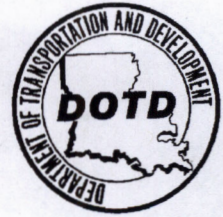


BOBBY JINDAL  
GOVERNOR

STATE OF LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
P.O. Box 94245  
Baton Rouge, Louisiana 70804-9245  
www.dotd.la.gov  
225-379-1321



WILLIAM D. ANKNER, Ph.D.  
SECRETARY

MEMORANDUM

TO: ALL BRIDGE DESIGNERS

FROM: HOSSEIN GHARA, P.E.  
BRIDGE DESIGN ADMINISTRATOR

SUBJECT: BRIDGE DESIGN TECHNICAL MEMORANDUM NO. 11 (BDTM.11)  
USE OF PRELIMINARY STAMP

DATE: November 23, 2009

Effective immediately, all plans sheets which are prior to the 100% Final Plans milestone, shall contain a statement that the plans are preliminary and are not to be used for construction, bidding, recordation, conveyance, sales, or as the basis for the issuance of a permit. Further, the plans must bear the name and licensure number of the licensee and the firm's name. This shall be done to comply with §2701.A.4.b of the Louisiana Administrative Code (Title 46, Professional and Occupational Standards, Part LXI. Professional Engineers and Land Surveyors).

A "preliminary stamp.dgn" file with blank fields for an engineer's name, license number, and the date has been created for this purpose. It is located in the following directory and is shown below:

H00001ms016\MicroStation\Workspace\Projects\LaDOTD\_CAD\_Standards\border\\_other.

\$\$----- SUBMITTAL STAGE -----\$\$

<p><b>PRELIMINARY</b> <b>NOT TO BE USED FOR</b> <b>CONSTRUCTION,</b> <b>BIDDING,</b> <b>RECORDATION,</b> <b>CONVEYANCE, SALES</b> <b>OR AS THE BASIS FOR</b> <b>THE ISSUANCE OF A</b> <b>PERMIT.</b></p>	<p><i>Louisiana Department of Transportation and Development</i></p> <hr/> <p>ENGINEER: _____</p> <p>LICENSE #: _____</p> <p>DATE: _____</p>
--	--

This technical memorandum will be posted on the Bridge Design Website: [http://wwwsp.dotd.la.gov/Inside\\_LaDOTD/Divisions/Engineering/Bridge\\_Design/Pages/Technical-Memoranda.aspx](http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/Bridge_Design/Pages/Technical-Memoranda.aspx)

Please contact Ms. Susan Zhang (225-379-1468, [Susan.Zhang@la.gov](mailto:Susan.Zhang@la.gov)) if you have any questions or comments.

HG/zzf