

## INSTRUCTION ON APPLYING FOR FERRY EXEMPTION

For all DOTD operated ferries, the appropriate school official, the registrar of the college or university attended by the student, or the principal, headmaster, or administrator of the school attended by the student, shall use the attached template on school letterhead certifying that the student is enrolled at the school and the length of the school term and mail same to:

DOTD – Student Ferry Pass  
1212 E. Highway Drive  
Baton Rouge, LA 70802

For questions, you may contact Steven Sibley via phone (225) 379-1820 or email: [steven.sibley@la.gov](mailto:steven.sibley@la.gov)

- ii. Upon approval, the student will receive a student pass for free passage which will be sent to the school.
- iii. Lost, stolen, or damaged vehicle passes will not be replaced.
- iv. Loss of Privilege. Any prohibited use of student vehicle passes will result in the loss of the privilege to obtain and use passes and toll tags and any other remedy provided by law.
- v. Student exemptions shall expire with each school year. If a student is attending Summer School, a new exemption must be issued.

SAMPLE SCHOOL LETTERHEAD

Date: \_\_\_\_\_

To Whom It May Concern:

\_\_\_\_\_ is currently enrolled in \_\_\_\_\_.

They have requested free passage on the ferry to and from school. The school term is scheduled from \_\_\_\_\_ to \_\_\_\_\_.

SIGNATURE \_\_\_\_\_

POSITION \_\_\_\_\_

PHONE/EMAIL \_\_\_\_\_

DISCLAIMER:

- Upon approval, the student will receive a student pass for free passage. To be mailed to the school named above.
- **Lost, stolen, or damaged vehicle passes will not be replaced.**
- Loss of Privilege. Any prohibited use of student vehicle passes will result in the loss of the privilege to obtain and use passes and toll tags and any other remedy provided by law.
- Student exemptions shall expire with each school year. If a student is attending any extended school term (summer school), then a new exemption must be requested.