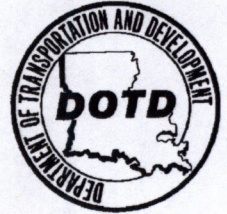


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WILLIAM D. ANKNER, Ph.D.  
SECRETARY

MEMORANDUM

TO: ALL CONSULTANTS  
ALL BRIDGE DESIGNERS  
ALL PROJECT MANAGERS

FROM: HOSSEIN GHARA, P.E. *HG*  
BRIDGE DESIGN ADMINISTRATOR

SUBJECT: BRIDGE DESIGN TECHNICAL MEMORANDUM NO. 9 (BDTM.9)  
POLICY ON DISTRIBUTION OF BRIDGE STANDARD PLANS AND SPECIAL  
DETAILS

DATE: October 21, 2009

Effective immediately the following policies on the distribution of bridge standard plans and special details shall be implemented. The bridge standard plans are defined as the standard plans approved by DOTD Chief Engineer and stamped by DOTD bridge design engineer of record. The bridge special details are defined as the special details stamped by DOTD bridge design engineer of record.

1. The PDF (Portable Document Format created by Adobe Acrobat) files of the latest bridge standard plans and special details watermarked with "For Informational Purposes only" are published in LADOTD ProjectWise for public access. Please contact Mr. David Ringuette (David.Ringuette@la.gov) if you need access to LADOTD ProjectWise.
2. PDF files without the watermark of "For Informational Purposes Only" will not be distributed.
3. Raster files will be distributed to be included in a project plan set. No modifications of the details will be allowed. Hold harmless agreement will be required to acquire these plans for Non-DOTD projects.
4. CAD (Vector) files will only be distributed to consultants working on DOTD projects for detail utilization. The savings from utilizing these standard details shall be reflected in the Man-Hour estimate. The consultant assumes the full responsibility for the design and detail of the new sheet.

This technical memorandum replaces Bridge Design Procedures No. 1 and No.2 (BDP.1 and BDP.2). The detailed requesting instructions, on-line request form and index of bridge standard plans and special details are now available on the bridge design website under Bridge Standards

[http://wwwsp.dotd.la.gov/Inside\\_LaDOTD/Divisions/Engineering/Bridge\\_Design/Pages/default.aspx](http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/Bridge_Design/Pages/default.aspx) | All requests shall be made through the on-line request form. For DOTD projects, the standards will be distributed through

ProjectWise system only. All consultants working on DOTD projects shall have a consultant folder created in order to receive the requested files. Contact Mr. David Ringuette ([David.Ringuette@la.gov](mailto:David.Ringuette@la.gov)) if you need assistance to create the consultant folder.

This technical memorandum will be posted on the Bridge Design Website: [http://wwwsp.dotd.la.gov/Inside\\_LaDOTD/Divisions/Engineering/Bridge\\_Design/Pages/Technical-Memoranda.aspx](http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/Bridge_Design/Pages/Technical-Memoranda.aspx)

Please contact Ms. Zhengzheng "Jenny" Fu (225-379-1321, [zhengzheng.fu@la.gov](mailto:zhengzheng.fu@la.gov)) if you have questions or comments.

HG/zzf

Cc: Mr. Ed Wedge (Consultant Contract)  
Mr. Vincent Russo (Chief, Project Development Division)  
Mr. Tony Ducote (Project Management)  
Mr. Buddy Porta (Road Design)  
Mr. Gary Penteck (Off-System Bridge Program)  
Mr. Arturo Aguirre (FHWA)  
Mr. David Ringuette (IT)

Inactive