


DOTD FORM: 24-102

(Revised June 1, 2021)

PROPOSAL TO PROVIDE CONSULTANT SERVICES

1. Contract title as shown in the advertisement	CONTRACT FOR SOUTH COLLEGE ROAD (LA 3025) SIDEWALKS
2. Contract number(s) as shown in the advertisement	4400023706
3. State Project Number(s), if shown in the advertisement	H.012866
4. Prime consultant name (as registered with the Louisiana Secretary of State where such registration is required by law)	Domingue, Szabo & Associates, Inc.
5. Prime consultant license number (as registered with the Louisiana Professional Engineering and Land Surveying Board (LAPELS) if registration is required under Louisiana law)	EF.0000243 (Engineering) VF.0000041 (Land Surveying)
6. Prime consultant mailing address	102 ASMA BLVD, STE 305, LAFAYETTE LA 70508
7. Prime consultant physical address (existing or to be established, if location is used as an evaluation criteria)	102 ASMA BLVD, STE 305, LAFAYETTE LA 70508
8. Name, title, phone number, and email address of prime consultant's contract point of contact	Chris Richard, President 337-232-5182 chrisr@dsaengineering.com
9. Name, title, phone number, and email address of the official with signing authority for this proposal	Chris Richard, President 337-232-5182 chrisr@dsaengineering.com
10. This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal, proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or	

<p>terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response.</p>	<p>Signature (shall be the same person as #9):</p> <p></p> <hr/> <p>Date: March 3, 2022</p>	
<p>11. If a Disadvantaged Business Enterprise (DBE) goal has been set for this advertisement, indicate which firm(s) will be used to meet the DBE goal and each firm(s)' percentage.</p>	<p><u>Firm(s):</u></p>	<p><u>Firm(s)' %:</u></p>

12. Past Performance Evaluation Discipline Table

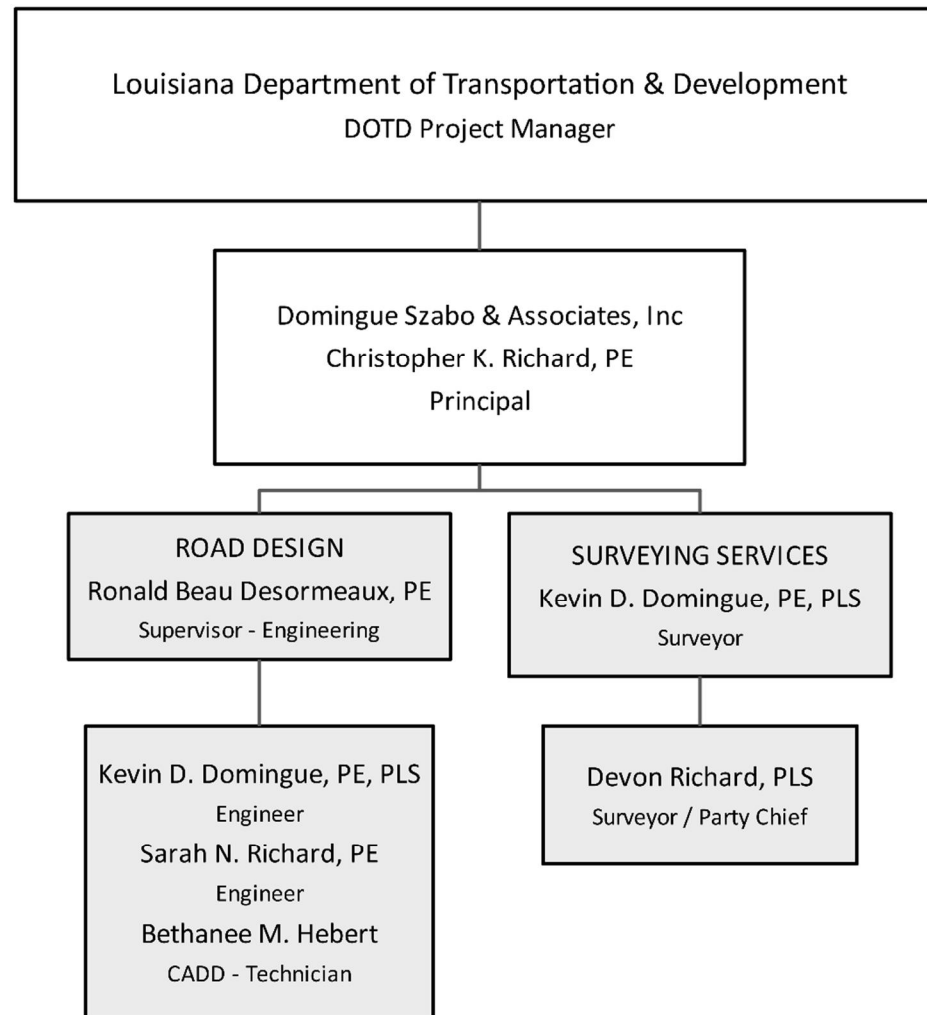
Evaluation Disciplines	% of Overall Contract	Domingue, Szabo & Associates, Inc (Prime)
Road	80%	100%
Survey	20%	100%
Identify the percentage of work for the <u>overall contract</u> to be performed by the prime consultant and each sub-consultant.		
Percent of Contract	100%	100%

13. Firm Size:

Firm name	DOTD Job Classification	Number of personnel committed to this contract	Total number of personnel available in this DOTD Job Classification (if needed)
Domingue, Szabo & Associates, Inc.	Principal	1	1
Domingue, Szabo & Associates, Inc.	Supervisor – Engineer	1	1
Domingue, Szabo & Associates, Inc.	Engineer	2	5*
Domingue, Szabo & Associates, Inc.	Engineer Intern	0	1
Domingue, Szabo & Associates, Inc.	Surveyor	1	2*
Domingue, Szabo & Associates, Inc.	Inspector	0	2
Domingue, Szabo & Associates, Inc.	Rodman	1	1
Domingue, Szabo & Associates, Inc.	CADD - Operator	1	3
Domingue, Szabo & Associates, Inc.	Clerical	1	1
Domingue, Szabo & Associates, Inc.	Accountant	1	1

* One employee is a dual licensee (Engineer & Surveyor)

14. Organizational Chart:



15. Minimum Personnel Requirements:

MPR No. Do not insert wording from ad	Personnel being used to meet the MPR (Individual(s) may not satisfy more than one MPR unless specifically allowed by Attachment B of the advertisement)	Firm employed by	Type of license / certification & number	State of license	License / certification expiration date
1	Christopher K Richard, PE	Domingue, Szabo & Associates, Inc.	PE (Civil) 24629	LA	Sept 20, 2022
2	Christopher K Richard, PE	Domingue, Szabo & Associates, Inc.	PE (Civil) 24629	LA	Sept 20, 2022
3	Christopher K Richard, PE	Domingue, Szabo & Associates, Inc.	PE (Civil) 24629	LA	Sept 20, 2022
4	Kevin D Domingue, PE, PLS	Domingue, Szabo & Associates, Inc.	PE (Civil) 24104 PLS 4764	LA LA	March 31, 2024 March 31, 2024
5	Kevin D Domingue, PE, PLS	Domingue, Szabo & Associates, Inc.	PE (Civil) 24104 PLS 4764	LA LA	March 31, 2024 March 31, 2024

16. Staff Experience:

Domingue, Szabo and Associates, Inc.

Christopher K. Richard, PE Principal		Years of relevant experience with this employer		31
		Years of relevant experience with other employer(s)		3.5
Degree(s) / Years / Specialization		BS/1987/Civil Engineering		
Active registration number / state / expiration date		PE 24629/LA/September 30, 2022		
Year registered		1992	Discipline	Civil and Environmental
Contract role(s) / brief description of responsibilities		Principal in Charge		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i>, “designed drainage”, “designed girders”, “designed intersection”, etc.			
March/2019 – August/2019	Rue La Belle Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Manager/Engineer for the design and construction administration for the reconstruction of approximately 1,600 linear feet of 2 lane asphalt roadway in Breaux Bridge, LA. Construction Cost \$134,000.00			
April/2018 – June/2018	Bear Creek Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Manager/Engineer for the design and construction administration for the reconstruction of 0.5 miles of a two-lane roadway in Breaux Bridge, LA. The project, which included drainage improvements in addition to the road work. Construction Cost \$219,000.00			
July/2010 – October/2010	2010 Street Improvement Project for the City of Breaux Bridge, Breaux Bridge, LA: Project Manager/Engineer responsible for design and construction administration for the patching and overlay of 3.6 miles of two lanes roads in the City of Breaux Bridge. Construction Cost \$678,189.00			
September/2009– August/2010	Iberia Parish 2009 Road Improvements Phase I, Area B for the Iberia Parish, LA: Project Engineer responsible for design and construction administration for the patching and overlay of various Roadways in rural Iberia Parish. Construction Cost \$1,988,375.00			

Domingue, Szabo and Associates, Inc.

Ronald “Beau” Desormeaux III Supervisor - Engineer	Years of relevant experience with this employer		20
	Years of relevant experience with other employer(s)		1.5
Degree(s) / Years / Specialization	BS/2000/Civil Engineering		
Active registration number / state / expiration date	PE 32170/LA/March 31, 2024		
Year registered	2006	Discipline	Civil
Contract role(s) / brief description of responsibilities	Project Manager/Supervision of topographical survey, preliminary and final design, preparation of plans		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc.		
06/13-02/14	Parc Hardy Sidewalk Extension for the Breaux Bridge Crawfish Festival Association, Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 5,000 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included minor drainage improvements in addition to the sidewalks, provides connectivity to the Pac Hardy walking path network, as well as a safe walking corridor from parking areas to festivals such as the Crawfish Festival. Construction Cost \$275,000.00		
02/21-02/22	Martin Street Sidewalk Addition for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 1,750 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included significant drainage improvements in addition to the sidewalks, provides a safe route for children to walk to school in Breaux Bridge, LA. Construction Cost \$325,000.00		
04/18-08/19	Dorset Street Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer responsible for drainage, pavement, and geometric road design. Project included intersection improvements and road reconstruction, providing additional turn lanes and turnout radius improvements, as well as minor drainage improvements. Construction Cost \$105,000.00.		

Ronald “Beau” Desormeaux III (continued)

01/19-05/20	Armentine Cove Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer responsible for pavement design. Project included approximately 2,000 linear feet of reconstructed road and base. Construction Cost \$200,000.00
02/20-09/21	Latiolais Street Road Reconstruction for the City of Breaux Bridge, Breaux Bridge, LA: Project Engineer responsible for pavement design and major drainage improvements. Project included approximately 2,500 linear feet of pavement and base reconstruction, as well as replacement and upgrading of a major drainage culvert, including erosion control revetment. Project Cost \$400,000.00

Domingue, Szabo and Associates, Inc.

Kevin D. Domingue, PE, PLS Engineer, Surveyor		Years of relevant experience with this employer		37
		Years of relevant experience with other employer(s)		0
Degree(s) / Years / Specialization		BS/1983/Civil Engineering		
Active registration number / state / expiration date		PE 24104/LA/March 31, 2024 PLS 4764/ LA/March 31, 2024		
Year registered		PE 1988 PLS 1995	Discipline	Civil NA
Contract role(s) / brief description of responsibilities		Project surveyor in charge of all surveying aspects, Design Engineer for preliminary and final design, preparation of plans		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc.			
09/14-present	Bluebird Drive Extension, Lafayette LA (design in progress): Engineer/Surveyor in charge of Project Management and Design for roadway realignment and improved walkability. Project included evaluation of both at-grade pedestrian crossings as well as a raised roadway section with a pedestrian underpass to connect a public park and a community center. Exhibits (both video animations and posters) were prepared for public hearings to gauge public opinion of both pedestrian crossing options. Estimated Construction Cost \$1, 260,000			
07/21-02/22	Roadway resurfacing and Streetscape Improvements: Engineer responsible for the roadway resurfacing, drainage improvements, additional on-street parking, and sidewalk relocations for approximately 3,200 linear feet of roadway in downtown Youngsville, LA. Estimated Construction Cost \$3,394,677			
1/97-7/09	Camellia Boulevard Reduced Phase Intersection Improvements – Project Manager and Project Engineer/Surveyor responsible for survey, design, and construction administration for the utility relocation and roadway improvements to Camellia Boulevard in Lafayette, Louisiana. The 7-lane modified reduced phase interchange was the first of its kind in Lafayette. The project involved extensive utility relocation, since Camellia Boulevard is an older collector in the City of Lafayette.			

Domingue, Szabo and Associates, Inc.

Sarah Richard, PE Project Manager		Years of relevant experience with this employer		10
		Years of relevant experience with other employer(s)		0
Degree(s) / Years / Specialization		BS/2012/Civil Engineering		
Active registration number / state / expiration date		PE 41379/LA/September 30 2023		
Year registered		2017	Discipline	Civil
Contract role(s) / brief description of responsibilities		Project Manager/Supervision of topographical survey, preliminary and final design, preparation of plans		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc.			
08/16-03/18	Refinery Street Sidewalk Project for the City of Breaux Bridge, LA: Project Engineer for the design and construction administration for the addition of approximately 2,200 linear feet of 5’ wide sidewalks in Breaux Bridge, LA. The project, which included minor drainage improvement in addition to the sidewalks, provides connectivity between Berard Street (LA Hwy 31) and Rees St (LA Hwy 328) along Refinery Street (LA Hwy 336). This provides a safe walking corridor for citizens who regularly use the road. Construction Cost \$86,715.00			

Domingue, Szabo and Associates, Inc.			
Bethanee Hebert CADD - Operator		Years of relevant experience with this employer	10 yrs
		Years of relevant experience with other employer(s)	5 yrs
Degree(s) / Years / Specialization	BA of Interior Design, 2009; BS in Civil Engineering in progress		
Active registration number / state / expiration date	N/A		
Year registered	N/A	Discipline	N/A
Contract role(s) / brief description of responsibilities	CADD - Operator		
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; i.e., “designed drainage”, “designed girders”, “designed intersection”, etc.		
05/16 – present	Bluebird Drive Extension, Lafayette, LA (design in progress): Head CADD Operator for preliminary/final plans as well as 3-D video simulations for public presentation and evaluation to compare pedestrian sidewalks, roadway crossings (at-grade and underpass), school drop-off lanes.		
02/21 – 12/21	Downtown Streetscape, Youngsville, LA: Head CADD Operator for preliminary/final plans featuring typical sections, demolition/milling and proposed plan rehabilitation sheets for color publication (in color), geometry plans in color, suggested joint layouts, pavement marking plans in color, sequence of construction and detail sheets for roadway rehabilitation to include lane widening and resurfacing, drainage improvements, new driveways, new concrete curbing, new concrete sidewalks, new roadside parking in the form of 45 degree stalls and also parallel parking stalls, etc. along Church Street and Lafayette Street.		
02/20 – 01/21	Latiolais St. Road Reconstruction, Breaux Bridge, LA: Head CADD Operator for preliminary/final plans featuring typical sections, project layout, existing and proposed plan+profile sheets, cross sections and details for a roadway reconstruction.		

Bethanee Hebert (continued)	
07/17 – 01/18	Bear Creek Circle Road Reconstruction, Breaux Bridge, LA: Head CADD Operator for preliminary/final plans featuring typical sections, project layout, existing and proposed plan+profile sheets and details for a roadway reconstruction and outfall improvements.
03/17 – 09/17	DOTD Federal Project H012721, Breaux Bridge Pit Scale Rehab, St. Martin Parish, LA: Head CADD Operator for preliminary/final plans featuring general notes, quantities, proposed plans including demolition, typical sections and details for an interstate pit scale rehabilitation to address repairs and drainage issues.
04/16 – 10/18	Armentine Cove Road Reconstruction, Breaux Bridge, LA: Head CADD Operator for preliminary/final plans featuring typical sections, project layout, existing and proposed plan+profile sheets and details for a roadway reconstruction.
09/15 – 07/18	Dorset Street Road Widening, Breaux Bridge, LA: CADD Operator for preliminary/final plans featuring typical sections, project layout & detour plan, demolition & proposed plan sheets, pavement striping plan, geometry plan and details for a roadway resurfacing and widening.
07/13 - 10/13	Parc Hardy Sidewalks, Breaux Bridge, LA: Head CADD Operator for preliminary/final plans featuring project layout, proposed plan sheets including demolition and grading and also typical sections and details for sidewalk installation along both sides of Doucet Drive.

Domingue, Szabo and Associates, Inc.			
Devon Richard, PLS Surveyor		Years of relevant experience with this employer	3
		Years of relevant experience with other employer(s)	7
Degree(s) / Years / Specialization		BS/2018/Geomatics	
Active registration number / state / expiration date		5236/LA/September 30, 2022	
Year registered		2020	Discipline Land Surveying
Contract role(s) / brief description of responsibilities		Party Chief - lead of survey crew, manage personnel on survey team, perform complex surveying calculations to compute geometric accuracies and mathematical closures, gather survey data through conventional and GPS methods	
Experience dates (mm/yy–mm/yy)	Experience and qualifications relevant to the proposed contract; <i>i.e.</i>, “designed drainage”, “designed girders”, “designed intersection”, etc.		
03/13-12/14	Road Overlays - took part in multiple road overlays in the Vermilion Parish, Lafayette Parish, and Acadia Parish. Overlays consisted of locating all features and monuments as it relates to the improvements of the roads.		
07/13-08/14	Drainage Study – Hydrologic surveys, Terrain mapping		

17. Firm Experience:

Domingue, Szabo & Associates, Inc.		Past Performance Evaluation Discipline(s)*		Road
Martin Street Sidewalk Addition			Firm responsibility (prime or sub?)	Prime
Project number	NA	Owner's name	City of Breaux Bridge, LA	
Project location	City of Breaux Bridge, LA	Owner's Project Manager	Randy "Crip" Cormier	
Owner's address, phone, email	101 Berard Street Breaux Bridge, LA; 337-254-9062; rcormier@breauxbridgela.net			
Services commenced by this firm (mm/yy)		02/21	Total consultant contract cost (\$1,000's)	45
Services completed by this firm (mm/yy)		02/22	Cost of consultant services provided by this firm (\$1,000's)	45

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.) *If there is more than one past performance evaluation category included in the advertisement, then indicate which past performance evaluation discipline(s) this project is being used to represent.

Domingue, Szabo, & Associates, Inc. (DSA) performed all topographical survey work, drainage analysis, completed preliminary and final plans, and administered construction administration for the Martin Street Sidewalk Addition project in the City of Breaux Bridge, LA. The project consisted of the addition of approximately 1,750 linear feet of 5' wide concrete sidewalk. This project also required major drainage improvements to incorporate the roadside drainage into the design and fit the project in the existing right-of-way. The entire drainage system was modeled using XPSWMM and a plan was developed to provide adequate drainage along the route. Where required, culverts were upsized and open ditch drainage was converted to subsurface drainage, with concrete catch basins designed with side wall gutter openings to allow water to enter the catch basins, while the catch basin tops also functioned as part of the walking surface. Additional items included regrading of roadside ditches, addition of safety curbing and painting, ADA compliant ramps, and erosion control measures.

Construction Cost: \$325,000.00

Firm members involved include: Ronald B. Desormeaux III

Domingue, Szabo & Associates, Inc.		Past Performance Evaluation Discipline(s)*		Road	
Parc Hardy Sidewalk Addition			Firm responsibility (prime or sub?)		Prime
Project number	NA	Owner's name		Breaux Bridge Crawfish Festival Association	
Project location	City of Breaux Bridge, LA	Owner's Project Manager		Mark Bernard	
Owner's address, phone, email	P.O. Box 25 Breaux Bridge, LA; 337-224-7824; marklbernard56@yahoo.com				
Services commenced by this firm (mm/yy)		06/13	Total consultant contract cost (\$1,000's)		17
Services completed by this firm (mm/yy)		02/14	Cost of consultant services provided by this firm (\$1,000's)		17

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.) *If there is more than one past performance evaluation category included in the advertisement, then indicate which past performance evaluation discipline(s) this project is being used to represent.

Domingue, Szabo, & Associates, Inc. (DSA) performed all topographical survey work, completed preliminary and final plans, and administered construction administration for the Parc Hardy Sidewalk Addition project in the City of Breux Bridge, LA. The project consisted of the addition of approximately 5,000 linear feet of 5' wide concrete sidewalk. This project also required minor drainage improvements to incorporate the roadside drainage into the design and fit the project in the existing right-of-way. Where required, culverts were upsized and open ditch drainage was converted to subsurface drainage, with concrete catch basins designed with side wall gutter openings to allow water to enter the catch basins, while the catch basin tops also functioned as part of the walking surface. Additional items included regrading of roadside ditches, addition of safety curbing and painting, ADA compliant ramps, and erosion control measures.

Construction Cost: \$250,000.00

Firm members involved include: Ronald B. Desormeaux III

Domingue, Szabo & Associates, Inc.		Past Performance Evaluation Discipline(s)*		Road	
Bluebird Drive Extension			Firm responsibility (prime or sub?)		Prime
Project number	NA	Owner's name	Lafayette Consolidated Government		
Project location	Lafayette, LA	Owner's Project Manager	Martin Poirrier		
Owner's address, phone, email	P.O. Box 4017-C Lafayette LA 70502 337-291-8542; mpoirrier@lafayettela.gov				
Services commenced by this firm (mm/yy)		09/14	Total consultant contract cost (\$1,000's)		230
Services completed by this firm (mm/yy)		10/2022 (Est.)	Cost of consultant services provided by this firm (\$1,000's)		230

Describe the project including the firm's role and members involved. (Highlight staff to be used in this proposal.) *If there is more than one past performance evaluation category included in the advertisement, then indicate which past performance evaluation discipline(s) this project is being used to represent.

Domingue, Szabo, & Associates, Inc. (DSA) is under contract with the Lafayette City/Parish Consolidated Government to perform all topographical survey work, preliminary and final plans, and construction administration for the Bluebird Drive Extension project in Lafayette, LA. The project consists of the extension of an existing roadway, bike lanes and sidewalks so that existing traffic does not have to drive through either a public park or a community center. The Department of Public Works contemplated two design alternatives to sidewalks and pedestrian crossings – at-grade and underpass. DSA prepared exhibits for public input including video animations. Currently, design is proceeding with at-grade pedestrian crossings using traffic calming measures due to the location of the public park and community center.

Estimated Construction Cost: \$1,260,000.00

Firm members involved include: Kevin D. Domingue, Bethanee Hebert

18. Approach and Methodology:

Scope of Project

The project will involve surveying and design necessary for the construction of approximately ½ mile of sidewalk on both sides of South College Drive (LA 3025) from Johnston Street (US 167) to Horseshoe drive in Lafayette, LA. This will complete the sidewalk network through Zones of primarily Residential Single Family (RS-1), Residential Mixed (RM-1), and Mixed-Use Neighborhoods (MN-1). This will allow for safe, uninterrupted pedestrian traffic between Johnston Street and the area of Lafayette known as the Oil Center.

Methodology

Following a Notice to Proceed, Domingue, Szabo & Associates (DSA) will meet with LADOTD and Lafayette Consolidated Government (LCG) personnel to develop and clarify the goals, scope, and schedule for the project. A QA/QC plan shall be submitted within 10 days of the Contract Award.

Topographic Survey: DSA will research ownership records and inform property owners of the upcoming project and explain the surveying services that will be performed, requesting permission to enter their property as necessary. Horizontal and vertical control will be established and submitted to LADOTD for review and approval before commencing with surveys.

Topographic surveys will begin and Louisiana One Call will be contacted to locate underground utilities for each segment of corridor according to the survey schedule. Also, DSA will coordinate with Lafayette Utility System (LUS) and other utility companies who provide CADD files in lieu of field markings.

Preliminary Plans:

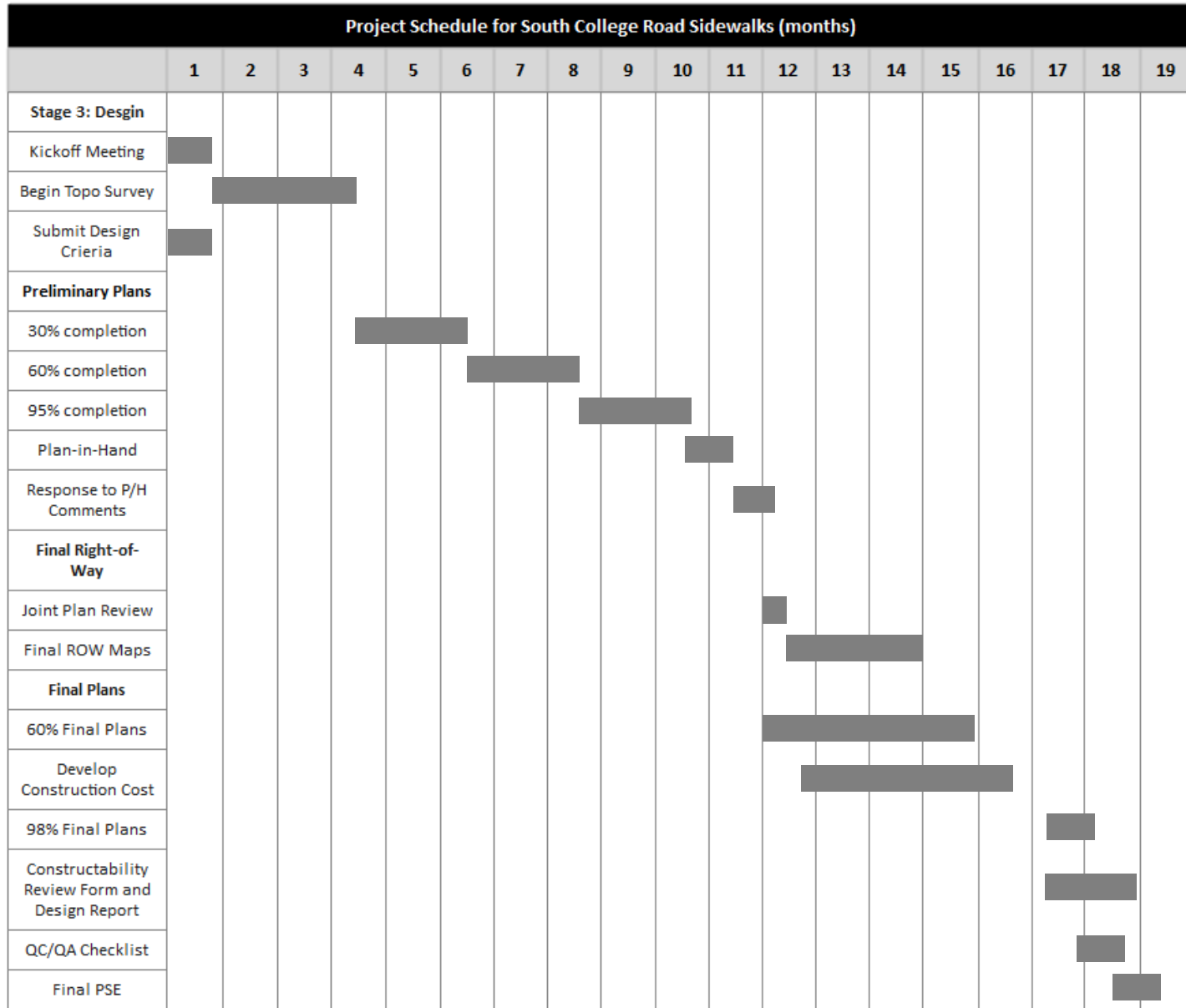
30% completion – Plan/Profile sheets will be developed with project stationing.

60% completion – Limits of construction and required right-of- way (ROW) shall be determined from the surface model. Geometric Details Cross sections shall be added, and plans shall be sent to LADOTD for Review. DSA will evaluate whether or not additional ROW is recommended, and if LADOTD determines that it is, DSA will begin additional surveying and ROW map preparation.

90% completion – DSA will incorporate comments from the 60% review. Should additional ROW be required, LADOTD shall begin ROW acquisition.

Final Plans:

After LADOTD approval of Preliminary plans, ROW acquisition (if required), and verification of available funding, DSA will prepare Final Construction Documents (Plans, Specification, Final Cost Estimates, SWPP, QA/QC Review, etc.) for LADOTD review and acceptance.



19. Workload:

Firm(s)	Past Performance Evaluation Discipline(s) *	State project number	Project name	Remaining Unpaid Balance**
Domingue, Szabo & Associates, Inc.	Other	H. 004273.5	I-49 Connector – Lafayette Regional Airport to I-10/I-49/US 167 Interchange	\$20,374

20. Certifications/Licenses:



Devon Richard has also successfully completed the following ATSSA training: Traffic Control Technician, Traffic Control Supervisor

21. QA/QC Plan and/or Work Plan:

22. Sub-consultant information:

23. Location:

100% of the work performed on this project will be performed by Domingue Szabo & Associates, Inc from our office located at 102 Asma Boulevard Suite 305 Lafayette LA 70508.