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LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

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**RECONNAISSANCE EVALUATION/PRE-DESIGN PLANNING CONFERENCE**

DATE: \_\_\_\_\_

PROJECT NUMBER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

ROUTE: \_\_\_\_\_

PARISH: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

PROJECT MANAGER: \_\_\_\_\_

LETTING DATE: \_\_\_\_\_

LOG MILE:                      BEGIN: \_\_\_\_\_                      END: \_\_\_\_\_

PROJECT LENGTH: \_\_\_\_\_ miles

ADT: \_\_\_\_\_ Design Year

ADT: \_\_\_\_\_ DHV Year

DESIGN CLASSIFICATION: \_\_\_\_\_

FUNCTIONAL CLASSIFICATION: \_\_\_\_\_

**PROJECT SCOPE:**

**TEAM MEMBERS:**

Location & Survey	_____	Traffic Engr. Dev.	_____
Environmental	_____	Traffic Engr. Mgmt.	_____
Road Design	_____	FHWA	_____
Bridge Design	_____	MPO	_____
Real Estate	_____	Entity	_____
Utilities	_____	Other	_____

CONSTRUCTION COST: \_\_\_\_\_

BASIS OF ESTIMATE: \_\_\_\_\_

**RIGHT-OF-WAY INFORMATION**

- 1 Will additional R/W be needed? Yes No
- 2 What is the minimum acceptable width of R/W? \_\_\_\_\_
- 3 Who will perform property survey? \_\_\_\_\_
- 4 Who will prepare R/W maps? \_\_\_\_\_
- 5 Who will prepare title take-offs/title reports? \_\_\_\_\_
- 6 Any relocations? Yes No
- 7 How is R/W acquisition funded? \_\_\_\_\_
- 8 What disposition is to be made with existing highway? \_\_\_\_\_

**ENVIRONMENTAL CONSIDERATIONS**

- 1 Type of environmental classification PCE CE EA EIS
- 2 Any archaeological sites, 4f lands, historical sites, wetlands, public facilities, hazardous waste, UST's?  
\_\_\_\_\_
- 3 Has Phase I site assessment been made? Yes No

**PERMITS**

- 1 Permits required \_\_\_\_\_

**AGREEMENTS**

- 1 Agreements required \_\_\_\_\_

**TRAFFIC**

- 1 Is detour available? \_\_\_\_\_
- 2 Must local or through traffic be maintained? \_\_\_\_\_
- 3 Do existing pedestrian facilities need to be maintained? \_\_\_\_\_
- 4 Describe sequence of construction (hours of lane closure, night construction)  
\_\_\_\_\_

**VALUE ENGINEERING**

- 1 Is a VE Study required by FHWA? Yes No

**ROAD DESIGN**

- 1 Design speed: Posted \_\_\_\_\_ mph Existing \_\_\_\_\_ mph
- 2 Existing pavement typical section \_\_\_\_\_
- 3 Existing pavement width and condition \_\_\_\_\_
- 4 Has pavement design been requested? Yes No

- 5 Design typical section, no. lanes, width, type of shoulders, foreslope, backslope, median width  
 \_\_\_\_\_  
 \_\_\_\_\_
- 6 Will Alternate typical sections be required? \_\_\_\_\_
- 7 Control of Access, Access Management, Complete Streets?  
 \_\_\_\_\_
- 8 Is there an airstrip within two nautical miles? \_\_\_\_\_
- 9 Any design exceptions anticipated? \_\_\_\_\_
- 10 Is work on other state routes being done as part of this project (if so, have separate project numbers been requested)?  
 \_\_\_\_\_
- 11 Is landscaping applicable? \_\_\_\_\_

**BRIDGE DESIGN**

- 1 Controlling grade \_\_\_\_\_
- 2 Hydraulic design frequency \_\_\_\_\_ Design highwater \_\_\_\_\_
- 3 Referenced highwater for navigation clearance \_\_\_\_\_
- 4 Navigable Streams:  
 Vertical clearance \_\_\_\_\_ Horizontal clearance \_\_\_\_\_  
 Type of bridge \_\_\_\_\_ Navigational lights \_\_\_\_\_  
 Fenders \_\_\_\_\_ Channel changes \_\_\_\_\_
- 5 Bridge width \_\_\_\_\_ Sidewalks to be provided? Yes No
- 6 Vertical clearance over roadway/horizontal clearance for overpasses  
 \_\_\_\_\_
- 7 Roadway lighting. Has agreement been established with local? \_\_\_\_\_
- 8 Who will provide deep borings and geotechnical analysis?  
 \_\_\_\_\_

**SIGNALIZATION**

- 1 Are new signals required? Yes No Who will provide plans? \_\_\_\_\_
- 2 Will temporary signals be required? Yes No

**RAIL ROAD CROSSINGS**

- 1 Is railroad/highway crossing in or within 200ft of construction? \_\_\_\_\_
- 2 Will new highway over railroad be constructed or modified? \_\_\_\_\_
- 3 Will highway under railroad be reconstructed or modified? \_\_\_\_\_
- 4 Will a drainage structure under railroad be constructed or modified? Yes No
- 5 Will railroad agreement be required? Yes No

**SIGNING**

1 Will permanent signing be required? Yes No By whom? \_\_\_\_\_

**UTILITIES**

- 1 Are utilities affected by this project? \_\_\_\_\_
- 2 Are major utilities involved? \_\_\_\_\_
- 3 Are sewer lines affected? (gravity or force) \_\_\_\_\_
- 4 Is sewer effluent being dumped in roadside ditches? \_\_\_\_\_
- 5 Has agreement been made on eliminating sewer effluent? \_\_\_\_\_
- 6 Any major pipelines? (crossing or adjacent) \_\_\_\_\_

**PRELIMINARY PROJECT SCHEDULE**

<u>Phase</u>	<u>Estimated Start Date</u>	<u>Estimated End Date</u>
Topographic Survey	_____	_____
Property Survey	_____	_____
Plan-in-Hand	_____	_____
ROW Maps	_____	_____
Preliminary Plans	_____	_____
ROW Acquisition	_____	_____
Utility Clearance	_____	_____
Final Plans	_____	_____
PDD	_____	_____

**COMMENTS**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_
- 11 \_\_\_\_\_
- 12 \_\_\_\_\_
- 13 \_\_\_\_\_
- 14 \_\_\_\_\_
- 15 \_\_\_\_\_

Prepared By: \_\_\_\_\_  
Section: \_\_\_\_\_