

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
ACCESS CONNECTION (TRAFFIC GENERATOR) PERMIT SUPPLEMENT

10/19

BUS SHELTERS AND BENCHES

In consideration of Complete Streets policies and the need to accommodate transit riders, this supplement provides guidance for bus benches and bus shelters permitted within DOTD's right-of-way.

1. Permits for bus shelters and bus benches shall be issued to Local Public Agencies (LPA's) only.
2. A set of plans shall accompany the permit application and shall include:
 - a. Americans with Disability Act (ADA) compliance
 - b. Orientation, size, and type of bus shelter or bench
 - c. Location of bus shelter or bench with respect to intersections and curves or tangent sections, curb, travel lane, and clear zone
 - d. Sight distance
 - e. Right-of-way limits
 - f. Posted speed of the roadway
 - g. Existing sidewalk, if applicable
 - h. Lighting plans and Certification for Permit Lighting on State Highways permit supplement
3. Plans shall be signed and sealed by the engineer of record.
4. Existing benches and/or bus shelters illegally placed within DOTD's right-of-way and those not meeting DOTD's policies require a new permit in compliance with this supplement.
5. DOTD prohibits advertising on benches and bus shelters within the right-of-way.
6. Benches and/or bus shelters shall not be turned more than 45 degrees to the travel lane.
7. Tilt of the back of the bench and/or bus shelter shall not cause glare to traveling public.
8. Benches and/or bus shelters shall be placed on paved areas outside of ditches.
9. Benches and/or bus shelters can be placed in front of sidewalks, provided they are offset a minimum of 8' behind curb, travel lane, shoulder, etc.
10. To accommodate pedestrians crossing the street, the bus bench or bus shelter shall be placed on the upstream side of a signalized intersection. For non-signalized intersections the bench or bus shelter shall be on the downstream side of the intersection.
11. Mid-block benches and/or bus shelters require a traffic study in compliance with DOTD's policies and directives and approved by the District Traffic Operations Engineer. Mid-block benches and shelters shall also have ADA pedestrian facilities and striping if justified.

12. Benches and/or bus shelters shall not be placed in an area that has or creates sight obstructions for drivers; intersection sight distance must be maintained. Necessary distances shall be provided for roadway traffic. Benches and/or bus shelters shall not be installed in a ditch.
13. There shall be no driveways at the bus stop. Bus bulb-outs or bus bays may be considered based on traffic and pedestrian volume, roadway configuration, and transit stop frequency.
14. Bus landing pads shall be ADA accessible.