

ENGINEERING DIRECTIVES AND STANDARDS

| Volume | Chapter | Section | Directive Number | Effective Date |
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| III | 6 | 1 | 1 | 3/18/1991 |

SUBJECT: RESPONSIBILITIES OF THE DISTRICTS RELATIVE TO RAILWAY HIGHWAY FORCE ACCOUNT PROJECTS

- 1. PURPOSE:** The purpose of this directive is to establish the responsibilities of the Districts relative to the development and administration of railway-highway force account projects.
- 2. SCOPE:** This directive applies to all railroad grade crossing and/or warning device force account projects. It outlines the responsibilities of the District Construction Engineer, the District Maintenance Engineer, the District Traffic Operations Engineer and the Project Engineer.
- 3. PROCEDURE:**
 - A. Preliminary Engineering.** Refer to EDSM 111.6.1.2 for preliminary survey duties of project engineer.
 - B. On-site Inspection.** The on-site inspection will be arranged by Project Control. The inspection should be attended by representatives of the Railroad, Project Control, the District Construction Engineer, the District Maintenance Engineer, the District Traffic Operations Engineer and the Project Engineer.
 - C. Traffic Maintenance.** Procedures for maintenance of traffic including detours should be determined during the on-site inspection.
 - i. Detour requirements: Unless otherwise previously agreed to by the Railroad and the DOTD, detour provisions, if required, are to be by the DOTD and is to be accomplished by either (a) utilization of highway shoulders, (b) re-routing traffic onto other state routes, or (c) detour construction. If detour construction is required, the work may be accomplished by DOTD Maintenance Forces, DOTD contract proposal procedures, or District purchase order procedures. The detour road may be removed by either District Forces or by the Railroad.
 - ii. Signing requirements: Unless otherwise previously agreed to by the Railroad and the DOTD, all signing except as noted below, will be by the DOTD. The DOTD District Traffic Operations Engineer will determine the signing requirements, including detours, and they shall be in accordance with the MUTCD (LA). The railroad will have the responsibility of furnishing MUTCD (LA) barricades at the work-site.
 - D. Roadway Construction, Re-construction or Improvements.** All roadway work required for approach-to-crossing or between parallel tracks will be by the DOTD unless previously agreed to by the Railroad and the DOTD. The roadway tie-in shall extend Out away from the grade crossing a sufficient distance to provide for proper grades in accordance with the DOTD Minimum Design Standards for highways. The roadway cross-slope shall match the longitudinal grade of the railroad at the rails. The work may be accomplished by DOTD District Forces or by purchase order procedures.
- 4. COST RECORDS:** All operations performed by DOTD Field Forces shall be shown on appropriate Form 582 and other forms as may be required by DOTD standard cost accounting procedures.
- 5. OTHER ISSUANCES AFFECTED:** This directive supersedes EDSM III.6.1.1 dated December 7, 1981. All other directives, memoranda or instructions issued heretofore in conflict with this directive are hereby rescinded.
- 6. EFFECTIVE DATE:** This directive will become effective immediately upon receipt.

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