



General Notes:

1. Manufacturers/suppliers are encouraged to install their materials at the test sites.
2. All test materials will be furnished by the manufacturer/supplier at **NO COST** to the Louisiana Department of Transportation and Development. If material fails to perform, it is manufacturer/supplier responsibility to remove material from test site at **NO COST** to the department.
3. The manufacturer requesting evaluation of a specialty product shall submit to the SPE Coordinator completed SPE form and product literature.
4. A separate form will be required for **each** material/system submitted for evaluation.
5. An incomplete SPE form and/or erroneous information furnished as part of this form will result in the material being rejected for evaluation.
6. The SPE Coordinator shall review all forms and literature. The coordinator, if appropriate, shall assign an evaluation number and add the submittal to the agenda of the Specialty Product Evaluation Committee meeting for their review. The manufacturer shall be notified in writing of the initial committee actions. If the committee decides that the product has potential use by the department, the committee shall refer the product to an evaluator. The SPE Coordinator shall inform the manufacturer of the department's willingness to evaluate the product.
7. The department reserves the right to return all unused samples to the manufacturer.

The manufacturer is hereby notified that the Louisiana Department of Transportation and Development reserves the right to release or distribute any of the information included in or attached to this form and the results obtained as part of our laboratory testing and field evaluation.

All DOTD correspondence will be directed to the official of the manufacturer listed below.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street, City, State, Zip)

Date: \_\_\_\_\_

**Please send this form and literature via email to the Specialty Product Evaluation Coordinator,  
Kasey Browning, at [Kasey.Browning@la.gov](mailto:Kasey.Browning@la.gov).**