

# LA 182 NEW IBERIA SIDEWALKS

ROUTE: LA 182 - IBERIA PARISH

CONTRACT NO. 4400032994

STATE PROJECT NO. H.012295.5

FEDERAL AID PROJECT NO. H012295



**Sustainable** Design Solutions

SUSTAINABLEDES.COM | 666 S EUGENE STREET, BATON ROUGE, LA 70806

**Kodi Guillory, P.E.**

225.939.5368

[kguillory@sustainabledes.com](mailto:kguillory@sustainabledes.com)


# **DOTD FORM: 24-102**

(Revised August 11, 2025)

## **PROPOSAL TO PROVIDE CONSULTANT SERVICES**

Prime consultant shall complete the DOTD Form 24-102 without altering the Form's text; however, the instruction and/or guidance for Sections 12 through 23 can be removed but do not remove Section title and number.

ANY CONSULTANT FAILING TO SUBMIT ANY OF THE INFORMATION REQUIRED ON THE DOTD FORM 24-102, OR PROVIDING INACCURATE INFORMATION ON THE DOTD FORM 24-102, MAY BE CONSIDERED NON-RESPONSIVE.

1. Contract Name as shown in the advertisement	LA 182 New Iberia Sidewalks Route: LA 182 Iberia Parish
2. Contract Number(s) as shown in the advertisement	4400032994
3. State Project Number(s), if shown in the advertisement	No. H.012295.5 Federal Aid Project No. H012295
4. Prime consultant name (name must match <u>exactly</u> as registered with the Louisiana Secretary of State (SOS) where such registration is required by law; including punctuation; <u>include screenshot from SOS at the end of Section 20</u> )	Sustainable Design Solutions, LLC 
5. Prime consultant license number (as registered with the Louisiana Professional Engineering and Land Surveying Board (LAPELS) if registration is required under Louisiana law)	EF.0006598 - Date Granted 02/18/2019
6. Prime consultant mailing address	666 S Eugene Street, Baton Rouge, LA 70806
7. Prime consultant physical address (existing or to be established, if location is used as an evaluation criteria)	666 S Eugene Street, Baton Rouge, LA 70806
8. Name, title, phone number, and email address of prime consultant's contract point of contact	<b>Kodi Guillory, P.E., President</b> 225.939.5368 kguillory@sustainabledes.com
9. Name, title, phone number, and email address of the official with signing authority for this proposal	<b>Kodi Guillory, P.E., President</b> 225.939.5368 kguillory@sustainabledes.com

Prime consultant name: Sustainable Design Solutions



10. This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal, proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.

*Kodi Guillory*

Signature above shall be the same person listed in Section 9:

9/3/2025

Date:  
9/3/2025

**Pursuant to Act No. 581 of the 2024 Louisiana Legislature Regular Session, proposer further certifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association. In addition, proposer certifies it will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.**

11. If a Disadvantaged Business Enterprise (DBE) goal has been set for this advertisement, indicate which firm(s) will be used to meet the DBE goal and each firm(s)' percentage.

<u>Firm(s):</u>	<u>Firm(s)' %:</u>
DBE Goal: 4%	
Sustainable Design Solutions:	100%




Prime consultant name: Sustainable Design Solutions



**12. Discipline Table:**

As indicated in the advertisement, insert a completed table here. The percentages for the prime and sub-consultants must total 100% for each discipline, as well as the overall total percent of the contract.

The **only** disciplines to be used are listed in the drop down in each row (Appraiser, Bridge, CE&I/OV, CPM, Data Collection, Environmental, Geotech, ITS, Other (must specify), Planning, Right-of-Way, Road, Survey, and Traffic). **Remove rows as needed.**

Discipline(s)	% of Overall Contract		Firm B	Firm C	Firm D	Firm E	Each Discipline must total to 100%
Road	100%	100%	N/A	N/A	N/A	N/A	<b>100%</b>
Choose an item.							<b>100%</b>
Choose an item.							<b>100%</b>
Choose an item.							<b>100%</b>
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Choose an item.							<b>100%</b>
Choose an item.							<b>100%</b>
Identify the percentage of work for the <u>overall contract</u> to be performed by the prime consultant and each sub-consultant.							
Percent of Contract	<b>100%</b>	100%	N/A	N/A	N/A	N/A	

Prime consultant name: Sustainable Design Solutions



**13. Team Size:**

For all firms that are part of this team, indicate the approximate number of personnel to be committed to this contract, by DOTD Job Classification and the total number of personnel within the firm that could provide support, if needed. If a specialized job classification is required and not included on the DOTD job classification list, specify “Other (must specify)” and include the classification title inside the parentheses. The DOTD Job Classification(s) to be used can be found at the following link: <https://bit.ly/DOTDJobClassifications>

Firm name	DOTD Job Classification	Number of personnel committed to this contract *	Total number of personnel available in this DOTD Job Classification (if needed)
Sustainable Design Solutions	Engineer	3	4
Sustainable Design Solutions	Engineer Intern	3	4
Sustainable Design Solutions	Inspector	0	6
Sustainable Design Solutions	Administrative	0	2
Sustainable Design Solutions	Other (Cost Estimator)	0	1

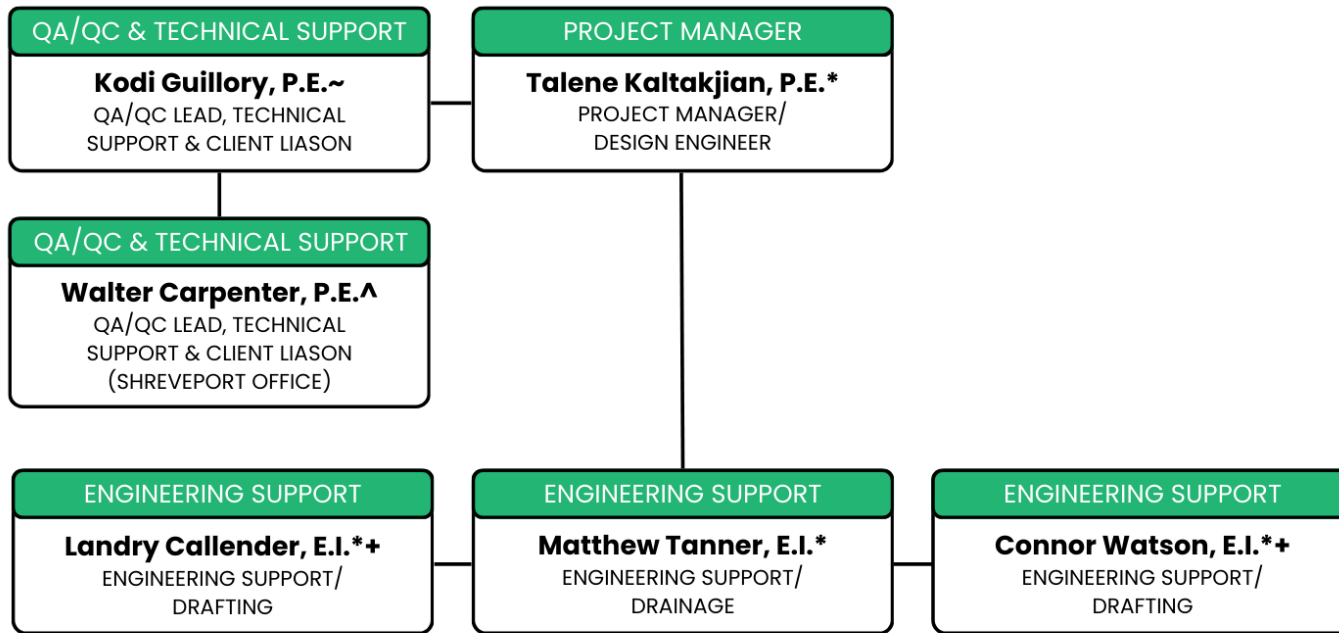
**\*For evaluation purposes only**, and as referenced in the Scope of Services on page 2 of IDIQ advertisements only, the consultant shall assume the number of concurrently active task orders specified in the advertisement and shall identify the number of **committed** personnel accordingly.

Prime consultant name: Sustainable Design Solutions



**14. Organizational Chart:**

Provide an organizational chart showing ALL relevant prime consultant and sub-consultant (if applicable) personnel assigned to the contract, area of project responsibility for each, and reporting lines for the purposes of this contract. An individual’s role does not necessarily have to match their DOTD job classification identified in Section 13. **If applicable, identify all personnel performing traffic engineering analysis and/or QC of traffic engineering analysis by placing an asterisk next to their name. Include the certificates required by the Traffic Engineering Process and Report Training Requirements article of the Advertisement in Section 20.** It is acceptable to use an 11x17 format for Section 14.



**\*CERTIFICATIONS KEY\***

- TCT- ~
- TCS- \*
- FLAGGER- +
- REGISTERED TO COMPLETE TCT- ^

Prime consultant name: Sustainable Design Solutions



**15. Minimum Personnel Requirements:**

Use the table below to identify both prime consultant and sub-consultant staff designated to work on this contract meeting the Minimum Personnel Requirements (MPRs) specified in the advertisement. Ensure the résumé reflects the required experience stated in the MPR. Make sure the P.E. discipline is also listed (highlighted in table) that is meeting the MPR; e.g. professional civil engineer should show the discipline of the license as civil if meeting that MPR.


MPR No. Do not insert wording from ad	Personnel being used to meet the MPR (Individual(s) may not satisfy more than one MPR unless specifically allowed by Attachment B of the advertisement)	Firm employed by	Type of license and discipline meeting MPR/ certification & number (Ex: PE # - Civil)	State of license	License / certification expiration date
1,2,3	Kodi Guillory, P.E.	Sustainable Design Solutions	PE #0035951 – Civil	LA	3.1.2027
2,3	Talene Kaltakjian, P.E., MBA	Sustainable Design Solutions	PE #0044529 – Civil	LA	9.30.2026
2,3	Walter Carpenter, P.E., MBA	Sustainable Design Solutions	PE #0023066 – Civil	LA	9.30.2026

Prime consultant name: Sustainable Design Solutions



**16. Staff Experience:**

Résumés shall be provided for all prime and sub-consultant personnel listed in Sections 14 and/or 15 of the proposal. Résumés of personnel **not** identified in Section 14 or Section 15 of the proposal should not be included and **will not be** evaluated. Résumés are **limited to 2 pages per person**. Any certificates **required** by the advertisement are to be placed in Section 20.

Firm employed by				
				
Name	<b>Kodi C. Guillory, P.E.</b>		Years of relevant experience with this employer	6
Title	President		Years of relevant experience with other employer(s)	18
Degree(s) / Years / Specialization		Master of Science / 2007 / Civil Engineering Bachelor of Science / 2005 / Biological Engineering		
Active registration number / state / expiration date		PE No. 0035951 / Louisiana / expires 03/31/2025 Traffic Control Technician / LA / expires 11/2025		
Year registered	2011	Discipline	Civil Engineering	
Contract role(s) / brief description of responsibilities		Engineer/ QA/QC and project management		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).			
06/01- Present	<b>RENEW SHREVEPORT ROADWAY PROGRAM</b> The Renew Shreveport Capital Improvement Program is a City-led of Shreveport initiative focused on delivering critical roadway, drainage, and associated infrastructure improvements across Shreveport. Supported by bond funding and other local sources, the program is designed to improve public infrastructure, enhance quality of life, and address long-standing community needs through strategic project delivery. The primary objective is to deliver high-priority roadway and drainage infrastructure improvements in a timely, efficient, and transparent manner. Kodi serves as a Project Advisor on this Program working with the project managers on scope, strategy, and project delivery of pavement rehabilitation projects			
03/21-Present	<b>FLORIDA BLVD. SEG 2 ENHANCEMENT (22<sup>ND</sup> ST. TO AIRLINE)   CITY OF BATON ROUGE</b> This MovEBR enhancement project includes improvements to the Florida Blvd corridor such as new sidewalks, pedestrian crosswalks, turn lanes, drainage improvements, etc. Kodi is serving as a project engineer on the project. She is responsible for overseeing the design of the subsurface drainage improvements. This involves reviewing drainage calculations utilizing HYROWIN software and QA/QC of the Hydraulics Report. She also assisted with planning and implementation of the public meeting required to help ensure project satisfaction throughout the community.			
06/23-01/24	<b>W. MCKINLEY ST./ASTER ST. ADA TRANSITION PROJECT   CITY OF BATON ROUGE</b> This project is a part of the MovEBR program with the objective of enhancing the McKinley and Aster Street area by converting existing pedestrian sidewalks into compliance with ADA regulations. Ms. Guillory served as the QA/QC lead. Her role includes QA/QC of all project deliverables including preliminary and final plans as well as cost estimating.			
11/22-08/24	<b>TERRACE AVENUE (HIGHLAND ROAD TO PERKINS ROAD)   CITY OF BATON ROUGE</b>			

Prime consultant name: Sustainable Design Solutions



	This MovEBR enhancement project includes various improvements along Terrace Avenue including widening the road to include a parking lane, sidewalk improvements, and milling & overlay. Ms. Guillory served as the project manager for the Green Infrastructure Improvements Plan and the Utility Allocation Plan.
03/20-10/20	<b>ASHLAND ROAD TO ST. LANDRY AVE CONNECTOR   ASCENSION PARISH</b> This project involves the construction of a ½-mile long road section between Ashland Road and St. Landry Avenue, in Gonzales, Louisiana. Kodi served as the Engineer in Responsible Charge of CE&I Contract. Duties included, but are not limited to, reconciliation of all quantities, daily coordination and communication with the Parish, notifying the Contractor when there are deviations from the specifications, verifying if the Contractor had coordinated with the necessary utility companies, verifying if damaged subsurface utilities were repaired to specifications, confirming if field tests and material tests are within acceptable limits, and verifying if proper traffic control measures were being implemented.
05/21-Present	<b>JEFFERSON HWY AT CORPORATE BLVD INTERSECTION IMPROVEMENTS   CITY OF BATON ROUGE</b> This project is within the MovEBR program and includes improvements to the Jefferson and Corporate intersection to meet existing traffic demands. Mrs. Guillory served as the project manager responsible for the Utility Allocation Plan.
2/20-4/20	<b>LA 930 CLEARING AND GRUBBING PROJECT   ASCENSION PARISH</b> Engineer in Responsible Charge of CE&I Contract. Sustainable Design Solutions, LLC provided CE&I services for the LA 930: Causey Road to LA 42 Clearing and Grubbing project. Ms. Guillory's role was to oversee the clearing and grubbing of the roads in the project limits which involved the removal of all trees and shrubs within the Right-of-Way. Duties included but were not limited to reconciliation of all quantities, daily coordination, and communication with the Parish, notifying the Contractor when there were deviations from the specifications, verifying if the Contractor had coordinated with the necessary utility companies, verifying if damaged subsurface utilities were repaired to specifications, and verifying if proper traffic control measures were being implemented.

Prime consultant name: Sustainable Design Solutions



Firm employed by			
			
Name	<b>Talene Kaltakjian, P.E., MBA</b>	Years of relevant experience with this employer	3
Title	<b>Engineering Manager</b>	Years of relevant experience with other employer(s)	6.5
Degree(s) / Years / Specialization		Bachelor of Science / 2015 / Civil Engineering Master of Business Administration / 2025	
Active registration number / state / expiration date		PE No. 0044529 / Louisiana / expires 09/30/2026 Traffic Control Technician, Traffic Control Supervisor / LA / expires 02/2028	
Year registered	2020	Discipline	Civil Engineering
Contract role(s) / brief description of responsibilities		Design engineer/ QA/QC	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
06/25-Present	<p><b>RENEW SHREVEPORT ROADWAY PROGRAM</b></p> <p>The Renew Shreveport Capital Improvement Program is a City-led initiative focused on delivering critical roadway, drainage, and associated infrastructure improvements across Shreveport. Supported by bond funding and other local sources, the program is designed to improve public infrastructure, enhance quality of life, and address long-standing community needs through strategic project delivery. The primary objective is to deliver high-priority roadway and drainage infrastructure improvements in a timely, efficient, and transparent manner. Talene serves as a Project Manager on this Program working with the project team members on pavement rehabilitation projects that are located within three different council districts. Talene is responsible for the planning, coordination, and delivery of roadway improvement projects on time and within budget. She manages the schedule, budgets, and reviews the technical plans and specifications of the projects where the goal is to restore the pavement’s ability to safely support traffic.</p>		
08/22- Present	<p><b>FLORIDA BLVD. SEG 2 ENHANCEMENT (22ND ST. TO AIRLINE HWY)   CITY OF BATON ROUGE</b></p> <p>This MovEBR enhancement project includes improvements to the Florida Blvd corridor such as new sidewalks, cross walks, turn lanes, drainage improvements, etc. Talene is serving as a project engineer on the project. Talene is responsible for the design of the subsurface drainage improvements. This involves performing drainage calculations utilizing HYROWIN software, performing cost estimation for the drainage improvements, and drafting of the Hydraulics Report. She also assisted with the public outreach phase.</p>		
11/23- 04/25	<p><b>POLLARD PARKWAY SIDEWALKS   CITY OF BATON ROUGE</b></p> <p>Pollard Parkway sidewalks was a project in the MovEBR program. This project included the installation of sidewalks along the west side of Pollard Parkway, from Woodchase Blvd to Perkins Road, to improve pedestrian safety and connectivity of the area. This project’s goal was to tie-in the existing pedestrian sidewalk along Perkins Road to the existing sidewalk at Woodchase Blvd to provide connectivity. The project included a major drainage crossing, where design alternatives must be considered. Talene served as the Engineer in Responsible Charge and project manager. Her role included design of sidewalks handicap ramps, and drainage improvements. She is also responsible for the design study report, construction cost estimating, and final plan preparation.</p>		

Prime consultant name: Sustainable Design Solutions

12/24- 07/25	<p><b>CORA DRIVE SIDEWALK IMPROVEMENTS   CITY OF BATON ROUGE</b></p> <p>Talene served as the QA/QC reviewer for the Cora Drive Sidewalk Improvements Design Study. This project consisted of the installation of new ADA compliant sidewalk along both sides of Cora drive, from Goodwood Blvd to Florida Blvd. Her responsibilities included: review of the drainage analysis utilizing DOTD hydraulic software in order to convert open ditch to subsurface drainage, QA/QC of design study report and plan sheets, and review of preliminary cost estimate.</p>
10/24- Present	<p><b>GOODWOOD BLVD SIDEWALKS AND BIKE PATH   CITY OF BATON ROUGE</b></p> <p>The Goodwood Blvd. Sidewalks and Bike Path project is a project within the MovEBR Enhancement program that includes improvements such as new sidewalks and crosswalks, as well as replacing existing sidewalk and bike paths to comply with MovEBR and ADA standards. Talene is serving as the lead design engineer on the project. She is responsible for the design study, preliminary and final plans of the sidewalk and drainage improvements, and the cost estimate.</p>
06/23-01/24	<p><b>EAST BLVD AREA ADA TRANSITION PROJECT   CITY OF BATON ROUGE</b></p> <p>As part of the MovEBR program, this project was designated as a corridor and mobility enhancement project with the goal of converting existing pedestrian segments into compliance with ADA regulations. Talene served as the Engineer in Responsible Charge and project manager. Her role included performing existing site evaluations, design of sidewalks, handicap ramps, and other various pedestrian route improvements, construction cost estimating, and final plan preparation.</p>
11/23-04/25	<p><b>LANCASTER AVE. SIDEWALKS   CITY OF BATON ROUGE</b></p> <p>This project was a part of the MovEBR program. It included the installation of sidewalks along both sides of Lancaster Avenue, from Hollywood Street to Greenwell Street, to make the area more pedestrian friendly. Talene served as the Engineer in Responsible Charge and project manager. Her role included design of sidewalk improvements, handicap ramps, and drainage improvements. She is also responsible for the design study report, construction cost estimating, and final plan preparation.</p>
01/21- 08/22	<p><b>ST. FRANCIS PARKWAY EXTENSION   CITY OF GONZALES</b></p> <p>Engineer in Responsible Charge and project manager for a roadway extension in Gonzales, LA. The roadway was designed to help alleviate congestion on LA Hwy 30 and LA Hwy 44. Scope of work includes the following: constructing a 0.50-mile roadway extension with bike lanes, curb and gutter, sidewalks, subsurface drainage and a drainage channel crossing. It also included a transmission pipeline crossing and wetland mitigation, therefore permitting was a major component. Talene's roles included: project planning, roadway design, permitting, drainage design, construction cost estimating, and project management.</p>
05/20- 02/21	<p><b>CAPITAL ROAD IMPROVEMENTS PROGRAM FY 2020   CITY OF DONALDSONVILLE</b></p> <p>This project consisted of the rehabilitation of various city streets through milling, asphaltic concrete patching, asphaltic concrete overlay, soil cement reconstruction and removal and replacement of concrete pavement. Project also included improvements to existing sidewalk ramps and roadside drainage. Ms. Kaltakjian served as the Engineer in Responsible charge and project manager. Her role included: engineering design, cost estimation, specifications, bidding, and construction administration services.</p>

Prime consultant name: Sustainable Design Solutions



Firm employed by					
Name	Walter Capenter, P.E., MBA		Years of relevant experience with this employer	1.5	
Title	Engineering Manager		Years of relevant experience with other employer(s)	43	
Degree(s) / Years / Specialization	Bachelor of Science / 1981 / Civil Engineering Master of Science / 1993 / Civil Engineering Master of Business Administration / 1998				
Active registration number / state / expiration date	PE No. 0023066 / Louisiana / expires 09/30/2026 Traffic Control Technician / LA / Registered for 9/15/25				
Year registered	1988	Discipline	Civil Engineering		
Contract role(s) / brief description of responsibilities	Design engineer/ QA/QC				
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).				
03/24- Present	<p><b>CLEAN WATER SHREVEPORT   CITY OF SHREVEPORT</b></p> <p>Walter manages civil infrastructure projects for the Clean Water Shreveport program. He coordinates with the City, design consultants, and program team on the planning and delivery of critical infrastructure projects in support of the program. Walter’s duties include:</p> <ul style="list-style-type: none"> <li>• Program Oversight &amp; Compliance: Ensure all projects under the consent decree meet regulatory deadlines and comply with EPA, state, and local environmental standards.</li> <li>• Stakeholder Coordination: Serve as a liaison between the utility, regulatory agencies, consultants, contractors, and the public, maintaining transparency and trust.</li> <li>• Budget &amp; Schedule Management: Develop, track, and manage program budgets and timelines, ensuring projects are delivered on time and within financial constraints.</li> <li>• Risk &amp; Issue Management: Identify and mitigate risks related to construction, permitting, environmental impact, and community disruption to avoid non-compliance penalties.</li> <li>• Reporting &amp; Documentation: Oversee the preparation of technical reports, progress updates, and compliance documentation required under the consent decree for submission to regulatory bodies.</li> </ul>				
2019- 2024	<p><b>INTERNATIONAL PAPER   CITY OF MANSFIELD</b></p> <p>Walter was responsible for management of civil infrastructure within the plant, including but not limited to managing the roads, drainage, process and potable water systems, process and sanitary sewer systems (both gravity and pressure), structural steel infrastructure, rail system (both Union Pacific and Canadian Pacific/ KCS), and levees.</p>				
1994- 1998	<p><b>CITY OF RUSTON</b></p> <p>Walter was the City Engineer for the City of Ruston. He was responsible for all public infrastructure, including roads, sidewalks, and subsurface drainage systems within the city. This included overseeing maintenance of existing infrastructure and sizing of proposed infrastructure. Projects he worked on as City Engineer include but were not limited to:</p>				


Prime consultant name: Sustainable Design Solutions



	<ul style="list-style-type: none"> <li>• Transportation Enhancement Project: (Louisiana Tech to Downtown Ruston) This project included the addition of 1,400 linear feet of a shared use path and new pedestrian crosswalks.</li> <li>• Ruston Overlay Program: Project included asphalt milling and overlaying 40 miles of City roadways. Project also included sidewalk improvements.</li> </ul>
1998- 2007	<p><b>CITY OF WALKER DRAINAGE ANALYSIS   CITY OF WALKER</b></p> <p>Walter served as an engineer for the drainage analyses for the City of Walker. He performed pre and post development drainage calculations to ensure no adverse impacts to the community. He also designed retention systems to ensure the post developed drainage discharge flow did not exceed predeveloped flow.</p>
1999- 2010	<p><b>LOUISIANA TIMED PROGRAM   STATE OF LA</b></p> <p>Walter served as the Program Manager overseeing the administration and coordination of utility relocation efforts within the state Right of Way for the widening projects on US 167, US 165, US 177, and LA 15. His responsibilities included planning, scheduling, and managing the relocation of various utilities to ensure minimal disruption and maximum efficiency. Walter played a pivotal role in liaising between utility companies, construction teams, and state agencies to facilitate seamless communication and coordination. His diligent oversight was critical in ensuring that all relocated utilities were properly installed and positioned to prevent conflicts with ongoing road construction, thereby helping to keep the projects on schedule and within budget. His expertise and proactive management contributed significantly to the successful execution of these complex infrastructure upgrades.</p>

Prime consultant name: Sustainable Design Solutions



Firm employed by			
Name	<b>Matthew (Matt) Tanner, E.I.</b>	Years of relevant experience with this employer	1
Title	Engineer Intern II	Years of relevant experience with other employer(s)	7
Degree(s) / Years / Specialization		Bachelor of Science / 2017 / Civil Engineering	
Active registration number / state / expiration date		EI No. 0033563 / Louisiana / Expires 03/31/2026 Traffic Control Technician, Traffic Control Supervisor / LA / expires 08/2028	
Year registered	2017	Discipline	Civil Engineering
Contract role(s) / brief description of responsibilities		Engineer Intern II	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).		
06/24- Present	<b>FLORIDA BLVD. SEG 2 ENHANCEMENTS (22ND ST. TO AIRLINE HWY)   CITY OF BATON ROUGE</b> This MovEBR enhancement project includes improvements to the Florida Blvd corridor such as new sidewalks, cross walks, turn lanes, drainage improvements, etc. Matt is serving as a project engineer on the project. His duties include designing of the subsurface drainage improvements, between Foster Blvd. and S. Acadian Ave. This involves performing drainage calculations utilizing HYROWIN software, cost estimating, and drafting of the Hydraulics Report to be approved by LDOTD.		
12/24- 07/25	<b>CORA DRIVE SIDEWALK IMPROVEMENTS   CITY OF BATON ROUGE</b> Matt served as the project manager for producing the Cora Dr Sidewalk Improvements Design Study. He coordinated with the prime consultant (Evans Graves Engineers) and the MovEBR program management team to ensure that all design decisions were agreed upon. Responsibilities for producing the design study included: making a site visit to gather photos and identify any major potential issues, drainage analysis using DOTD hydraulic software in order to convert open ditch to subsurface drainage, design analysis of constructing a 5 ft wide, ADA compliant sidewalk along both sides of Cora Dr between Goodwood Blvd and Florida Blvd, and producing a preliminary cost estimate for the work.		
01/23- 05/24	<b>LSU HEALTH SCIENCES CENTER STORM WATER MANAGEMENT PLAN   ORLEANS PARISH</b> Matt served as the project manager to help manage stormwater and reduce flooding impacts of rain events for LSU Health Sciences Center’s 32-acre campus by creating a comprehensive Storm Water Management Plan (SWMP) with specific projects of quantifiable capacity to achieve the objectives of the plan. He was required to work with the City of New Orleans, the Sewerage & Water Board, City Planning, and other authorities having jurisdiction to develop appropriate design solutions.		
10/23- 05/24	<b>DESIARD STREET STREETScape   CITY OF MONROE</b> Matt worked to develop the conceptual plan and cost estimate to develop a Complete Streets approach and rehabilitation for roughly 5 blocks of Desiard Street through Downtown Monroe. The project scope included green infrastructure drainage improvements, street island bulb-out with landscape plantings for on-street parallel; parking, pedestrian scale furnishings and lightings, milling and new asphalt overlay, enhanced sidewalk widths with decorative pavers, and improved street intersection crosswalks for safe pedestrian connectivity.		


Prime consultant name: Sustainable Design Solutions



11/22- 05/24	<p><b>LAFAYETTE CONSOLIDATE GOVERNMENT STREETSCAPES AND INTERSECTION IMPROVEMENTS   LAFAYETTE PARISH</b></p> <p>Matt worked to develop the conceptual layout and cost estimate for 12th &amp; E. Simcoe for professional pre-design services requested by LCG as part of the entity's Bicycle Lafayette Master Plan and Evangeline Corridor Initiative.</p>
11/19- 05/23	<p><b>LA 182/ UNIVERSITY AVENUE CORRIDOR STUDY AND ENGINEERING SERVICES   LAFAYETTE PARISH</b></p> <p>This project transformed Lafayette's University Avenue into a vibrant, multimodal corridor, with complete streets improvements, better access management, and improved connectivity for adjacent neighborhoods and surrounding areas. Matt performed the drainage design for roadway improvements using LADOTD Hydraulics manual and HYDR2009 to calculate runoff draining to the road, as well as inlet capacity and pipe sizing for any drainage that was added to the roadway. He produced the drainage report that included proposed and existing drainage maps and the results of the pipe sizing and inlet capacity calculations. He also assisted in the production of the construction cost estimate using a combination of items from LCG Standard Specifications and LADOTD Standard Specifications.</p>
10/19- 12/22	<p><b>CITY OF NEW ORLEANS, RR174 ST. CLAUDE GROUP I   ORLEANS PARISH</b></p> <p>Matt assisted with the vertical profile design and production of roadway cross sections using AutoCAD Civil 3D. He also reviewed the City of New Orleans Standard Specifications for Roadways to determine a project item list and used that to produce a construction cost estimate for the project.</p>

Prime consultant name: Sustainable Design Solutions



Firm employed by					
Name	Landry Callender, E.I.		Years of relevant experience with this employer	3	
Title	Engineer Intern II		Years of relevant experience with other employer(s)	0	
Degree(s) / Years / Specialization		Bachelor of Science / 2022 / Environmental Engineering			
Active registration number / state / expiration date		EI No. 0035249 / Louisiana / Expires 03/31/2027 Traffic Control Technician / LA / expires 08/2026 Certified Flagger / LA / expires 07/21/2026			
Year registered	2022	Discipline	Environmental Engineering		
Contract role(s) / brief description of responsibilities		Engineer Intern II			
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).				
06/24- 10/24	<p><b>LSU LABORATORY SCHOOL SRTS PROJECT   DOTD</b></p> <p>This project focused on enhancing accessibility on campus in an area with heavy pedestrian traffic and included the installation of pervious concrete sidewalk, removal of curb and gutters, and improvements to the irrigation system. The work was performed near Dalrymple Drive and E. Fraternity Circle. Landry served as the secondary point of contact, providing daily reports when necessary and quantities of scope verification.</p>				
10/24- Present	<p><b>GOODWOOD BLVD SIDEWALKS AND BIKE PATH   CITY OF BATON ROUGE</b></p> <p>The Goodwood Blvd. Sidewalks and Bike Path project is a project within the MovEBR Enhancement program that includes improvements such as new sidewalks and crosswalks, as well as replacing existing sidewalk and bike paths to comply with MovEBR and ADA standards. Landry is serving as a project engineer on the project. She supports the design team with the preparation of technical deliverables.</p>				
11/23- 04/25	<p><b>POLLARD PARKWAY SIDEWALKS   CITY OF BATON ROUGE</b></p> <p>Pollard Parkway sidewalks is a project in the MovEBR program. This project included the installation of sidewalks along the west side of Pollard Parkway, from Woodchase Blvd to Perkins Road, to improve pedestrian safety and connectivity of the area. This project’s goal was to tie-in the existing pedestrian sidewalk along Perkins Road to the existing sidewalk at Woodchase Blvd to provide connectivity. The project included a major drainage crossing, where design alternatives must be considered. Landry is served as an Engineer Intern on the project. Her role included engineering design of sidewalk improvements, assisting in preparation of the design study report, quantity takeoffs, construction cost estimating, and drafting of construction documents.</p>				
11/23- 04/25	<p><b>LANCASTER AVE. SIDEWALKS   CITY OF BATON ROUGE</b></p> <p>This project is a part of the MovEBR program. It includes the installation of sidewalks along both sides of Lancaster Avenue, from Hollywood Street to Greenwell Street, to make the area more pedestrian friendly. Landry is serving as an Engineer Intern on the project. Her role includes engineering design of sidewalk improvements, assisting in preparation of the design study report, quantity takeoffs, construction cost estimating, and drafting of construction documents.</p>				

Prime consultant name: Sustainable Design Solutions



12/24- 07/25	<p><b>CORA DRIVE SIDEWALK IMPROVEMENTS   CITY OF BATON ROUGE</b></p> <p>Landry served as lead engineer support for the Cora Drive Sidewalk Improvements Design Study. She coordinated with the prime consultant (Evans Graves Engineers) and the MovEBR program management team to ensure that all design decisions were agreed upon. Her tasks included the preliminary design of sidewalk along both sides of Cora Drive, performing quantity calculations, and preparing the preliminary cost estimate.</p>
06/23-01/24	<p><b>EAST BLVD AREA ADA TRANSITION PROJECT   CITY OF BATON ROUGE</b></p> <p>As part of the MovEBR program, this project was designated as a corridor and mobility enhancement project with the goal of converting existing pedestrian segments into compliance with ADA regulations. Landry served as an Engineer Intern. Her role included performing existing site evaluations, design of sidewalks and handicap ramp improvements, quantity takeoffs, construction cost estimating, and plan preparation.</p>
06/23- 01/24	<p><b>W. MCKINLEY ST./ASTER ST. ADA TRANSITION PROJECT   CITY OF BATON ROUGE</b></p> <p>This project was part of the MovEBR program with the objective of enhancing the McKinley/Aster area by converting existing pedestrian infrastructure into compliance with ADA regulations and ensuring safe pedestrian routes to existing public transit facilities. Improvements included new sidewalk, handicap ramps, crosswalks, repairs to existing sidewalk, barrier curb and drainage improvements. Landry served as an engineer intern. Her role included performing existing site evaluations, assisting with the design of all pedestrian route improvements, cost estimating, and drafting of the final construction plans.</p>

Prime consultant name: Sustainable Design Solutions



Firm employed by					
Name	Connor Watson, E.I.		Years of relevant experience with this employer	1	
Title	Engineer Intern I		Years of relevant experience with other employer(s)	3	
Degree(s) / Years / Specialization			Bachelor of Science / 2024 / Civil Engineering		
Active registration number / state / expiration date			EI No. 0035780 / Louisiana / Expires 09/30/2026 Traffic Control Technician, Traffic Control Supervisor / LA / expires 08/2028 Certified Flagger- LA, expires 07/08/2028		
Year registered	2024	Discipline	Civil Engineering		
Contract role(s) / brief description of responsibilities			Engineer Intern I		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i> , “designed drainage”, “designed girders”, “designed intersection”, etc. Experience dates should cover the years of experience specified in the applicable MPR(s).				
07/24- 04/25	<b>POLLARD PARKWAY SIDEWALKS   CITY OF BATON ROUGE</b> Pollard Parkway sidewalks was a project in the MovEBR program. This project included the installation of sidewalks along the west side of Pollard Parkway, from Woodchase Blvd to Perkins Road, to improve pedestrian safety and connectivity of the area. Connor’s role included assisting with plan revisions and updating quantity takeoffs.				
07/24- Present	<b>GOODWOOD BLVD SIDEWALKS AND BIKE PATH   CITY OF BATON ROUGE</b> The Goodwood Blvd. Sidewalks and Bike Path project is a project within the MovEBR Enhancement program that includes improvements such as new sidewalks and crosswalks, as well as replacing existing sidewalk and bike paths to comply with MovEBR and ADA standards. Connor is serving as a project engineer on the project. He is responsible for assisting with the design phase of the project. This includes creating plan sheets, typical sections, and an engineer’s opinion of probable cost.				
07/24- 05/25	<b>NORTH REGIONAL CONSOLIDATION PROJECT   CITY OF BATON ROUGE</b> The North Regional Wastewater Consolidation Project included the design of approximately 21,000 ft of force main. The project aimed to consolidate the existing wastewater into one system. Connor served as the project engineer on this project. He was responsible for assisting with the creation of the construction documents. Sheets included were the General Notes sheets, Overall Layout sheets, and the Plan/Profile sheets.				
2023	<b>CO-OP CML CANAL WINCHESTER   CITY OF WINCHESTER, OHIO</b> Connor was a part of the civil engineering team for the new Columbus Metropolitan Library branch. He wrote the zoning report and civil narrative for the new library build. He created preliminary site plans, as well as analyzed the grading and drainage capabilities of the site.				
2023	<b>CO-OP CML BARNETT   CITY OF COLUMBUS, OHIO</b> Connor was a part of the civil engineering team for the renovation of the Columbus Metropolitan Library branch. He wrote the zoning report and civil narrative for the library renovation. He created a final site compliance plan set to submit to the City of Columbus.				
2022	<b>CO-OP UC CLIFTON COURT HALL   CITY OF HEBRON, KENTUCKY</b>				

Prime consultant name: Sustainable Design Solutions




	<p>Connor was a part of the Virtual Design Construction support team for the GC. He created a set of blocking installation drawings for new classroom and lecture building for the University of Cincinnati and coordinated with the contractor to properly install. Additionally, he assisted with BIM meetings.</p>
<p>2022</p>	<p><b>CO-OP CVG CONRAC   CITY OF HEBRON, KENTUCKY</b>                  Connor was a part of the project team for the GC for a new rental car facility and terminal extension for the CVG Airport. He completed RFI's, submittals, daily logs, and safety walks. He was responsible for the transfer of all documents to the project owner as well as making sure thousands of punch list items were properly completed. He also coordinated installation of terminal flooring as well as overhead signs within the terminal.</p>

Prime consultant name: Sustainable Design Solutions





Firm name			Past Performance Evaluation Discipline(s)*	Road
Project name	MovEBr: Goodwood Blvd Sidewalks and Bike Path (Airline Hwy to Sharp Rd)		Firm responsibility (prime or sub?)	Prime
Project number	24-EN-HC-0002	Owner's name	City of Baton Rouge	
Project location	Baton Rouge, LA		Owner's Project Manager	Joseph Cains, P.E.
Owner's address, phone, email	1200 Brickyard Ln, Suite 400, Baton Rouge, LA 70802; 225-215-5132; Joseph.CainsIII@stantec.com			
Services commenced by this firm (mm/yy)	10/24	Total consultant contract cost (\$1,000's)	304	
Services completed by this firm (mm/yy)	08/25	Cost of consultant services provided by this firm (\$1,000's)	304	

Sustainable Design Solutions, LLC (SDS) is serving as the Engineer to design new ADA and MovEBr compliant sidewalks on both sides of Goodwood Blvd. Existing sidewalks will be evaluated and replaced as needed to be ADA compliant and new sidewalks will be designed to maintain connectivity. Additional improvements include restriping bike lanes to maintain a 5' width, restriping an existing cross walk, and a new striped crosswalk. SDS is responsible for the Design Study, Corridor Survey, Preliminary Plans, the Final Plans, and the Opinion of Probable Construction Costs.

**Staff in this proposal:** Talene Kaltakjian, P.E., MBA, Kodi Guillory, P.E., Landry Callender, E.I., Connor Watson, E.I.

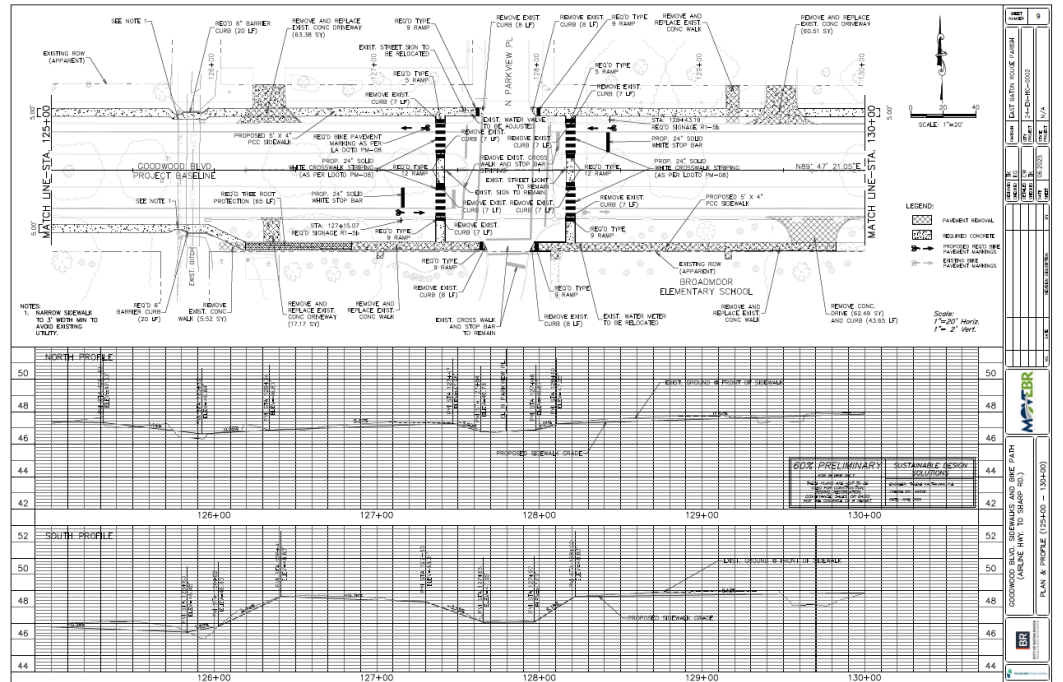



Image 2: Goodwood Sidewalks Plan and Profile

Prime consultant name: Sustainable Design Solutions



Firm name			Past Performance Evaluation Discipline(s)*	Road
Project name	Lancaster Avenue Sidewalks (Hollywood St. to Greenwell St.)		Firm responsibility (prime or sub?)	Prime
Project number	23-EN-HC-0025	Owner's name	City of Baton Rouge	
Project location	Baton Rouge, LA		Owner's Project Manager	Joseph Cains, P.E.
Owner's address, phone, email	1200 Brickyard Ln, Suite 400, Baton Rouge, LA 70802; 225-215-5132; Joseph.CainsIII@stantec.com			
Services commenced by this firm (mm/yy)	11/23	Total consultant contract cost (\$1,000's)	82.8	
Services completed by this firm (mm/yy)	12/24	Cost of consultant services provided by this firm (\$1,000's)	82.8	

The Lancaster Avenue Sidewalks project was a project within the MovEBR Enhancement program. This project included the installation of sidewalks along both sides of Lancaster Avenue from Hollywood Street to Greenwell Street to make the area more pedestrian friendly. The proposed sidewalk was 5” thick pervious pavement, 5-foot in width. The project consisted of evaluating existing site conditions, determining utility conflicts, design of sidewalk improvements, ADA handicap ramps, and drainage considerations. Sustainable Design Solutions was responsible for the design study, utility coordination, preparation of preliminary and final plans, and cost estimation.

**Staff in this proposal:** Kodi C. Guillory, P.E., Talene Kaltakjian, P.E., MBA, Landry Callender, E.I.

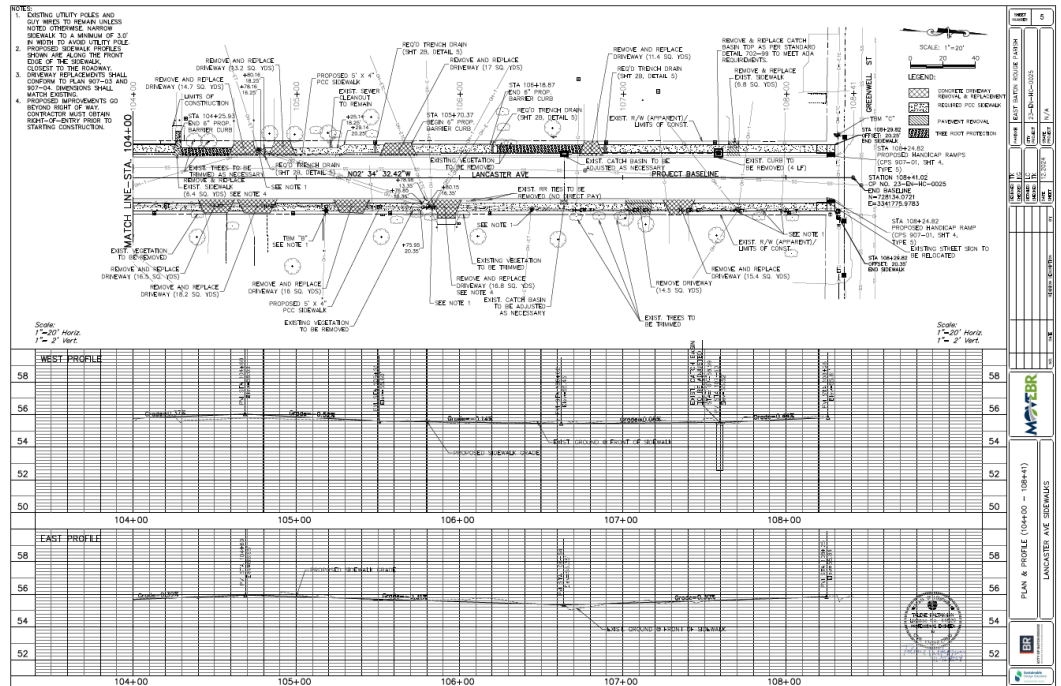



Image 3: Lancaster Plan and Profile sheet

Prime consultant name: Sustainable Design Solutions



Firm name			Past Performance Evaluation Discipline(s)*	Road
Project name	MovEBR: Pollard Parkway Sidewalks (Woodchase Blvd. to Perkins Rd.)		Firm responsibility (prime or sub?)	Prime
Project number	23-EN-HC-0026	Owner's name	City of Baton Rouge	
Project location	Baton Rouge, LA		Owner's Project Manager	Joseph Cains, P.E.
Owner's address, phone, email	1200 Brickyard Ln, Suite 400, Baton Rouge, LA 70802; 225-215-5132; Joseph.CainsIII@stantec.com			
Services commenced by this firm (mm/yy)	11/23	Total consultant contract cost (\$1,000's)		60.7
Services completed by this firm (mm/yy)	12/24	Cost of consultant services provided by this firm (\$1,000's)		60.7

The Pollard Parkway Sidewalks project was a project within the MovEBR Enhancement program. This project included the installation of sidewalks along the west side of Pollard Parkway, from Woodchase Blvd to Perkins Road, to improve pedestrian safety and connectivity of the area. This project's goal was to tie-in the existing pedestrian sidewalk along Perkins Road to the existing sidewalk at Woodchase Blvd to provide connectivity. The project consisted of evaluating existing site conditions, determining utility conflicts, design of sidewalk improvements, ADA handicap ramps, and drainage considerations. Due to the project crossing a major drainage channel, Sustainable Design Solutions (SDS) presented two design alternatives in the design study which provided multiple options to the City-Parish for crossing this channel. SDS was responsible for the design study, utility coordination, preparation of preliminary and final plans, and cost estimation.

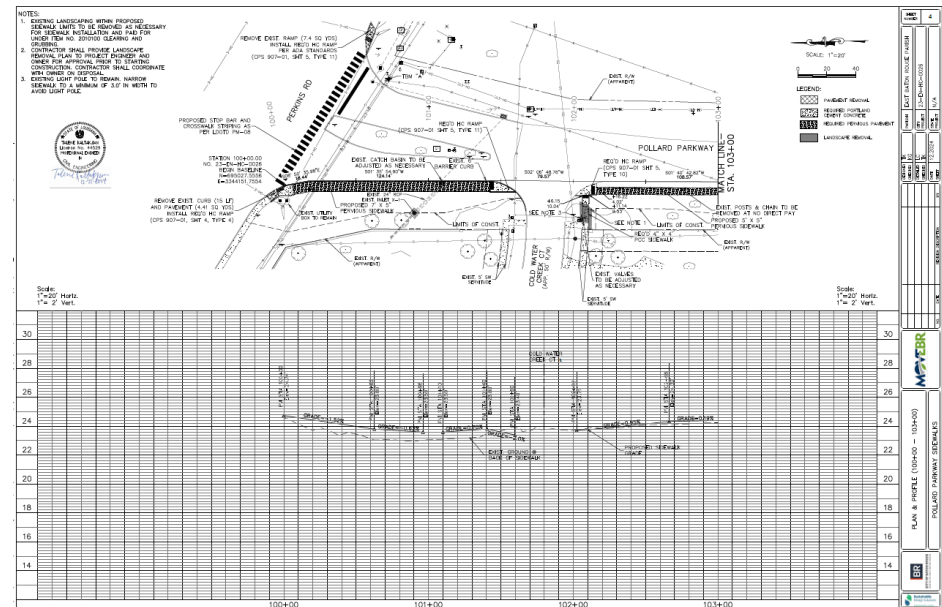



Image 4: Pollard Sidewalk plan and profile sheet

Staff in this proposal: Kodi C. Guillory, P.E., Talene Kaltakjian, P.E., MBA, Landry Callender, E.I., Connor Watson, E.I.

Prime consultant name: Sustainable Design Solutions



Firm name			Past Performance Evaluation Discipline(s)*	Road
Project name	MovEBR: East Blvd Area ADA Transition Project & W. McKinley St./Aster St. Area ADA Transition Project		Firm responsibility (prime or sub?)	Prime
Project number	20-EN-HC-0051 / 20-EN-HC-0066	Owner's name	City of Baton Rouge	
Project location	Baton Rouge, LA	Owner's Project Manager	Jason Crain, P.E.	
Owner's address, phone, email	10305 Airline Highway, Baton Rouge, LA 70816; 225-298-0800; Jason.Crain@waggonereng.com			
Services commenced by this firm (mm/yy)	06/23	Total consultant contract cost (\$1,000's)	65	
Services completed by this firm (mm/yy)	01/24	Cost of consultant services provided by this firm (\$1,000's)	65	

The East Blvd Area ADA and the McKinley St./Aster St. Area ADA Transition Projects were under the MovEBR program and were designated as a corridor and mobility enhancement project. The goal of these projects was to convert existing pedestrian segments into compliance with current ADA regulations to ensure civilians can travel to the nearest CATS bus stops safely. The projects included design of new sidewalks, handicap ramps, and improvements to existing sidewalks to ensure they meet ADA requirements.

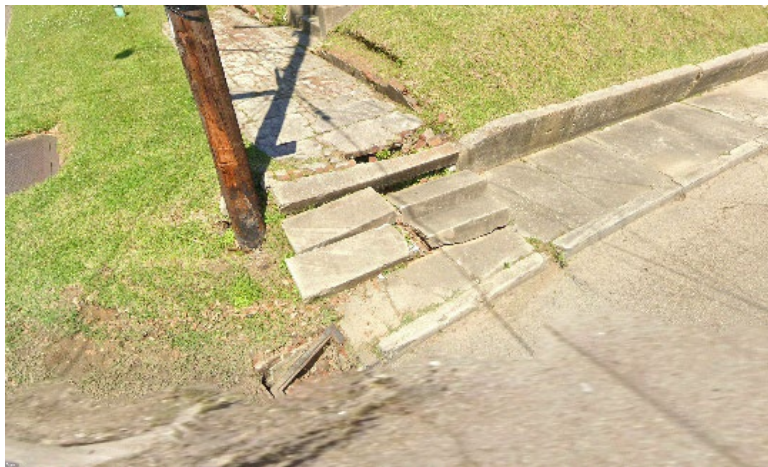


Image 5: Existing non-compliant sidewalk

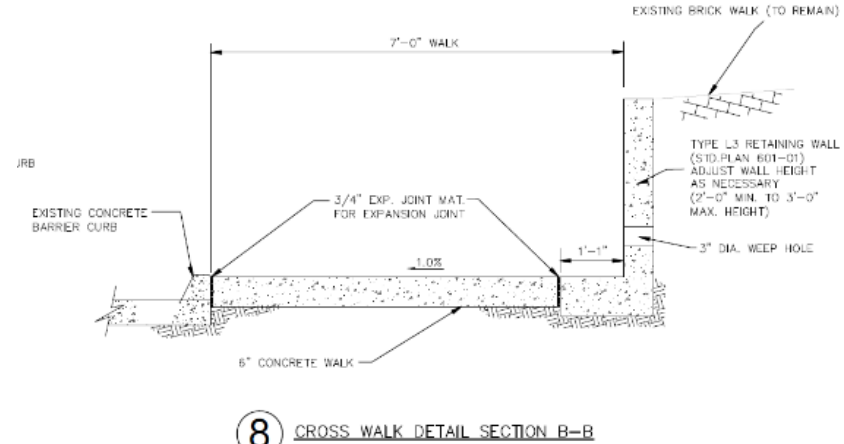


Image 6: Proposed Solution

Staff in this proposal: Kodi C. Guillory, P.E., Talene Kaltakjian, P.E., MBA, Landry Callender, E.I.

Prime consultant name: Sustainable Design Solutions



## 18. Approach and Methodology:

Provide a description of how the work will be performed and **provide the proposed project schedule**. Include any additional information or description of unique resources that are planned to be used to produce the deliverables. Include any proprietary technologies, methods or approaches that will be used on this project to improve quality or efficiency. If the proposal is for an IDIQ contract, the consultant should review the scope of services in Attachment A to the advertisement to obtain a general understanding of what a typical task order would entail. Based upon that understanding, the consultant should provide a sample schedule that identifies the major milestones, deliverables, tasks, etc., to demonstrate sufficient understanding of a typical task order. The duration of the task order is not required. This section shall be limited to four pages. **If more than four pages are included, all pages after the fourth page will not be evaluated.**

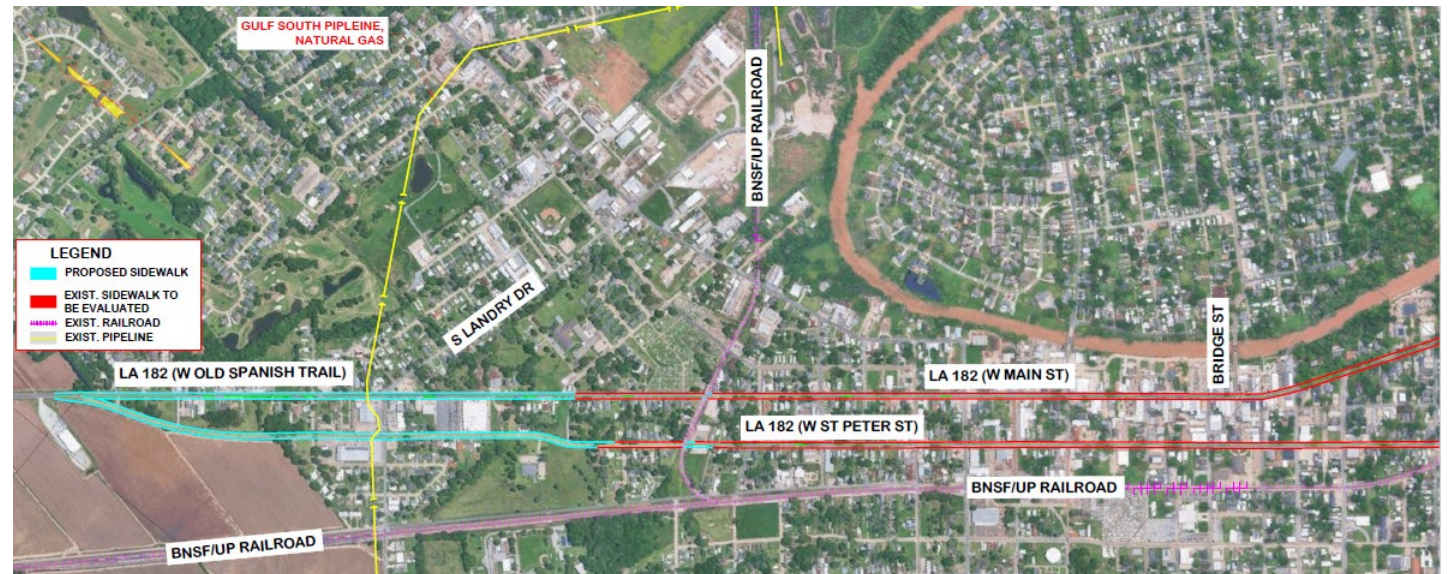
**If the consultant has information it believes is proprietary, label it accordingly.**

### ABOUT SUSTAINABLE DESIGN SOLUTIONS

Founded in 2019, Sustainable Design Solutions, LLC (SDS) is a **100% woman owned, DBE and Hudson Initiative certified** engineering firm that provides engineering design, program management, permitting, and construction engineering & inspection services on civil works projects. Combined, the staff has over 200 years of experience in civil design, planning, management, and construction administration. Sustainable focuses on providing solutions in the municipal public works sector and has grown to be a firm that is proficient in the planning and design of transportation, coastal, water, wastewater, and stormwater management projects.

### PROJECT UNDERSTANDING

Sustainable performed a preliminary desktop analysis of the New Iberia Sidewalks project corridor. Within the project limits, LA 182 consists of two lanes of one-way traffic in each direction, separated by a densely developed area. The project will consist of a total of 18 miles of sidewalk, 9.64 miles to be newly constructed and 8.05 miles to be evaluated for ADA compliance. LA 182 is considered an Urban Principal Arterial with a current speed limit of 35 mph.



*Image 6: LA 182 Proposed Sidewalk Improvements Exhibit 1 by Sustainable Design Solutions, Sept. 2025*

Prime consultant name: Sustainable Design Solutions



Image 7: LA 182 Proposed Sidewalk Improvements Exhibit 2 by Sustainable Design Solutions, Sept. 2025

## PROJECT CONSIDERATIONS

When designing the proposed sidewalk, our team conducts a thorough review of all existing utilities within the project corridor to identify any potential conflicts. Based on Google Earth imagery, there are numerous utility poles within a few feet of the roadway, within the anticipated sidewalk limits. These will be evaluated during the design process to determine if adjustments or relocations are necessary. In addition, there are several mature oak trees in the proposed sidewalk area. Our team will design the improvements in a manner that protects the root systems and overall health of the trees.

The proposed sidewalk corridor crosses an existing **BNSF/UP railroad line**. A permit will need to be obtained prior to starting construction for all work within the railroad right of way. Our team will start communication with the railroad owner during the preliminary design phase to eliminate potential project delays.

Per the NPMS database, our proposed sidewalk crosses **two transmission pipelines**: a Gulf South Natural Gas pipeline and an EnLink Butane pipeline. Our team will coordinate with both pipeline owners to receive Letters of No Objection prior to completion of design.

## SITE DRAINAGE

As per FEMA Flood panels 22045C0039E and 22045C0206E dated 12/2/2011, the site is located in Flood Zone X. The nearest base flood elevation is 16'. The northwest portion of the project corridor is located in the Spanish Lake watershed, and the remaining southeast portion is located in the New Iberia Southern Drainage Canal watershed. The majority of the lots along LA 182 sheet flow into the roadway's curb and gutter drainage system. SDS will design the sidewalk improvements to follow the existing drainage patterns, ensuring no adverse impacts to adjacent properties.

## ADA COMPLIANCE

This project consists of 8.05 miles of existing sidewalk that will need to be evaluated to ensure compliance with ADA regulations. Our team will ensure the sidewalk meets cross slope, width, and grading requirements. Within both corridors (east and west bound), the sidewalks cross a total of 28 signalized intersections and multiple unsignalized intersections. Our team will include the installation of pedestrian friendly crosswalks, which meet LADOTD and ADA requirements in the project design.

Prime consultant name: Sustainable Design Solutions

## PROJECT APPROACH AND SCHEDULE

Our team will perform the project using a streamlined, phased approach that aligns with LADOTD's requirements and ensures a timely delivery. Our project approach is outlined below:

**Project Initiation:** Our team will begin with a kick-off meeting with LADOTD and all stakeholders before beginning the project. The purpose of this kickoff meeting will be to confirm project limits and get buy-in from all stakeholders on design considerations.

**Review of Existing Data:** Following the kick-off meeting, our team will review the topographic survey provided by DOTD in its entirety. We will make LADOTD aware of any gaps/missing data in the survey early on to ensure all necessary information is captured prior to starting our design. We will also review all as-builts provided, old construction plan sets, and any drainage studies within the corridor that is applicable. In this phase, we will identify potential conflicts that will need to be analyzed further to ensure these are addressed in design.

**Preliminary Design:** During the preliminary design phase, our team will first analyze the existing drainage conditions. Once we have identified problem areas, such as water ponding, undersized yard drains, etc., we will incorporate the drainage solutions in the sidewalk design. In this stage, we will also lay out the horizontal and vertical alignments and address existing ADA compliance issues. For this phase, we anticipate a 60%, 90% and 100% preliminary submittal as per DOTD requirements.

**Plan-in-Hand:** Following the preliminary design phase, our team will meet with all stakeholders on site for a Plan-in Hand meeting. The purpose of this meeting is to compare the design plans with actual on-site conditions. We recommend inviting all utility providers to the meeting as well to discuss any potential utility conflicts and ensure these are addressed accordingly. This will help eliminate any issues during construction. Following this meeting, we will incorporate all comments and potential design changes in the final plan set.

**Final Design:** During final design, we will finalize all aspects of design including grading, drainage, horizontal and vertical alignment, and utility conflicts. If any design exceptions or design waivers are necessary, we will complete the appropriate form and submit it to LADOTD for approval. All special provisions, if needed, will be completed and submitted with the final plan set.

**Construction:** Our strong construction management background will have us equipped and ready to address all RFIs during the construction phase. We are also available to provide additional construction management services, other than those listed in the RFP, if needed.

See below for a mock project schedule. The following schedule provides a high-level overview of the key activities, milestones, and deliverables associated with project design. It outlines the sequential and concurrent tasks necessary to advance from project initiation through final plan submission and construction support.

# DESIGN PROCESS



Prime consultant name: Sustainable Design Solutions



**19. Workload:**

For all contracts where a firm on the team is a prime consultant or sub-consultant and where **a)** the consultant selection was made by DOTD, and **b)** a contract was executed by the consultant and the contracting entity by the date the advertisement for this proposal was posted, list all work meeting the following criteria:

- 1) one of the team's firms is responsible for the performance of the work;
- 2) authorization to perform the work has been provided, as provided in the contract between the consultant and the contracting entity;
- 3) the work has not yet been performed and invoiced; and
- 4) the work is not currently suspended for an indefinite period of time.

For indefinite delivery/indefinite quantity (IDIQ) contracts, list open Task Orders individually.

List only the portion of the fees attributable to firms on the team.

Firm(s) ALL FIRMS MUST BE REPRESENTED IN THIS TABLE	Discipline(s) *	Contract Number and State Project Number	Project Name	Remaining Unpaid Balance**
Sustainable Design Solutions	CE&I/OV	4400023837/ H.013090	Gretna Downtown Pedestrian Improvements	\$131,965
Sustainable Design Solutions	CE&I/OV	4400023837/ H.009290	LSU Laboratory School SRTS	\$2,145

DO NOT SUM

\* **The only disciplines to be used are: Appraiser, Bridge, CE&I/OV, CPM, Data Collection, Environmental, Geotech, ITS, Other (must specify), Planning, Right-of-Way, Road, Survey, and Traffic.** If a firm has more than one discipline for any single project, the firm can use multiple rows to express the remaining unpaid balance per discipline.

\*\* Round to the nearest dollar. **Do not** round to the nearest thousands. If there are no active contracts with a remaining unpaid balance, place N/A in the Remaining Unpaid Balance column. NOTE: **ALL** FIRMS MUST BE REPRESENTED IN THIS TABLE. LEAVING THE "REMAINING UNPAID BALANCE" COLUMN BLANK IS NOT ACCEPTABLE.

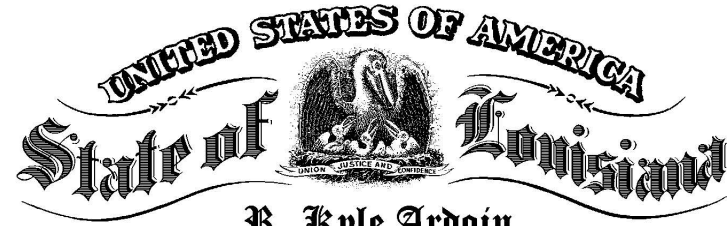
Prime consultant name: Sustainable Design Solutions



**20. Certifications/Licenses:**

If the advertisement requires submission of licenses and/or certificates, include them here. **Otherwise, leave this section blank.**

**Sustainable Design Solutions, LLC**



**R. Kyle Ardoin**  
SECRETARY OF STATE

*As Secretary of State of the State of Louisiana, I do hereby Certify that*

**SUSTAINABLE DESIGN SOLUTIONS, LLC**

A limited liability company domiciled in BATON ROUGE, LOUISIANA,

Filed charter and qualified to do business in this State on February 07, 2019,

I further certify that the records of this Office indicate the company has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned, is in good standing and is authorized to do business in this State.

I further certify that this certificate is not intended to reflect the financial condition of this company since this information is not available from the records of this Office.

**The Louisiana Professional Engineering and Land Surveying Board has the following information on file:**

Name: Sustainable Design Solutions, LLC  
Public Address: Ms. Kodi C. Guillory  
P. O. Box 64604

**License/Certificate Information w/ Supervision**

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0006598	Active	02/18/2019	09/30/2025	Mrs. Kodi Collins Guillory # PE.0035951

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

August 8, 2023

*Secretary of State*

Web 43350782K



Certificate ID: 11766973#E5P83

To validate this certificate, visit the following web site, go to **Business Services, Search for Louisiana Business Filings, Validate a Certificate**, then follow the instructions displayed.  
[www.sos.la.gov](http://www.sos.la.gov)

Prime consultant name: Sustainable Design Solutions



Name	Type	City	Status
SUSTAINABLE DESIGN SOLUTIONS, LLC	Limited Liability Company	BATON ROUGE	Active

**Previous Names**

Business: SUSTAINABLE DESIGN SOLUTIONS, LLC  
Charter Number: 43350782K  
Registration Date: 2/7/2019

**Domicile Address**

666 S EUGENE STREET  
BATON ROUGE, LA 70806

**Mailing Address**

PO BOX 64604  
BATON ROUGE, LA 70896

**Status**

Status: **Active**  
Annual Report Status: **In Good Standing**  
File Date: 2/7/2019  
Last Report Filed: 1/8/2025  
Type: Limited Liability Company

**Registered Agent(s)**

Agent: KODI GUILLORY  
Address 1: 666 S EUGENE STREET  
City, State, Zip: BATON ROUGE, LA 70806  
Appointment Date: 2/7/2019

**Officer(s)**

Additional Officers: No

Officer: KODI GUILLORY  
Title: Manager  
Address 1: 666 S EUGENE STREET  
City, State, Zip: BATON ROUGE, LA 70806

Prime consultant name: Sustainable Design Solutions





Prime consultant name: Sustainable Design Solutions



**Kodi Guillory, P.E.**



Kodi Guillory  
has attended  
Louisiana Traffic Control Technician


Completed: 09-NOV-2021

CEU (If Applicable):

ATSSA provides training and certification but neither constitutes employment by ATSSA.  
This certificate provides proof of training, not certification.

American Traffic Safety Services Association  
ATSSA.com


**Talene Kaltakjian, P.E., MBA**



Talene Kaltakjian  
has attended  
Louisiana Traffic Control Supervisor

Completed: 22-FEB-2024

CEU (If Applicable): 1.5




ATSSA provides training and certification but neither constitutes employment by ATSSA.  
This certificate provides proof of training, not certification.

American Traffic Safety Services Association  
ATSSA.com

**Walter Carpenter, P.E., MBA**

**Matthew Tanner, E.I.**

Registration Item	Confirmation #	Quantity	Price
Traffic Control Technician	26236	1	\$295.00
Attendees: <input type="text" value="Walter Carpenter wcarpenter@sustainabledes.com"/>			
		Sub-Total	\$303.85
		Taxes	\$0.00
		Total	\$303.85
		Amount Paid	\$303.85
		Amount Due	\$0.00



Matthew Tanner  
has attended  
Louisiana Traffic Control Supervisor

Completed: 01-AUG-2024

CEU (If Applicable): 1.5

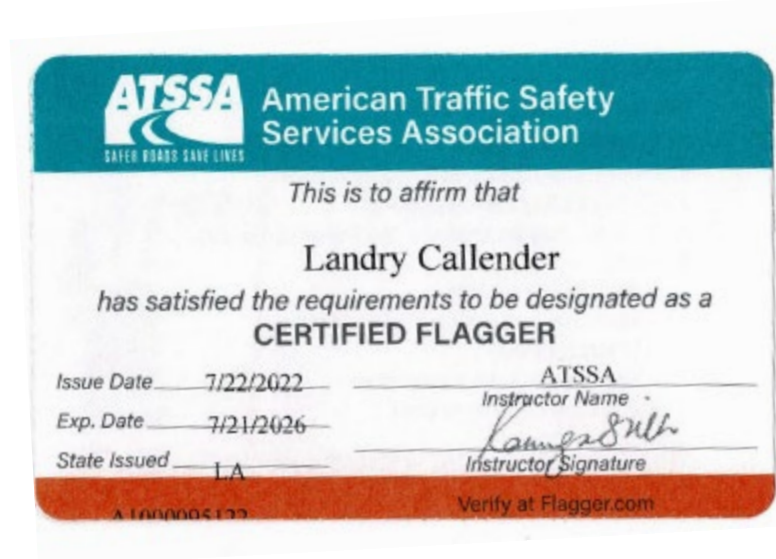
ATSSA provides training and certification but neither constitutes employment by ATSSA.  
This certificate provides proof of training, not certification.

American Traffic Safety Services Association  
ATSSA.com

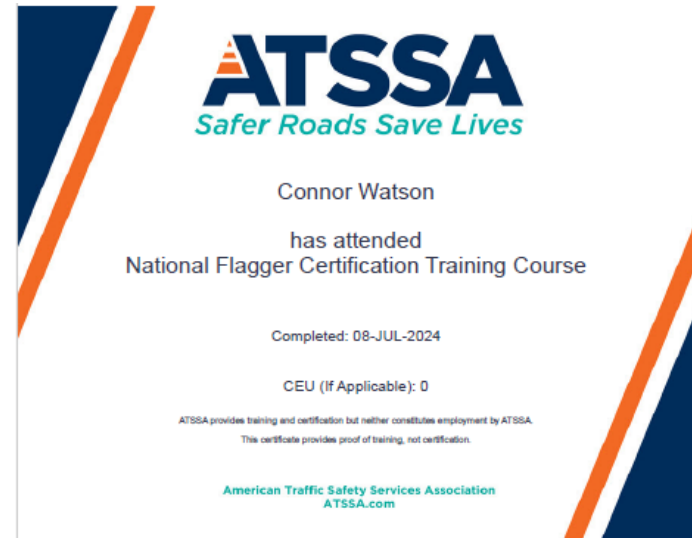
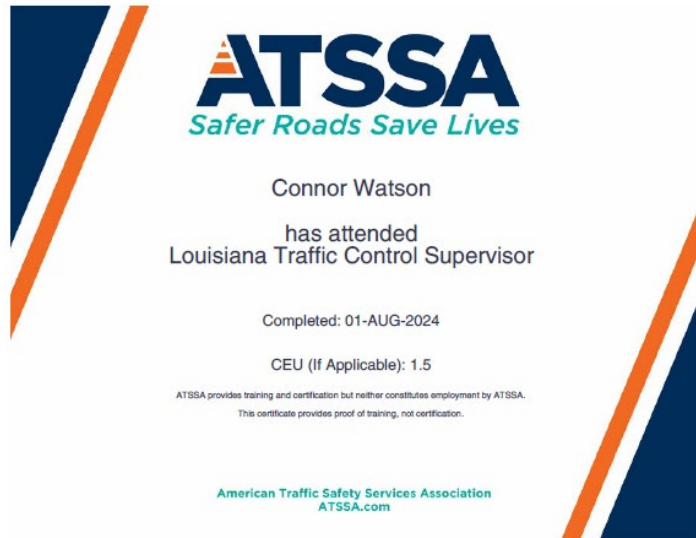
Prime consultant name: Sustainable Design Solutions



Landry Callender, E.I.



Connor Watson, E.I.



Prime consultant name: Sustainable Design Solutions

**21. QA/QC Plan:**

If the advertisement requires submission of a QA/QC plan, include it here. **Otherwise, leave this section blank. If a QA/QC plan is included in this section and was not required by the advertisement, it will be redacted.**

**NOT REQUIRED BY EVALUATION CRITERIA SECTION**

Prime consultant name: Sustainable Design Solutions



**22. Sub-consultant information:**

If one or more sub-consultants will be used, provide the name, address, point of contact and phone number for each. Otherwise, leave this section blank.

<b>Firm Name</b> (Name must match <u>exactly</u> as registered with Louisiana’s Secretary of State (SOS): <u>including punctuation, include screenshot(s) from SOS at the end of Section 20</u> )	<b>Address</b>	<b>Point of Contact and email address</b>	<b>Phone Number</b>
N/A			

Prime consultant name: Sustainable Design Solutions



**23. Location:**

If location is an evaluation criterion for this advertisement (see page 2) and the prime consultant intends to establish a local presence, describe the plan for doing so. **Otherwise, leave this section blank. Any information included in this section will be redacted if not required by the Evaluation Criteria section of the advertisement.**

NOT REQUIRED BY EVALUATION CRITERIA SECTION

Prime consultant name: Sustainable Design Solutions





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