Review meetings**, and prepared **final right-of-way maps**.

M. Usrey, B. Blanchard, M. Roberts

Firm name	Evans-Graves Engineers, Inc.	Discipline(s)*		Survey	
Project name	Retainer Contract for Professional Surveying Services Statewide			Firm responsibility (prime or sub?)	Prime
Project number	4400005727	Owner's name	LA DOTD		
Project location	Statewide, LA			Owner's Project Manager	Mr. Keith Fournier
Owner's address, phone, email	P.O. Box 94245, Baton Rouge, LA 70804, (225) 379-1466, keith.fournier@la.gov				
Services commenced by this firm (mm/yy)	08/15	Total consultant contract cost (\$1,000's)			\$289.3
Services completed by this firm (mm/yy)	08/18	Cost of consultant services provided by this firm (\$1,000's)			\$289.3

Project Description:

Evans-Graves was hired under a Professional Surveying services retainer contract to perform **title research, property surveys**, and prepare **right-of-way maps** Statewide, but primarily in Districts 02, 61, and 62. EG performed these services under separate Task Orders on state highways where transportation improvements were planned.

Firm's Role:

EG, as prime and sole firm on the retainer contract, prepared **proposals** for each task order, performed the **field work** using **in-house survey crews**, coordinated **title research**, prepared **base right-of-way maps**, attended **Joint Plan Review meetings**, and prepared **final right-of-way maps**.

M. Usrey, B. Blanchard, M. Roberts

Firm name	Evans-Graves Engineers, Inc.	Discipline(s)*	Survey
Project name	I-12 to Bush, LA 3241 (I-12 – LA 36)		Firm responsibility (prime or sub?) Prime
Project number	H.004957.5	Owner's name	LADOTD
Project location	St. Tammany Parish, LA	Owner's Project Manager	Joachim Umeozulu
Owner's address, phone, email	1201 Capitol Access Road, Baton Rouge, LA 70802; (225) 379-1386; joachim.umeozulu@la.gov		
Services commenced by this firm (mm/yy)	06/14	Total consultant contract cost (\$1,000's)	\$975
Services completed by this firm (mm/yy)	TBD	Cost of consultant services provided by this firm (\$1,000's)	\$975

Project Description:

Evans-Graves Engineers (EG), acting as the design engineer for the project, is providing engineering and related services to the I-12 – LA 36 section of the DOTD's I-12 to Bush, LA 3241 project. The I-12 to LA 36 section of the project consists of providing a four-lane, divided roadway beginning at the I-12/LA 434 interchange and ending at LA 36. The project consists of approximately **six (6) miles of roadway**. The first 2.5 miles of the project involves **widening** the roadway from two lanes to four lanes with associated mill and overlay along the existing alignment of LA 434. The remaining 3.5 miles of the project consists of designing a four-lane divided roadway on a new alignment. Additional features designed by EG include **five (5) roundabouts to improve traffic flow along the corridor**. The project **required additional right-of-way** for the **entire length of the project segment**. EG was later supplemented to prepare **final plans, property surveys, and right-of-way maps**.

Firm's Role:

EG, as prime, is responsible for: Preparation of design criteria in accordance with the latest reference documents, including review of all relevant project documents—environmental studies, traffic data, parish maps, aerial photos, and DOTD roadway classifications; **site assessments; property surveys; right-of-way mapping**; construction cost estimates (itemizing construction, right-of-way, and utility relocation costs); preliminary and final plans.

M. Usrey, B. Blanchard, M. Roberts

Firm name	Evans-Graves Engineers, Inc.	Discipline(s)*	Survey	
Project name	Comite River Diversion Canal Right-of-Way Mapping and Property Surveys		Firm responsibility (prime or sub?)	Prime
Project number	S.P. No. H.007811	Owner's name	LA DOTD	
Project location	East Baton Rouge Parish, LA		Owner's Project Manager	Mr. Keith Fournier
Owner's address, phone, email	P.O. Box 94245, Baton Rouge, LA 70804, (225) 379-1466, keith.fournier@la.gov			
Services commenced by this firm (mm/yy)	04/19	Total consultant contract cost (\$1,000's)		\$197.0
Services completed by this firm (mm/yy)	09/19	Cost of consultant services provided by this firm (\$1,000's)		\$197.0

Project Description:

Evans-Graves performed this task under a retainer contract to provide professional surveying services for the performance of **property surveys**, **title take-off**, and preparation of **right-of-way maps** for roadway and drainage canals primarily in LADOTD Districts 02, 61, and 62.

Firm's Role:

EG successfully completed **property surveys** and **right-of-way mapping** services for the planned \$343 million Comite River Diversion Canal Project in East Baton Rouge Parish from Old Baker Road to the Mississippi River (approximately **7.8 miles** and **60 parcels of taking**).

This task necessitated an **expedited schedule** of only **70 days** that EG was successfully able to meet, garnering high praise from LA DOTD staff. In their past performance assessment, LA DOTD staff noted that EG "was able to deliver the matte films on time despite several changes from the design plans while the contract was running and the project schedule being compressed."

Additional work included the **proposal preparation** for the task order, performance of **field work** using **in-house survey crews**, coordination of **title research**, preparation of **base right-of-way maps**, attendance of **Joint Plan Review meetings**, and preparation of **final right-of-way maps**.

M. Usrey, B. Blanchard, M. Roberts

Firm name	Evans-Graves Engineers, Inc.	Discipline(s)*	Survey
Project name	H.010960 : LA 30 Roundabouts at Tanger Mall & I-10		Firm responsibility (prime or sub?) Prime
Project number	H.010960	Owner's name	LADOTD
Project location	Gonzales, LA	Owner's Project Manager	Mark Hughes
Owner's address, phone, email	428 Rue des Voyages, Lafayette, LA 70508; (337) 262-2375; lea.smith@la.gov		
Services commenced by this firm (mm/yy)	04/21	Total consultant contract cost (\$1,000's)	\$58.3
Services completed by this firm (mm/yy)	06/21	Cost of consultant services provided by this firm (\$1,000's)	\$58.3

Project Description:

Under a **retainer contract** for professional surveying services in **Districts 02, 61, and 62**, Evans-Graves Engineers was tasked by LADOTD with the performance of **property surveys** and **right-of-way maps** for all areas where additional right-of-way would be necessary for planned roundabouts along LA 30 at Tanger Mall and I-10.

Evans-Graves, as the **prime** and sole firm on the retainer contract, prepared a **proposal for the task order**, performed the **field work** using in-house survey crews, performed **title research**, prepared **base right-of-way maps**, and prepared **final right-of-way maps** for the project. Final right-of-way maps consisted of **9 sheets** containing **30 parcels**. Additional work included the production of a **COGOWIN Parcel Program legal description .IN file** along with performance of **title research reports** showing the respective parcel number.

LADOTD commended Evans-Graves for submitting all deliverables **13 days under contract time** and for **providing additional right-of-way information that was beyond the scope of the contract**. This additional information proved to be a great benefit to LADOTD's Real Estate section and was much appreciated by the LADOTD project team.

Firm's Role:

Evans-Graves (EG) served as the Prime consultant for this project and was responsible for providing:

- **Title research**
- **Property surveys**
- **Right-of-way mapping**

M. Usrey, B. Blanchard, M. Roberts

18. Approach and Methodology:

Evans-Graves Engineers (EG) will be a trusted partner to DOTD for this work. Over the 70+ years EG has been in operation, the firm has surveyed a large portion of the State, including much of DOTD Districts 02, 61, and 62 while holding numerous DOTD IDIQ contracts for professional survey services.

Since opening its doors in 1954, EG has grown proficient in DOTD's methods of project delivery and development, and the firm effectively communicates with DOTD personnel to satisfy project needs and expectations. Its staff performs tasks from hydraulic analysis and design to roadway design, and its in-house survey team has performed topographic surveys, property surveys and right-of-way mapping for DOTD with efficiency and accuracy. With two (2) in-house survey crews, EG has the staff and knowledge to tackle any task order and provide a quality survey deliverables to DOTD under this contract.

EXPERIENCE & UNDERSTANDING

EG has performed multiple task orders under previous DOTD IDIQ contracts including property surveys, right-of-way maps, and title take offs for interchanges, intersection improvements, bridges, roundabouts, and widenings.

Anticipated typical task orders for this IDIQ Contract will likely include the following tasks:

- Property Survey
- Right-of-Way Mapping
- Title Take-Off

The anticipated scope of the task orders for the IDIQ Contract for Boundary Surveying Services is well within EG's capabilities due to the firm's exceptional past experience on similar DOTD projects, including numerous recent IDIQ contracts for boundary surveying services.

APPROACH AND METHODOLOGY

The Evans-Graves team will continue to utilize our experience with past task orders and IDIQ contracts to produce quality Property Surveys, Right-of-Way Maps, and Title Take-Off that meet the requirements and standards of LADOTD in a timely manner. By reducing the number of revisions, and therefore additional review time for the Department, this will allow department personnel to complete survey tasks on schedule and within budget allowing additional task orders to be accomplished and thus increase the efficiency of the process.

Evans-Graves Engineers, Inc. has held a DOTD retainer for right-of-way services since 2011, and the firm has worked extensively with the Location and Survey Section to produce quality maps for numerous types of projects.

METHODOLOGY

- 1) Once a task order has been identified and scoped, our team will estimate the required

manhours based upon past task orders completed, location of the project, and complexity of the proposed survey(s) in terms of parcels affected. This manhour analysis will be shared with department personnel and negotiated in a quick manner so that the task's NTP may be issued quickly.

- 2) Once the NTP for property surveys has been issued, in house survey managers and technicians will compile horizontal and vertical control data, courthouse data, maps, deeds, etc, that will allow our field crews to quickly locate property corners and found monuments needed to establish the property survey of the project corridor. This step prepares our field crews with the ground data and clues so that field time is as efficient as possible. Our field crews will typically be on site of the project within 3-4 days of the NTP. Once the field property survey is completed, our survey technicians will take field data and property documents, and combine both data sets to produce the property survey in accordance with department standards. Survey technicians will then prepare the deliverable property survey for transmittal to the department for distribution to the design consultant for the completion of the project design.
- 3) Once a near complete design is transferred to EG, and a NTP is given to proceed to base maps, our survey technicians will begin to produce the base maps in accordance with department standards. Where property issues are determined, the survey manager will review all data and make calls to locate or close property or taking boundaries as needed. Open dialogue with department personnel will be maintained in cases that are deemed to be critical, so that delays may be reduced. EG survey technicians will prepare the base map submittal and, after a quality control review by

the survey manager, transmit the base map submittal to the department for review.

- 4) Once scheduled, the survey manager as well as the survey technician will attend the Joint Plan Review (JPR) meeting to review the issued base maps, and discuss any issues or changes that are deemed necessary. Any changes or modifications to the base maps agreed upon will be addressed during the preparation of the final maps.

*Project schedule is a priority for all task orders assigned under this IDIQ contract **and EG will ensure timely delivery of all submittals.***

- 5) Once the NTP has been issued to proceed with final ROW maps, the survey technician will further refine the base maps to adhere to department standards for final ROW maps submittal. After a complete quality control review, the final maps and title reports will be transmitted to the department electronically and signed final Matte film of the ROW maps signed by the survey manager (a licensed PLS in the state of Louisiana).

CONCLUSION

The knowledge and experience of Evans-Graves Engineers, Inc. provides a powerful combination of talent and skill. EG's survey team has both breadth and availability of knowledgeable, experienced staff, enabling the firm to handle multiple task orders for DOTD at any given time and ensuring that each task order is completed to DOTD's satisfaction.

SCHEDULE – TYPICAL TASK ORDER

Task Order Issued

- 1 Coordination of Project Requirements, Alignments, Construction Plans, Proposed ROW, Schedule, etc.
- 2 NTP - Property Survey

Property Surveys (Establish Existing ROW)

- 1 Title Take-Offs (Property & Map Limited Title Research)
- 2 Verification of Control - Project Ties
- 3 ROW field survey
- 4 Review of Field Evidence & Title Take-offs
- 5 Property Surveys (Establish Existing ROW, Property Survey Files Creation & Deliverables)

Department Review, NTP Mapping

Base Right of Way Maps

- 1 Coordination of Required ROW/Taking
- 2 Base Right of Way Maps Development & Deliverables

Department Review

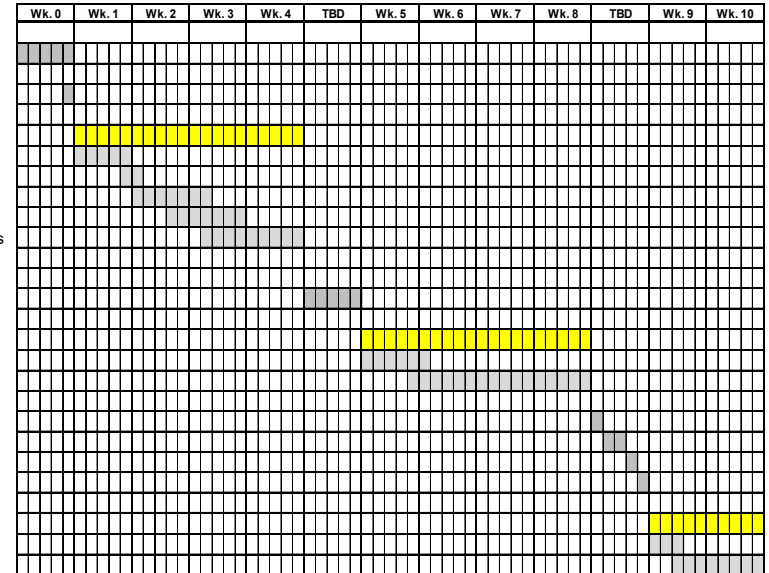
100% Construction plans, JPR Meeting

Comment Coordinations/adjustments

Title Abstract Reports Received, NTP Final Maps

Task - Final Right of Way Maps

- 1 Title Abstract Research Review & Coordination, Survey Updates
- 2 Final Right of Way Maps Development and Deliverables



19. Workload:

Firm(s) <u>ALL FIRMS</u> MUST BE REPRESENTED IN THIS TABLE	Discipline(s) *	Contract Number and State Project Number	Project Name	Remaining Unpaid Balance**
Evans-Graves Engineers, Inc.	Road	4400024832 H.012618	LA 347 Drainage Improvements	180,287
Evans-Graves Engineers, Inc.	Road	4400024832 H.014767	LA 182 @ Duchamp Intersection Imp.	147,043
Evans-Graves Engineers, Inc.	Road	4400024832 H.014483	US 90: Scott CL – (Former) LA 182	314,172
Evans-Graves Engineers, Inc.	Road	4400004761 H.004957	LA 3241:I-12/LA 434 Interchange to LA 36	117,602
Evans-Graves Engineers, Inc.	Right-of-Way	4400021533 H.007811	Comite River Diversion	100,050

(Add rows as needed)

DO NOT SUM

20. Certifications/Licenses:

If the advertisement requires submission of licenses and/or certificates, include them here. **Otherwise, leave this section blank.**

Name	Type	City	Status
EVANS-GRAVES ENGINEERS, INC.	Business Corporation	BATON ROUGE	Active

Previous Names
 EDWARD E. EVANS & ASSOCIATES, INC. (Changed: 1/19/1983)

Business: EVANS-GRAVES ENGINEERS, INC.
Charter Number: 25700370D
Registration Date: 1/4/1962

Domicile Address
 9029 JEFFERSON HWY.
 SUITE 200
 BATON ROUGE, LA 70809

Mailing Address
 9029 JEFFERSON HWY.
 SUITE 200
 BATON ROUGE, LA 70809

Principal Office Address
 9029 JEFFERSON HWY.
 SUITE 200
 BATON ROUGE, LA 70809

Status
Status: Active
Annual Report Status: In Good Standing
File Date: 1/4/1962
Last Report Filed: 12/16/2024
Type: Business Corporation

21. QA/QC Plan:

If the advertisement requires submission of a QA/QC plan, include it here. **Otherwise, leave this section blank. If a QA/QC plan is included in this section and was not required by the advertisement, it will be redacted.**

22. Sub-consultant information:

If one or more sub-consultants will be used, provide the name, address, point of contact and phone number for each. Otherwise, leave this section blank.

Firm Name (Name must match <u>exactly</u> as registered with Louisiana's Secretary of State (SOS): <u>including punctuation, include screenshot(s) from SOS at the end of Section 20</u>)	Address	Point of Contact and email address	Phone Number

(Add rows as needed)

23. Location:

If location is an evaluation criterion for this advertisement (see page 2) and the prime consultant intends to establish a local presence, describe the plan for doing so. **Otherwise, leave this section blank. Any information included in this section will be redacted if not required by the Evaluation Criteria section of the advertisement.**