



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

REFERRED TO

- REFERRED FOR ACTION
ANSWER FOR MY SIGNATURE
FOR FILE
FOR YOUR INFORMATION
FOR SIGNATURE
RETURN TO ME
PLEASE SEE ME
PLEASE TELEPHONE ME
FOR APPROVAL
PLEASE ADVISE ME

September 17, 2024

MEMORANDUM

TO: Chad Winchester
Chief Engineer

From: Paulette Territo 9/30/2024 | 3:30 PM CDT
Consultant Contracts Services Administrator

SUBJECT: Revised Consultant Compensation and Work Types

We request your approval to revise the Consultant Compensation and Work Type table, dated February 29, 2024. Effective, September 17, 2024, all new advertisements and contracts will no longer use non-negotiated compensation; therefore, the work table needs to be revised to remove "non-negotiated" from the work table. Once approved, this revision will be posted on the CCS website with an effective date of September 17, 2024.

Any exception to these standards requires written approval from the Office of the Chief Engineer. Consultant Contract Services will not process any contract, task order, or other contract action that is contrary to this directive.

If additional information is required or if you have questions, please contact me at 225-379-1469.

Attachment:
Consultant Compensation and Work Types Rev 9/17/24

Signed by: Mark Chenevert 10/1/2024 | 7:50 AM CDT
RECOMMENDED FOR APPROVAL DATE

RECOMMENDED FOR APPROVAL DATE

Signed by: 10/1/2024 | 8:52 AM CDT
APPROVED DATE

CONSULTANT COMPENSATION AND WORK TYPES

Rev 9/17/2024

Lump Sum	Cost Plus Fixed Fee	Specific Rates of Compensation	Cost Per Unit of Work
<i>General work effort is predictable but input on detailed task breakout before contracting is desirable, consultant is subject to few risks outside its control</i>	<i>Consultant is subject to cost uncertainties/risks outside of its control (e.g., site risks, outside contractor schedules)</i>	<i>Contract might never be tasked, dependent on external events (e.g., natural disasters), or consultant is serving as owner’s representative on a construction project (e.g., CE&I)</i>	<i>Work effort per unit is predictable and closely tied to the level of production associated with the deliverable</i>
Road Design (e.g., interstate interchanges, urban interstate or arterials, 3R projects, intersection improvements, ordinary capacity)	Utility Coordination (in Design and/or Construction)	CE&I Owner Verification	Geotech
Traffic	Environmental	Construction Support	Real Estate
Off-System/On-system Bridge Design (e.g. slab span, quad beam, PPC girder)	Complex Bridge Design (not otherwise described)	Embedded or Similar Staff Augmentation Contracts¹	SUE (Designation)
Value Engineering Small/Routine Program Management (e.g., Local Road Safety, Safe Routes to Public Places, Road Transfer)	Major Program Management (e.g., ARRA, LTM) ITS Implementation & Design	Emergency Response Contracts (e.g., debris monitoring)	
Feasibility Reviews	Innovative Procurement Support	ITS Management, Operations & Maintenance Engineering & Inspection (ME&I)	
Survey (e.g., Property Survey, RoW Mapping and Topographic)	Constructability Review (should only be used on large, highly complex projects)	Survey (Section 64 and Section 79 for FEMA reimbursed contracts)	
Inspection (other than CE&I)	CPM -Critical Path Monitoring	SUE Services	

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¹ To be used only when consultant staff is placed on an on-call basis and tasked as needed by DOTD staff to review/produce specific deliverables. Not to be used for program management or other services required on an annual or similar ongoing basis.