

INSTRUCTIONS FOR COMPLETING THE LA DOTD INTERMODAL TRANSPORTATION PROJECT APPLICATION PACKAGE

The Project Application Package consists of three (3) parts: Application, Budget Information, and Project Questionnaire. All parts must be satisfactorily completed for the project to be considered for funding assistance under the Louisiana Statewide Rail System Program. Questions should be addressed to the Louisiana Department of Transportation and Development (LA DOTD), Intermodal Transportation Section, (225) 379-3032.

PAGE 1 - APPLICATION

- Block 1: Type of Project – Self explanatory.
- Block 2: Date Submitted – Enter the date the form is submitted to the LA DOTD.
- Block 3 Applicant Information – Enter the name and address of the entity submitting the application. Also list the name, title, and telephone number of the person to be contacted about the application.
- Block 4: Title of Project – Enter a short descriptive title for the project, i.e., “Repair of U.S. Highway 190 Bridge at the Mississippi River”. **List one project per application.** Indicate the desired start date and estimated completion date of the project.
- Block 5: Justification for Project - Explain the need and urgency of the project. Include the impact of the project on rail operations and its contribution to economic development. Describe the benefits to the public and the State. If additional space is required, continue on Page 3, Section C.
- Block 6: Scope of Project - Describe the scope of the proposed project. Attach sketches, drawings, maps, photographs, or any other documents that will clarify the extent, limits, location and necessity of the project. If additional space is required, continue on Page 3, Section C, or attach documents.
- Block 7: Estimated Funding - Identify expected funding sources and amounts for the project. Projects requiring multiple funding periods should have additional description of the funding plan attached.
- Block 8: Parishes Affected by Project – List all Parishes impacted by the project.
- Block 9. State House & Senate Districts – List all State Legislative (House and Senate) Districts impacted by the project.
- Block 10: Congressional Districts – List the U.S. Congressional Districts impacted by the project.

Block 11: Signatures – Type the name, title and telephone number of the authorized representative of the requesting entity. The authorized representative should then sign and date the application.

PAGE 2 – BUDGET INFORMATION

Section A – Proposed Method of Financing

Lines 1-11 Provide the estimated cost of work in each category. LA DOTD will normally participate in construction costs only. All other costs are ineligible for State participation but may be eligible for Federal funding or qualify as local match.

Line 12 Add the amounts in lines 1 thru 11 to indicate the total estimated cost of the project and the total amount being requested from LA DOTD.

Section B

Line 13 Enter the amount being requested from LA DOTD.

Line 14 Enter the amount being contributed by the applicant.

Line 15 Enter the amounts being provided from other sources. Identify the sources and funds listed in item 15c.

Line 16 Enter the total of Lines 13 thru 15. This amount should equal the amounts shown on Page 1, Line 7, and Page 2, Line 12.

PAGE 3

Section C – Additional Information and Comments

Enter a descriptive narrative explaining the importance and immediate need for the project. Describe the economic impact the project will have for the State of Louisiana. Include drawings, diagrams, maps and photographs as necessary to clarify the problem.

Enter any comments, remarks, explanations, or details about any entries which would provide a better understanding of the proposed project. Identify the page and line being referenced, if applicable.

Questions should be addressed to LA DOTD Office of Intermodal Transportation, (225) 379-3031.
Send the completed forms and any attachments to:

Email: Dean.Goodell@la.gov

Mailing Address: LA DOTD Office of Intermodal Transportation
Section 66, Freight & Passenger Rail
P.O. Box 94245
Baton Rouge, Louisiana 70804-9245

Physical Address: LA DOTD Office of Intermodal Transportation
Section 66, Freight & Passenger Rail
1201 Capital Access Road
Baton Rouge, Louisiana 70802

Fax Number: (225) 379-3070

Please notify our office at the telephone numbers above to expect your application package.